



## **2021 Schedule of Fees\***

(\*To be reviewed and adopted annually by the Town Council)

**Adopted January 14, 2019**

**Amended February 10, 2020 New word format and updated fees for the year**

**Amended August 20, 2020 Added EMS Fees**

**Amended December 14, 2020 Annual Review and Adoption**

**Amended September 13, 2021 Freedom of Access fees to match the State law updates**

# Town Office Fees

Fees below do not include advertising fees which may be applied for Public Hearing

The following fees shall be collected at the time application is submitted:

## Advertising Fees:

Any alcohol application which requires a public hearing	\$15.00 for advertising fees ONLY
Public Hearing Advertising Notices	First Time Application \$15.00
	Renewal Application \$5.00
	Late Fee \$5.00
	(missing newspaper deadline for Council meeting)

## Business Filing- One Time Only (set by the State):

Sole Proprietor/DBA	\$10.00
Partnership	\$10.00
Withdrawal of Licensing	\$10.00

## Business Licenses:

Beano/Bingo	\$10.00 per event, \$20.00 per year
Blanket Letter for Games of Chance	\$10.00 per event, \$20.00 per year
Bowling Alley	\$20.00 per year
Carnivals, Fairs, & Circus	\$20.00 per event
Exhibitions, Performances, and Public Shows	\$20.00 per event
Innkeeper/Tavern Keeper	\$20.00 per year
Junk Dealers/Pawnbrokers/Dealers in Second Hand Articles	\$10.00 per event, \$20.00 per year
Pool Hall	\$7.00 per table, per year
Public Dances/Dance Halls	\$10.00 per event, \$20.00 per year
Special Amusement	\$20.00 per year
State Dance Permit w/alcohol	Advertising fees ONLY

### **Copies and Service Fees:**

Credit Card Processing Fee	\$1.00 up to \$40.00; 2.5% of transaction over \$40.00
Dedimus Justice*	\$5.00 per oath
Fax (Receive, Transmit)	\$1.00 per page
Lincoln Street Map	\$.50
Military DD214 Filing (set by State law)	\$4.00
Notary* (this service is at each clerk's own discretion)	\$3.00 per notary signature
Photocopies (no color copies)	\$.25 per page
Photocopies for Residents 65 or older	FREE Limit of five copies per visit
Scanned documents emailed at the request of a retail customer at the counter	\$.25 per page

### **Copies of Whole Documents:**

Dog Report*	\$25.00
Charter & Council Rules*	\$15.00
Comprehensive Plan*	\$20.00
Land Use Ordinance*	\$15.00
Shoreland Zoning Ordinance*	\$15.00
Voter Participation List	Set by the State

### **Dog Licensing** (set by the State):

Dangerous Dog	\$100.00
Intact (not spayed or neutered) Dog	\$11.00
Kennel License	\$42.00 per license (up to 10 dogs)
Late Fee	\$25.00 per dog after January 31st
Neutered or Spayed Dog	\$6.00
Nuisance Dog	\$30.00

## **Freedom of Access Act Fees (FOAA)**

FOAA Research Inquiries	First two hours is free- Set by the State
FOAA Research Inquiries Hourly Fee (after first two hours)	\$25.00 per hour
FOAA Photocopy Fee	\$.10 per page
Documents Provided Electronically (.pdf):	
1-100 pages	\$5.00
100+ pages	\$10.00
USB Stick Fee (Document requests too big to provide electronically)	\$15.00 per Stick

## **Miscellaneous Fees:**

ATV, Boat, Snowmobile Municipal Agent Fees (set by the State)	\$2.00 new registration \$1.00 re-registration
Farmer's Market	\$5.00 per day/\$50.00 per season
Inland Fisheries Licensing Agent Fees (hunting, fishing, etc. Set by the State)	\$2.00 per authority; max \$6.00 per license at one time
Mooring Fees (Gazebo-May 1 <sup>st</sup> – Columbus Day)	\$60.00 per month \$300.00 per season
Motor Vehicle Municipal Agent Fees	Lincoln Resident \$3.00 new registration or renewal Non-Resident \$6.00 new registration or renewal
Quit Claim Deed	\$35.00
Winter Parking Permit (Nov. 1 <sup>st</sup> to April 1 <sup>st</sup> )	\$10.00 per season

## **Transient Seller of Consumer Goods:**

**(phone, door to door, etc. tangible commodities)**

Lincoln Resident:	\$50.00 three months
Non-Resident:	\$100.00 three months

## **Transient Seller of Consumer Merchandise:**

(vehicles, push carts, booths, etc.)

Lincoln Resident:	\$25.00 per day \$50.00 three months
Non-Resident:	\$25.00 per day \$100.00 three months

## **Victualers Mobile Units:**

Lincoln Resident:	\$25.00 per day \$50.00 three months
Non-Resident:	\$25.00 per day \$100.00 three months

## **Victualers Fixed Locations:**

\$20.00 per year

## **Vital Records** (set by the State):

Birth, Death, Marriage Certificate- Certified Copy

First Copy	\$15.00
Second copy purchased with first copy	\$6.00
Non-Certified Copy	\$5.00
Disposition of Remains	\$20.00
Genealogy Search	\$5.00 per name, per ten (10) year span, per type of record
Marriage License	\$40.00
Vital Record Envelope (upon request; certificate or manila 8.5x11)	\$1.00 each

## Code Enforcement Fees

Adult Recreational Use Marijuana Application Fee	\$250.00
Adult Recreational Use Marijuana Yearly Renewal Fee	\$75.00
Appeals Board Application (for Code denials/Planning Board appeals only)	\$25.00
Building Permits	See Land Use Ordinance
Demolition Permit	\$25.00
Electrical Application Permit	\$60.00 for 100 amp service \$80.00 for 200 amp service \$100.00 for new homes/entrance
Home Occupation Application	\$60.00 one time fee
Land Use Application	\$100.00 for a business less than 3,000 Sq. Ft. \$250.00 for a business over 3,000 Sq. Ft.
Plumbing Inspection Fee	Set by the State
Sign Application	\$20.00 for home/business less than 3,000 Sq. Ft. \$100.00 for businesses over 3,000 Sq. Ft.
Street Opening Application	\$50.00 plus cost of fixing back to original state
Subdivision Application	\$250.00 initial review \$100.00 per lot on final approval
Health Complaint:	
Refusal or neglect to comply with lawful order of Health Officer	Not to exceed \$20.00 per offense, unless otherwise provided by State Law

## Cemetery Fees

The following schedule of fees and charges is in effect and applicable to all portions of the Lincoln cemeteries. These fees and charges are subject to change at such times as the Town may deem necessary.

Lot Purchase Including Perpetual Care	\$250.00 (\$100 lot/\$150 care)
Transfer of Ownership of Lot	\$125.00

Interments: The following fixed charges will be made by the Town for opening all graves which includes the opening of the grave, removal of excess material, closing and sodding.

Grave Opening- Casket Burial	\$300.00 per grave on weekdays
Grave Opening- Casket Burial	\$450.00 per grave on weekends/holidays
Grave Opening- Cremains	\$100.00 per grave on weekdays
	\$150.00 per grave on weekends/holidays

## Recreation Fees

The object of charging fees is to offset some of the expenses associated with the Recreation programs. There will be a Resident \$50.00 cap and a Non-resident \$80.00 cap **per season** for any family. Program fees will be evaluated and determined by the Director and Recreation Committee annually.

## Airport User Fees

Access Agreements (Through the Fence Agreement): Updated and approved by Town Council on 2/8/2010. Fees are based on one calendar year. There is no reduction in rates for partial calendar years or late payments. Fees are to be renewed annually by January 1.

Commercial Business Plane Agreement	\$150.00
Private Owner Plane Fee Agreement	\$100.00
Hangar Rental Fee	\$125.00 per month

## Fire/EMS Fees

ALS 2	\$943.75
ALS BACKUP	\$300.00
ALS Emergency Transport	\$518.75
ALS Non-Emergency	\$518.75
BLS Emergency Transport	\$437.50



BLS Non-Emergency	\$437.50
Facility Lift Assist	\$150.00
Lift Assist	\$100.00
Mileage	\$15.00
Noncovered Mileage	\$15.00
Response Fee- No Transport	\$100.00
Specialty Care Transport	\$962.50

### **Library Fees**

Fax (Receive, Transmit)	\$1.00 per page
Non-Resident Borrower Card	\$20.00 per year- individual \$30.00 per year- family
Photocopies	\$.25 per page
Photocopies for Residents 65 or older	FREE Limit of five copies per visit
Replacement Library Card	FREE
Replacement of Worn Card	FREE

### **Public Safety Fees**

Accident/Incident Reports	\$5.00 per report
Burn Permits	Set by the State
Child Identification	FREE
Concealed Handgun Application and/or Replacement Permit	Set by the State
Fingerprinting- Non-Criminal Purposes	\$10.00 up to 2 cards
Fingerprinting- Town employee/volunteer	FREE
Photocopies	\$.25 per page

## Transfer Station Fees

A Transfer Station Sticker (Trash Pass) is needed to gain access to the facility and is available for Lincoln residents or persons/business owners who have a location in Lincoln. The pass is needed annually and is available at the Town Office. The first pass for a household/business is **FREE** and additional passes needed for additional vehicles are **\$1.00 each**.

Contractor Gate Opening Fee	\$50.00
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### Disposal Fees:

#### Other Wood Waste

Pick-up or Trailer	\$5.00
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Pick-up and Trailer	\$15.00
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1 Ton Dump	\$25.00
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6 Ton Dump	\$50.00
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10 Wheel Dump	\$100.00
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Tractor Trailer	\$300.00
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Brush/Yard Waste	No Charge
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Pressure Treated Lumber	\$5.00 per estimated cubic yard
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#### Shingles and Sheetrock

½ Pick-up Load	\$10.00
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Pick-up or Trailer	\$25.00
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Pick-up and Trailer	\$50.00
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1 Ton Dump or Trailer	\$100.00
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3-7 Yard Dump	\$400.00
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10 Wheel Dump	\$600.00
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Furniture Disposal	\$5.00 per piece
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Refrigerant Disposal Permit	\$20.00
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#### Tires

Passenger, SUV, Light Truck/Utility	\$1.00 ea.
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Medium/Heavy Truck	\$8.00 ea.
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Equipment Tires

\$25.00 ea.

## ORDINANCE VIOLATIONS FEES

Animal Control: Violation of Ordinance	\$25.00 for 1 <sup>st</sup> Offense \$50.00 for 2 <sup>nd</sup> Offense \$100.00 for 3 <sup>rd</sup> & Subsequent Offenses
Animal Control Officer-Impound Fee	\$10.00
Unlicensed Dog	Not to Exceed \$100.00
Violation of Dog Feces Removal Ordinance	\$25.00 for 1 <sup>st</sup> Offense \$50.00 for 2 <sup>nd</sup> Offense \$100.00 for 3 <sup>rd</sup> & Subsequent Offenses
Curfew: Violation of Ordinance, Upon Conviction	Not to Exceed \$200.00 Each Offense
Refusal to perform acts in specified time.	\$20.00 for each 24 Hours thereafter
Licenses & Permits: Violation of Ordinance	Not to Exceed \$100.00
Loitering: Violation of Ordinance	Not to Exceed \$100.00
Peddler's: Violation of Ordinance	Not to Exceed \$100.00
Special Amusement: Violation of Ordinance	Not to Exceed \$100.00
<b>Transfer Station:</b> Compensation to the Town for 2 times its cost to clean any unclean roofing material deposited. Any other violation is subject to a minimum fine of \$50.00 and/or loss of privileges as determined by the Transfer Station Director and Town Manager.	

### Police: Alternate Penalty Provisions, Payment Schedule

The owner or operator of this vehicle is required to pay the violation fee to the Lincoln Police Department at 1 Adams Street, Lincoln, ME within 14 days. If not paid during that time, the fee doubles every 14 days, thereafter, up to the amount depicted in the schedule set forth in the Appendix to the Code. If a court hearing on the alleged violation is arranged you may waive your right to a court appearance by mailing or delivering before said date, this notice with payment of the fee to: Town of Lincoln, 63 Main Street Lincoln, ME 04457.

Any violation of the Town of Lincoln's Parking Ordinance which would be determined as egregious, meaning 3 or more same type violations within a 30-day time period, the Public Safety Director, Police Chief, or Public Works Director or any police officer may cause any vehicle so parked on any public way to be moved and placed in a suitable parking space off the

public way street, at the expense of the owner of such vehicle, and without the Town or any of its employees being liable for any damage that may be caused by such removal. Depending on circumstances, such as, the estimated time of arrival of the towing entity or the feasibility of a police officer standing by the vehicle until the towing entity arrives, or the owner of said vehicle is not readily available to remove said vehicle, the Police Chief, Public Safety Director or Public Works Director may cause a restraint device (Boot) be installed on said vehicle until such time the towing entity arrives to remove it.

<b>A. Parking to near corner or crosswalk</b>	<b>Not to exceed \$80.00</b>
<b>B. Double Parking</b>	<b>Not to exceed \$80.00</b>
<b>C. Parking left side to curb – wrong side of street</b>	<b>Not to exceed \$80.00</b>
<b>D. Parking obstructing driveway, sidewalk or crosswalk</b>	<b>Not to exceed \$100.00</b>
<b>E. Overnight parking (12:01 am to 6:00 am) Nov. 1<sup>st</sup> to Apr. 1<sup>st</sup> (Vehicle Towed)</b>	<b>Not to exceed \$80.00</b>
<b>F. Parking within (15) feet of a fire hydrant unless otherwise designated</b>	<b>Not to exceed \$100.00</b>
<b>G. Parking in a restricted area or other designated prohibited place</b>	<b>Not to exceed \$100.00</b>
<b>H. Parking in a handicapped zone</b>	<b>Not to exceed \$400.00</b>
<b>I. Overtime Parking</b>	<b>Not to exceed \$100.00</b>