

# Lincoln Loon Festival Non-Food Vendor Application

## July 17-20, 2025

**ALL APPLICATIONS MUST BE IN NO LATER THAN JULY 7, 2025**

Name: \_\_\_\_\_ Business: \_\_\_\_\_

Date of application: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Main Product being sold: \_\_\_\_\_

Additional items being sold: \_\_\_\_\_

Returning Vendor? YES or NO      Non-Profit? YES or NO      Do you need electricity? YES or NO

All non-profit and 501c3 organizations will be given a 50% discount on vending fees, if a non-profit certification is attached to the application

**Please note an electric hookup is \$15. Please bring a 12-gauge 50 ft extension cord if you plan on using electric**

### VETERAN'S MEMORIAL SQUARE

**BOOTHS ARE EXPECTED TO BE OPEN July 17, 18, and 19 from 11AM-7PM**

#### **EARLY BIRD (APPLICATION AND MONEY RECEIVED BEFORE MAY 31, 2025)**

Art/Info/Games (10' x 10')      \$80 \_\_\_\_\_

Art/Info/Games (10' x 20')      \$160 \_\_\_\_\_

#### **APPLICATION AND MONEY RECEIVED AFTER MAY 31, 2025**

Art/Info/Games (10' x 10')      \$100 \_\_\_\_\_

Art/Info/Games (10' x 20')      \$200 \_\_\_\_\_

### COBB FIELD (SATURDAY JULY 19 ONLY)

**BOOTHS ARE EXPECTED TO BE OPEN FROM 2:00 PM-AFTER THE FIREWORKS**

#### **EARLY BIRD (APPLICATION AND MONEY RECEIVED BEFORE MAY 31, 2025)**

Art/Info/Games (10' x10')      \$20 \_\_\_\_\_

#### **APPLICATION AND MONEY RECEIVED AFTER MAY 31, 2025**

Art/Info/Games (10' x10')      \$40 \_\_\_\_\_

Date \_\_\_\_\_ Initials \_\_\_\_\_ Cash \_\_\_\_\_ Check \_\_\_\_\_ Card \_\_\_\_\_ Amount \_\_\_\_\_

## Rules and Guidelines

The Town of Lincoln has a limited number of spaces to rent to Vendors. The space designated for rent is Veteran's Square or Cobb Field. Vendors will contain their selling to those areas only, unless granted permission to leave its boundaries. If a vendor leaves their designated spot without prior approval, they may be asked to leave without a refund. If the Town of Lincoln is sponsoring an event within a facility or remote location, the town reserves the right to select the vendors and set the rate of rent.

A completed application with payment is required to hold space. Payment may either be made at the town office or a check may be mailed to Town of Lincoln, ATTN: Shawn Rogers/Loonfest, 29 Main St, Lincoln, ME 04457. Vendors must be open during the allotted time. It is the expectation of the Town of Lincoln that all vendors will follow the Maine state statutes for gaming and raffle practices and will have any necessary permits.

The Town of Lincoln reserves the right to refuse space to a Vendor if product is political in nature or is not allowed per local charter ordinance. No sparklers, poppers, stinkbombs or fireworks are permitted to be sold. Vendors are responsible to work their own booths and keep the area clean. The hours shall be no less than 11:00 a.m. to 7:00 p.m. Parking is not allowed nor vehicles allowed within the selling area at any time when during the festival. Vendors are responsible to secure their goods and provide shelter from the weather.

The Town of Lincoln does not provide dedicated overnight security. It is the vendors' responsibility to secure goods overnight. If at any time a Vendor becomes rude or acts inappropriately, they will be asked to leave and will not be invited back.

Vendors who cancel before July 1, 2025 will receive a full refund. Vendors who cancel between July 1-13 will receive a 50% refund. Vendors who cancel after July 14 will not receive a refund.

Spaces will be made available for set-up on Wednesday, after 5:00 pm unless otherwise communicated.

No child under the age of 16 shall be working a Vendor booth without an adult present at all times.

Vendors are to keep their booths neat and tidy at all times. Vendors assume full responsibility for clean-up and breakdown. The Town of Lincoln will not assist vendors in setting up or breaking down. No articles or garbage are to be left behind.

Booth spaces will be 12'x12' or 12'x22' to accommodate for a 10'x10' popup tent

Vendors who use tents and or stake downs of equipment must secure the lines with a fluorescent or reflective tape to alert walkers and visitors of obstruction.

**Vendors assigned spaces on asphalt must use weights to secure their tent. NO STAKES may be driven in the asphalt.**

I have read the rules and guidelines and will understand that violating them will result in immediate termination

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Date \_\_\_\_\_ Initials \_\_\_\_\_ Cash \_\_\_\_\_ Check \_\_\_\_\_ Card \_\_\_\_\_ Amount \_\_\_\_\_

Date\_\_\_\_\_ Initials\_\_\_\_\_ Cash\_\_\_ Check\_\_\_ Card\_\_\_ Amount\_\_\_\_\_