

**REGULAR TOWN COUNCIL MEETING
AGENDA
August 14, 2017
7:00 PM**

Councilors: Council Chair; George Edwards _____, Councilors; Stephen Clay _____, Jeffery Gifford _____, Sheldon Hanington _____, Marscella Ireland _____, Sharon Sibley _____, and John Trask _____.

1a. Call to Order

1b. Pledge

2. Approval of Minutes: From the July 10, 2017, regular meeting. If no objections are registered Council Chair shall approve the same as written.

3. Approval of the Warrants (0104)

SUGGESTED MOTION: To approve and sign Warrants # _____ through # _____ in the amount of \$ _____.

MOTION: _____ SECOND: _____ VOTE: _____

4. Acceptance of Gifts/Donations and Grants (0104 & 0700)

SUGGESTED MOTION: Move to approve and accept the following Gifts, Donations and Grants in the amount of \$1010.10, as detailed below.

Organization	Type of Gift	Amount / Value	Department
David & Nancy Bean		\$100.00	Heating Fund
Skylar Bard & Kylee Moody		\$70.00	Heating Fund
Library	Can Donations	\$95.10	Library Book Fund
Modern Woodmen of America	7 whiskey barrels of flowers	\$385.00	Cemetery, Parks and Recreation
Modern Woodmen of America	3 picnic tables	\$360.00	Cemetery, Parks and Recreation

MOTION: _____ SECOND: _____ VOTE: _____

5. Chairman's/Town Manager's Comments:

6. Economic Development Committee report:

7. **Monthly Reports:**

8. **Open Forum:** *This is the portion of the agenda where the public can speak to any items on the agenda that do not have a public hearing. Please stand and state your name before stating the nature of your business. The Council Chair may set a time limit per agenda topic depending on the number of residents in attendance who wish to speak.*

9. **Executive Session (0100)**

SUGGESTED MOTION: Move to retire into Executive Session pursuant to Title 1 MRSA Section 405(6) (C)(E) for a discussion with the Town Attorney regarding an Economic Development Matter/Council Rights and Duties.

MOTION: _____ SECOND: _____ VOTE: _____
TIME STARTED: _____ TIME CLOSED: _____

10. **Authorize Assessment (0105)**

SUGGESTED MOTION: To authorize entering into an agreement with Campbell Environmental Group to complete a phase 1 Environmental Assessment on part of the Lincoln Paper and Tissue site for \$2,500. This money is to come from the unassigned fund balance.

MOTION: _____ SECOND: _____ VOTE: _____

11. **Authorize Appraisal (0105)**

SUGGESTED MOTION: To authorize entering into an agreement with Legacy Appraisals to complete an appraisal of 90 acres of land, part of the Lincoln Paper and Tissue site for \$3,400. This money to come from the unassigned fund balance.

MOTION: _____ SECOND: _____ VOTE: _____

12. **Authorize Name (0105)**

SUGGESTED MOTION: Motion to approve the proposed name (Park Avenue Redevelopment LLC) for the non-profit LLC.

MOTION: _____ SECOND: _____ VOTE: _____

13. **Discussion:** Town office long term lease options and a date for the next meeting with the Mason's.

14. Tax Acquired Properties (0104)

SUGGESTED MOTION: Move to accept the highest bid on each of the two properties as listed below and to forgive taxes in the amount listed.

Property Location	Taxes Owed	High Bidder	Bid Amount	Forgiven Tax Amount
19 Libby Street	\$3,402.19	Charles Priller	\$1,700.00	\$1702.19
121 Lee Road	\$15,108.96	Richard Larkin	\$2,500.00	\$12,608.96

MOTION: _____ SECOND: _____ VOTE: _____

15. Accept Paving Bid (0406)

SUGGESTED MOTION: Move to accept Paving Bid from B & B Paving, Inc. in the amount of \$44,598.00

MOTION: _____ SECOND: _____ VOTE: _____

16. Farm to Table Fundraiser (0105)

SUGGESTED MOTION: Motion to approve the expenditure of up to \$5,000 for the Farm to Table fundraiser.

MOTION: _____ SECOND: _____ VOTE: _____

17a. Public Hearing- Job Description (0105 & 0601)

SUGGESTED MOTION: Move to open a public hearing for the purpose of hearing oral and written comments on the proposed job description of Dam Monitor.

MOTION: _____ SECOND: _____ VOTE: _____

TIME STARTED: _____ TIME CLOSED: _____

17b. Approve Job Description- Dam Monitor (0105 & 0601)

SUGGESTED MOTION: Move to approve the job description of Dam Monitor.

MOTION: _____ SECOND: _____ VOTE: _____

17c. Appoint Dam Monitor (0105 & 0601)

SUGGESTED MOTION: Move to appoint Bert “Wink” Libbey as Dam Monitor for the Town of Lincoln.

MOTION: _____ SECOND: _____ VOTE: _____

18a. Public Hearing- Planning Board Meeting By-law change (0106)

SUGGESTED MOTION: Move to open a public hearing for the purpose of hearing oral and written comments on the proposed Planning Board Meeting By-Law change.

MOTION: _____ SECOND: _____ VOTE: _____

TIME STARTED: _____ TIME CLOSED: _____

18b. Approve Planning Board By-Law Change (0106)

SUGGESTED MOTION: Move to approve the Planning Board Meeting By-Law change.

MOTION: _____ SECOND: _____ VOTE: _____

19. Appointment (0105)

SUGGESTED MOTION: Motion to approve the appointment of Samuel Clay to Planning Board for a 3-year term, expiring in May.

MOTION: _____ SECOND: _____ VOTE: _____

20. Authorize Use of Town Resources (0105 & 0406)

SUGGESTED MOTION: Move to authorize the use of Town resources for the completion of a non-point water pollution project on a section of the Stanhope Mill Road. Stanhope Mill Road is a public/private road. A portion of the project would be completed on 400’ on a private way. Materials and labor to be reimbursed through grant funding obtained for the project by the Cold Stream Pond Camp Owners Association.

MOTION: _____ SECOND: _____ VOTE: _____

21. Year-Round Maintenance (0100 & 0406)

Suggested Motion: Move to approve year-round maintenance of the Phinney Farm Road Extension for the Fiscal Year 2018 with the level of maintenance to be at the Public Works Director’s discretion.

MOTION: _____ SECOND: _____ VOTE: _____

22. Approve Town Song (0100)

Suggested motion: Move to approve a cost not to exceed \$150.00 for the production of the Town Song, money to come from the Rollins Wind TIF line item 7000-0012.

MOTION: _____ SECOND: _____ VOTE: _____

23. Approve Campground Use (0100 & 0706)

SUGGESTED MOTION: Move to approve the use of the campground for a wedding and reception on August 18, 2018 and discuss/set fee.

MOTION: _____ SECOND: _____ VOTE: _____

24. Approve Job Description and the RFP (0100 & 0105)

SUGGESTED MOTION: Move to approve the Economic Development Director's RFP and the Economic Development Director's job description.

MOTION: _____ SECOND: _____ VOTE: _____

25. Streetlight Committee Request (0100)

Suggested motion: Move to accept the request of the Streetlight Committee concerning the addition of a streetlight at 410 Enfield Road.

MOTION: _____ SECOND: _____ VOTE: _____

26. Executive Session (0100)

SUGGESTED MOTION: Move to retire into Executive Session pursuant to Title 1 MRSA Section 405(6) (D) for the purpose of discussing union negotiation updates regarding Fire, Transfer Station and Public Works.

MOTION: _____ SECOND: _____ VOTE: _____

TIME STARTED: _____ TIME CLOSED: _____

27. Executive Session (0101)

SUGGESTED MOTION: Move to retire into Executive Session Pursuant to Title 1 MRSA Section 405 (6) (C) Personnel Matter/Town Manager Update.

MOTION: _____ SECOND: _____ VOTE: _____

TIME STARTED: _____ TIME CLOSED: _____

28. Future Agenda Items

29. Adjourn

SUGGESTED MOTION: Move to adjourn meeting at _____pm

MOTION: _____ **SECOND:** _____ **VOTE:** _____