

**REGULAR TOWN COUNCIL MEETING  
AMENDED AGENDA  
May 8, 2017  
7:00 PM**

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Councilors: Council Chair; George Edwards \_\_\_\_\_, Councilors; Stephen Clay \_\_\_\_\_, Jeffery Gifford \_\_\_\_\_, Sheldon Hanington\_\_\_\_\_, Marscella Ireland \_\_\_\_\_, Sharon Sibley \_\_\_\_\_, and John Trask \_\_\_\_\_.

**1a. Call to Order**

**1b. Pledge**

**1c. Executive Session- Personnel**

**SUGGESTED MOTION:** Move to retire into Executive Session pursuant to Title 1 MRSA Section 405 (6)(A) for the purpose of discussing Personnel.

**MOTION:**\_\_\_\_\_ **SECOND:**\_\_\_\_\_ **VOTE:**\_\_\_\_\_

**TIME STARTED:**\_\_\_\_\_ **TIME CLOSED:**\_\_\_\_\_

**1d. Executive Session- Consultation with Council Regarding Legal Rights and Duties**

**SUGGESTED MOTION:** Move to retire into Executive Session pursuant to Title 1 MRSA Section 405 (6)(E) for the purpose of discussing Personnel.

**MOTION:**\_\_\_\_\_ **SECOND:**\_\_\_\_\_ **VOTE:**\_\_\_\_\_

**TIME STARTED:**\_\_\_\_\_ **TIME CLOSED:**\_\_\_\_\_

**2. Approval of Minutes:** From the April 3, 2017 Special Workshop and April 10, 2017, regular meeting. If no objections are registered Council Chair shall approve the same as written.

**3. Approval of the Warrants (0104)**

**SUGGESTED MOTION:** To approve and sign Warrants #\_\_\_\_\_ through #\_\_\_\_\_ in the amount of \$\_\_\_\_\_.

**MOTION:**\_\_\_\_\_ **SECOND:**\_\_\_\_\_ **VOTE:**\_\_\_\_\_

**4. Acceptance of Gifts/Donations and Grants (0104 & 0700)**

**SUGGESTED MOTION:** Move to approve and accept the following Gifts, Donations and Grants in the amount of \$270.47, as detailed below.

| <b>Organization</b>    | <b>Type of Gift</b> | <b>Amount / Value</b> | <b>Department</b> |
|------------------------|---------------------|-----------------------|-------------------|
| David & Nancy Bean     |                     | \$100.00              | Heating Fund      |
| Carl & Florence Alessi |                     | \$100.00              | Heating Fund      |
|                        |                     |                       | Heating Fund      |
|                        |                     |                       |                   |
| Library                | Can Donations       | \$70.47               | Library Book Fund |

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

**5. Chairman's/Town Manager's Comments:**

**6. Economic Development Committee report:**

**7. Monthly Reports:**

**8. Open Forum:** *This is the portion of the agenda where the public can speak to any items on the agenda that do not have a public hearing. Please stand and state your name before stating the nature of your business. The Council Chair may set a time limit per agenda topic depending on the number of residents in attendance who wish to speak.*

**9. Discussion:** Corbett Arnold would like to discuss an Eagle Scout Project

**10a. Public Hearing-** CityReach Hope House Program (0100)

**SUGGESTED MOTION:** Move to open a public hearing for the purpose of hearing oral and written comments regarding bringing the CityReach Hope House Program to Lincoln.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

TIME STARTED: \_\_\_\_\_ TIME ENDED: \_\_\_\_\_

**10b. Authorize Moving Forward**

**SUGGESTED MOTION:** Move to continue going forward with discussions to bring the CityReach Hope House Program to Lincoln.

MOTION: \_\_\_\_\_ second: \_\_\_\_\_ vote: \_\_\_\_\_

**11. Closure of Veteran’s Memorial Square (0100)**

**SUGGESTED MOTION:** Move to approve the partial closure of Veteran’s Memorial Square for the purpose of the Farmer’s – Artisan’s Market to run on Fridays from June 16 through September 29<sup>th</sup> from 9:00am to 1:00 pm; excluding Homecoming Week.

**MOTION:**\_\_\_\_\_ **SECOND:**\_\_\_\_\_ **VOTE:**\_\_\_\_\_

**12a. Public Hearing- Farmer’s Market Fees (0100)**

**SUGGESTED MOTION:** Move to open a public hearing for the purpose of hearing oral and written comments in regards to amending the Farmer’s Market fees.

**MOTION:**\_\_\_\_\_ **SECOND:**\_\_\_\_\_ **VOTE:**\_\_\_\_\_

**TIME STARTED:**\_\_\_\_\_ **TIME ENDED:**\_\_\_\_\_

**12b. Farmer’s Market Fees (0100)**

**SUGGESTED MOTION:** Move to amend the Farmer’s Market fee to \$\_\_\_\_\_.

**MOTION:**\_\_\_\_\_ **SECOND:**\_\_\_\_\_ **VOTE:**\_\_\_\_\_

**12c. EMERGENCY PREAMBLE**

WHEREAS, Ordinances of the Town Council do not become effective until 30 days after passage, unless enacted as emergencies; and

WHEREAS, the purpose of this is to enact the amended Farmer’s Market Fees, therefore, this needs to be done immediately; and

WHEREAS, in the judgment of the Town Council, these facts create an emergency within the meaning of Article II, Section 212 of the Town Charter and requires the amendment of the Municipal Code, Schedule of Fees-Farmer’s Market; as immediately necessary for the preservation of public peace, health and safety.

**MOTION:**\_\_\_\_\_ **SECOND:**\_\_\_\_\_ **VOTE:**\_\_\_\_\_

**13a. Presentation of Proposed Contract and Services Provided- Design Labs & Economic Development Marketing Committee (0105)**

**13b. Design Lab Contract (0105)**

**SUGGESTED MOTION:** Move to approve the proposed contract with Design Labs in the amount of \$\_\_\_\_\_.

**MOTION:**\_\_\_\_\_ **SECOND:**\_\_\_\_\_ **VOTE:**\_\_\_\_\_

**14. WLBZ2 Television & Internet Advertising Contract (0105)**

**SUGGESTED MOTION:** Move to approve the WLBZ2 Advertising and Promotional contract in the amount of \$8,634.00.

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_\_\_

**15. Move Money to Cover an Abatement (0105)**

**SUGGESTED MOTION:** Move to appropriate \$3,958.78 from unassigned fund balance to cover the remaining abatements anticipated for FY2017.

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_\_\_

**16. Use of Campground Office Building (0706)**

**SUGGESTED MOTION:** Move to allow Dr. Turnquist to use the campground office building to offer annual physicals for pilots.

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_\_\_

**17. Consent Agenda:** All items marked with an asterisk (\*) are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- \*18. Confirmation of Election Wardens
- \*19. Order Polls
- \*20. Direct Registrar of Voters
- \*21. Sign Warrant
- \*22. Set Public Hearing Dates for Fiscal Year 2018 Budget
- \*23. Authorize Closure of Veteran's Memorial Square
- \*24. Authorize Memorial Day Parade
- \*25. Appointment to Library Advisory Committee

**SUGGESTED MOTION:** Move to approve the suggested motions for items 18 through 25, as presented.

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_\_\_

**\*18. Confirmation of Election Wardens (0101)**

**SUGGESTED MOTION:** Move to confirm Ann Morrison as Warden and Diana Hill and Melissa Quintela as Deputy Wardens for the May 23, 2017 RSU 67 Budget Validation Vote and the State Special Referendum vote on June 13, 2017 elections.

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_\_\_

**\*19. Order Polls (0101)**

**SUGGESTED MOTION:** Move to order polls to open from 8:00am to 8:00 pm according to Title 21A, MRSA Article II, Section 626 for June 13, 2017 State Special Referendum and May 23, 2017 for RSU 67 Budget Validation Vote \*(pending outcome of Town Hall Validation on May 9<sup>th</sup> at 6:00pm).

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_\_\_

**\*20. Direct Registrar of Voters to sit/deliver voting list for June Election (0101)**

**SUGGESTED MOTION:** Move to direct the Registrar of Voters to sit, register voters and make corrections to the voting list on Wednesday June 7, 2017 from 5pm to 7pm and Tuesday June 6, 2017 through Friday June 9, 2017 and Monday June 12, 2017 from 8am to 5pm as well as on election day June 13, 2017 from 8am to 8pm according to Title 21A, MRSA, Section 122, Subsection 6A. Also, to instruct the Registrar to deliver a supplemental voting list to the Town Clerk prior to opening the polls.

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_\_\_

**\*21. Sign Warrant for Regional School Unit 67 Budget Validation Vote \*(pending outcome) (0101)**

**SUGGESTED MOTION:** Move to sign the Warrant for the RSU 67 budget validation vote scheduled for May 23, 2017.

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_\_\_

**\*22. Set Public Hearing Dates for Fiscal Year 2018 Budget (0101)**

**SUGGESTED MOTION:** Move to set the following dates for public hearings on the Fiscal Year 2018 budget:

- 1<sup>st</sup> Public Hearing June 5, 2017 at 6:00pm
- 2<sup>nd</sup> Public Hearing June 12, 2017 at 6:00pm
- (Regular Town Council Meeting to follow, June 12<sup>th</sup> at 7:00pm)

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_\_\_

**\*23. Authorize Closure of Veteran's Memorial Square (0100)**

**SUGGESTED MOTION:** Move to approve the closure of Veteran's Memorial Square for the purpose of the annual Bike Rodeo, 6:00am to 1:00pm on Saturday, May 20, 2017.

**MOTION:**\_\_\_\_\_ **SECOND:**\_\_\_\_\_ **VOTE:**\_\_\_\_\_

**\*24. Authorize Memorial Day Parade (0302)**

**SUGGESTED MOTION:** Move to authorize the Memorial Day Parade on Tuesday, May 30, 2017, commencing at 5:00pm at the Veteran's Memorial on Goding Avenue and following a route to West Broadway and Main Street to Clay's Funeral Home parking lot, with ceremonies held at the West Broadway bridge and Veteran's Memorial Square.

**MOTION:**\_\_\_\_\_ **SECOND:**\_\_\_\_\_ **VOTE:**\_\_\_\_\_

**\*25. Appointment (0700)**

**SUGGESTED MOTION:** Move to appoint David Parsons to the Library Advisory Committee.

**MOTION:**\_\_\_\_\_ **SECOND:**\_\_\_\_\_ **VOTE:**\_\_\_\_\_

**26a. Public Hearing-Renewal Pawnbroker License (0101)**

**SUGGESTED MOTION:** Move to open a public hearing for the purpose of hearing oral and written comments on the proposed issuance of a renewal Pawnbroker License to Lucas Shorey *dba* Lincoln Trading and Pawn.

**MOTION:**\_\_\_\_\_ **SECOND:**\_\_\_\_\_ **VOTE:**\_\_\_\_\_

**TIME STARTED:**\_\_\_\_\_ **TIME CLOSED:**\_\_\_\_\_

**26b. Issuance of a Renewal Pawnbroker License (0101)**

**SUGGESTED MOTION:** Move to issue a renewal Pawnbroker License to Lucas Shorey *dba* Lincoln Trading and Pawn.

**MOTION:**\_\_\_\_\_ **SECOND:**\_\_\_\_\_ **VOTE:**\_\_\_\_\_

**27a. Public Hearing-Blanket Letter of Approval (0101)**

**SUGGESTED MOTION:** Move to open a public hearing for the purpose of hearing oral and written comments on the proposed issuance of Blanket Letter of Approval for Games of Chance (*Beano-Bingo*) to the following businesses:

Carl Burrill Post #77 American Legion  
Colombian Knights Association  
Golden Key Senior Center

**MOTION:**\_\_\_\_\_ **SECOND:**\_\_\_\_\_ **VOTE:**\_\_\_\_\_

**TIME STARTED:**\_\_\_\_\_ **TIME CLOSED:**\_\_\_\_\_

**27b. Issuance of Renewal Blanket Letters of Approval (0101)**

**SUGGESTED MOTION:** Move to issue renewal Blanket Letters of Approval for Games of Chance (*Beano-Bingo*) to the following businesses:

Carl Burrill Post #77 American Legion  
Colombian Knights Association  
Golden Key Senior Center

**MOTION:**\_\_\_\_\_ **SECOND:**\_\_\_\_\_ **VOTE:**\_\_\_\_\_

**28a. Public Hearing-Renewal Special Amusement Permits (0101)**

**SUGGESTED MOTION:** Move to open a public hearing for the purpose of hearing oral and written comments on the proposed issuance of renewal Special Amusement Permits to the following businesses:

Columbian Knights Association  
Gillmor's Restaurant  
Golden Key Senior Center  
Lincoln Snowhounds  
The Waterfront/Special Event Center

**MOTION:**\_\_\_\_\_ **SECOND:**\_\_\_\_\_ **VOTE:**\_\_\_\_\_

**TIME STARTED:**\_\_\_\_\_ **TIME CLOSED:**\_\_\_\_\_

**28b. Issuance of Renewal Special Amusement Permits (0101)**

**SUGGESTED MOTION:** Move to issue renewal Special Amusement Permits to the following businesses:

Columbian Knights Association

Gillmor's Restaurant  
Golden Key Senior Center  
Lincoln Snowhounds  
The Waterfront/Special Event Center

**MOTION:**\_\_\_\_\_ **SECOND:**\_\_\_\_\_ **VOTE:**\_\_\_\_\_

**29a. Public Hearing on Renewal Victualer's Licenses (0101)**

**SUGGESTED MOTION:** Move to open a public hearing for the purpose of hearing oral and written comments on the proposed issuance of renewal Victualer's Licenses to the following businesses:

Big Apple  
Charlie's Seafood  
Crazy Moose  
Drinkwater's Variety  
Dunkin Donuts  
Carl Burrill American Legion Post #77  
Circle K #7048  
Dysart's Travel Stop  
Eagle Lodge and Camps  
Gillmor's Restaurant  
Wing Cheong Sing *dba* Golden Jade  
H&K Stevens *dba* Subway of Lincoln  
Hannaford Supermarket & Pharmacy #8140  
High Street Market  
JATO Highlands Golf Course  
JJ's Pizza and Subs  
Colombian Knights Association #5029  
Lincoln House of Pizza  
Lincoln Snowhounds Club  
Lincoln Why Not Stop  
McDonald's of Lincoln  
Pat's Pizza



Penobscot Valley Hospital Café  
Steaks N' Stuff Inc.  
Penobscot Tim's LLC-Tim Horton's  
Timberhouse Restaurant  
The Waterfront Event Center  
Wing Wah Restaurant  
Daigle Oil/Worcester Brothers

**MOTION:**\_\_\_\_\_ **SECOND:**\_\_\_\_\_ **VOTE:**\_\_\_\_\_

**TIME STARTED:**\_\_\_\_\_ **TIME CLOSED:**\_\_\_\_\_

**29b. Issuance of Renewal Victualer Licenses (0101)**

**SUGGESTED MOTION:** Move to issue renewal Victualer Licenses to the following businesses:

Big Apple  
Charlie's Seafood  
Crazy Moose  
Drinkwater's Variety  
Dunkin Donuts  
Carl Burrill American Legion Post #77  
Circle K #7048  
Dysart's Travel Stop  
Eagle Lodge and Camps  
Gillmor's Restaurant  
Wing Cheong Sing *dba* Golden Jade  
H&K Stevens *dba* Subway of Lincoln  
Hannaford Supermarket & Pharmacy #8140  
High Street Market  
JATO Highlands Golf Course  
JJ's Pizza and Subs  
Colombian Knights Association #5029  
Lincoln House of Pizza

Lincoln Snowhounds Club  
Lincoln Why Not Stop  
McDonald's of Lincoln  
Pat's Pizza  
Penobscot Valley Hospital Café  
Steaks N' Stuff Inc.  
Penobscot Tim's LLC-Tim Horton's  
Timberhouse Restaurant  
The Waterfront Event Center  
Wing Wah Restaurant  
Daigle Oil/Worcester Brothers

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_\_\_

**30. Authorize Rapid Renewal (0101)**

**SUGGESTED MOTION:** Move to authorize the set-up of rapid renewal for the purpose of allowing Lincoln residents to renew vehicle registrations online.

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_\_\_

**31. Authorize Treasurer to Lower Surety Bond Penalty Rates (0104)**

**SUGGESTED MOTION:** Move to allow the Treasurer to lower the surety bond penalty rates for the Treasurer and Tax Collector to \$100,000.00.

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_\_\_

**32. Accept a Grant-in-Aid (0601)**

**SUGGESTED MOTION:** Move to accept and sign a Grant-in-Aid from Maine Department of Agriculture, Conservation & Forestry for (26) 12' long precast concrete planks for improvements to the Town of Lincoln's boat launch facility on Upper Cold Stream Pond and (29) 12' precast concrete planks for improvements to the boat launch facility on Long Pond.

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_\_\_

**33. Town Manager's Annual Appointments (0100)**

**SUGGESTED MOTION:** Move to confirm the Town Manager's annual appointments pursuant to Title 30-A, Sections 2526, 2601-A and 4221 as follows:

|  |                |
|--|----------------|
| TIF Administrator-                                 | Ruth Birtz     |
| Tax Assessor/Addressing Agent-                     | Ruth Birtz     |
| Code Enforcement Officer/Health Officer-           | Bruce Arnold   |
| Alternate Code Enforcement Officer/Health Officer- | Ruth Birtz     |
| Plumbing Inspector-                                | Bruce Arnold   |
| Alternate Plumbing Inspector-                      | Ruth Birtz     |
| Alternate Plumbing Inspector-                      | Jerry C. Davis |

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_\_\_

**34. Executive Session – Personnel (0100)**

**SUGGESTED MOTION:** Move to retire into Executive Session pursuant to Title 1 MRSA Section 405(6) (a) for the purpose of discussing personnel.

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_\_\_

**TIME STARTED:** \_\_\_\_\_ **TIME CLOSED:** \_\_\_\_\_

**35. Future Agenda Items**

**36. Adjourn**

**SUGGESTED MOTION:** Move to adjourn meeting \_\_\_\_\_pm

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOTE:** \_\_\_\_\_