

**REGULAR TOWN COUNCIL MEETING
AGENDA
October 21, 2024
7:00 PM**

The Zoom Link to the meeting is provided below for those wishing to attend virtually:

<https://us02web.zoom.us/j/85680739243>

1a. Call to Order

Council Chair; George Edwards _____, Vice Chair: John Trask _____.

Councilors; Marscella Ireland _____, Jared McCarthy _____, Cathy Moison _____, Daniel Summers _____ and Gordon Street _____.

1b. Pledge of Allegiance

2. Approval of Minutes: From the September 9, 2024 regular Council meeting. If no objections are registered the Council Chair shall approve the same as written.

3. Approval of the Warrants (0104)

SUGGESTED MOTION: To approve and sign Warrants # _____ through # _____ in the amount of \$ _____.

MOTION: _____ SECOND: _____ VOTE: _____

4. Acceptance of Gifts/Donations and Grants (0104, 0700)

SUGGESTED MOTION: Move to approve and accept the following Gifts, Donations and Grants in the amount of \$500.00, as detailed below.

Organization	Type of Gift	Amount / Value	Department
Lincoln Maine FCU		\$500.00	Rec Tackle Football Program

MOTION: _____ SECOND: _____ VOTE: _____

5. Chairman's/Town Manager's Comments:

6. Planning Board Report:

7. Monthly Reports:

8. Open Forum: The Council will allow Lincoln residents and/or Lincoln taxpayers to comment prior to Council action on agenda items. Open Forum questions should be forwarded to the Town Office by mail, or emailed to Town Clerk Ann Morrison at

Questions@lincolnmaine.org. Please have your questions/comments in by 5:00pm the day of the meeting. If you have any questions, please call 794-3372. General requests may be made in Open Forum during the regular meeting but will not be acted upon in the same meeting.

Individuals wishing to be heard by the Council will be recognized by the Council Chair. After identifying themselves, the speaker may make brief comments and may not repeat previous statements made. The speaker must limit themselves to the item under discussion. The speaker must observe rules of common etiquette. The Council Chair may set a time limit on the length of public comment and/or a time limit for individual speakers.

The Council Chair reserves the right to stop any public comment that is contrary to these rules and any Councilor may call Point of Order during the discussion. Any person who disrupts a Council meeting may be required to leave in order to maintain orderly consideration of the matters for which the meeting was called.

9. Sign Warrants for Municipal Election (0101)

SUGGESTED MOTION: Move to sign the Warrants for the Municipal Election scheduled for November 5, 2024.

MOTION: _____ SECOND: _____ VOTE: _____

10. Appoint Members (0100)

SUGGESTED MOTION: Move to appoint the following members to the Lincoln Tax Relief Programs Committee; _____,

_____, _____,

_____, _____,

_____.

MOTION: _____ SECOND: _____ VOTE: _____

11a. Public Hearing – Municipal Code; General Assistance Maximums Appendices A-H (0512)

SUGGESTED MOTION: Move to open a public hearing for the purpose of hearing oral and written comments on the proposed amendment to the Municipal Code; General Assistance Appendices A-H.

MOTION: _____ SECOND: _____ VOTE: _____

TIME STARTED: _____ TIME CLOSED: _____

11b. Amendment- Municipal Code; General Assistance Maximums Appendices A-H (0512)

SUGGESTED MOTION: Move to amend the Municipal Code; General Assistance Ordinance Appendices A-H and Emergency Preamble, as attached.

EMERGENCY PREAMBLE

WHEREAS, Ordinances of the Town Council do not become effective until 45 days after passage, unless enacted as emergencies; and

WHEREAS, the purpose of this is to adopt the General Assistance Ordinance Appendices to update general assistance maximums in order to meet the state guidelines, therefore, this needs to be done immediately; then

WHEREAS, in the judgment of the Town Council, these facts create an emergency within the meaning of Article II, Section 212 of the Town Charter and requires the amendment of the Municipal Code; General Assistance Maximums as immediately necessary in order to conduct appointments with clients and determine eligibility.

MOTION: _____ SECOND: _____ VOTE: _____

12. Award Bid (0100, 0304)

SUGGESTED MOTION: Move to award the bid for rewiring network and phone lines at the Fire Station to _____ in the amount of \$ _____; funding to come from the Fire Station Building Maintenance line (0308-0050).

Note: The cost of Network Equipment will be \$3,957. The electrician will only be running the necessary wiring and boxes.

MOTION: _____ SECOND: _____ VOTE: _____

13. Liquidate Vehicle (0406)

SUGGESTED MOTION: Move to offer for sale by sealed bid process the 2014 Ford Explorer currently in the Public Works fleet but a former police cruiser.

MOTION: _____ SECOND: _____ VOTE: _____

14. Approve Closure (0510)

SUGGESTED MOTION: Move to close the Transfer Station for business on Monday October 28th, Tuesday October 29th, and Friday November 1st for scheduled service on the garbage compactor.

MOTION: _____ SECOND: _____ VOTE: _____

15. Accept Bid (0510)

SUGGESTED MOTION: Move to accept the bid price of \$12,500 from Ramsay Welding & Machine Inc. to perform the proposed maintenance project of rebuilding two hydraulic cylinders in the trash compactor.

MOTION: _____ SECOND: _____ VOTE: _____

16a. Authorize Bid Process (0104)

SUGGESTED MOTION: Move to authorize the Treasurer on behalf of the Town Council to dispose of real estate (5 Highland Avenue) acquired by the Town for non-payment of taxes using the bid process with a minimum bid of \$11,699.42 and the winning bidder will be required to demolish the house on the property within six months.

MOTION: _____ SECOND: _____ VOTE: _____

NOTE: You are choosing either item 16a or 16b to vote upon. Item 16a will authorize the Treasurer to sell the property via bid process and item 16b will authorize the building to be demolished also through the bid process.

OR

16b. Award Bid (0106)

SUGGESTED MOTION: Move to award the bid to demolish the structure at 5 Highland Avenue to _____ in the amount of \$ _____.

MOTION: _____ SECOND: _____ VOTE: _____

17. Approve Event at the Library (0700)

SUGGESTED MOTION: Move to approve staying open on Saturday November 23, 2024 from 12:00pm to 3:00pm for an Author Book Signing and Author Panel event.

MOTION: _____ SECOND: _____ VOTE: _____

18. Discussion- Employee mileage, vehicle insurance

19. Appoint Members (0103)

SUGGESTED MOTION: Move to appoint the following board members to the Lincoln Facilities District:

Daniel Moors, Gary Perry, Jared McCarthy, Bruce Arnold, and Shawn Gifford.

MOTION: _____ SECOND: _____ VOTE: _____

20. Approve Loan Agreement (0103)

SUGGESTED MOTION: Move to approve a loan agreement between the Town of Lincoln and the State of Maine as additional funding for the remediation of buildings 6 & 7 at the former Lincoln Paper and Tissue site; as attached.

MOTION: _____ SECOND: _____ VOTE: _____

21a. Executive Session (0100)

SUGGESTED MOTION: Move to retire into Executive Session Pursuant to Title 1 MRSA Section 405 (6) (C) Economic Development.

MOTION: _____ SECOND: _____ VOTE: _____

TIME STARTED: _____ TIME CLOSED: _____

21b. **Voting item after returning to public session**

Suspend the Rules

SUGGESTED MOTION: Move to suspend the rules.

MOTION: _____ SECOND: _____ VOTE: _____

21c. SUGGESTED MOTION:

MOTION: _____ SECOND: _____ VOTE: _____

22. Future Agenda Items

23. Adjourn

SUGGESTED MOTION: Move to adjourn the meeting at _____ pm

MOTION: _____ SECOND: _____ VOTE: _____

Upcoming Meetings and other Noteworthy Items:

- Oct. 17th Finance Committee 4:30pm (Warrant)
- Oct. 23rd Finance Committee 4:30pm (Payroll)
- Oct. 25th Movie on the Lawn at the Library- Hocus Pocus 7:30pm
- Oct. 29th Planning Board at 6:00pm
- Oct. 30th Finance Committee 4:30pm (Payroll)
- Oct. 30th Evening Registrar Hours 5-7pm in the Council Chambers
- Oct. 30th Mandatory Election Training 5-7pm in the Council Chambers
- Oct. 31st Last day to request a no circumstance absentee ballot 5:00pm deadline
- Oct. 31st Finance Committee 4:30pm (Warrant)
- Oct. 31st Halloween Events in Veteran's Square 4pm to 8pm
- Nov. 2nd Early Processing of Absentee Ballots 8:00am (Council Chambers)
- Nov. 5th Election Day at Mattanawcook Academy from 8am to 8pm

Meetings and other noteworthy items are subject to change without notice.

**REGULAR TOWN COUNCIL MEETING
MINUTES
September 9, 2024
7:00 PM**

The Zoom Link to the meeting was provided below for those wishing to attend virtually:

<https://us02web.zoom.us/j/85680739243>

1a. Call to Order at 7:00pm.

Present: Council Chair; George Edwards, Vice Chair: John Trask.

Councilors; Jared McCarthy, Cathy Moison, Daniel Summers and Gordon Street.

Also present: Town Manager Rick Bronson and Town Clerk Ann Morrison.

Absent: Councilor Marscella Ireland.

1b. Pledge of Allegiance and Prayer

2. Approval of Minutes: From regular meeting on August 12, 2024. No objections were registered; therefore, the Council Chair approved the same as written.

3. Approval of the Warrants (0104)

Motion made by John Trask and seconded by Daniel Summers to approve and sign Warrants #13 through #23 in the amount of \$625,938.82.

VOTE: 6-0

4. Acceptance of Gifts/Donations and Grants (0104)

Motion made by John Trask and seconded by Daniel Summers to approve and accept the following Gifts, Donations and Grants in the amount of \$985.00, as detailed below.

Organization	Type of Gift	Amount / Value	Department
Carl & Florence Alessi		\$100.00	Heating Assistance Fund
3 on 3 Bball Loonfest Tourney		\$385.00	
Why Not Stop		\$500.00	Football Donation

VOTE: 6-0

5. Chairman's/Town Manager's Comments:

Manager Bronson reported that there appears to be issues with handicap spaces on Main Street that have been brought to his attention. He is working with the DOT to resolve these issues.

6. Planning Board Report:

The Planning Board reviewed and passed three items at their last meeting.

7. Monthly Reports:

No comments.

8. Open Forum: The Council will allow Lincoln residents and/or Lincoln taxpayers to comment prior to Council action on agenda items. Open Forum questions should be forwarded to the Town Office by mail, or emailed to Town Clerk Ann Morrison at Questions@lincolnmaine.org. Please have your questions/comments in by 5:00pm the day of the meeting. If you have any questions, please call 794-3372. General requests may be made in Open Forum during the regular meeting but will not be acted upon in the same meeting.

Individuals wishing to be heard by the Council will be recognized by the Council Chair. After identifying themselves, the speaker may make brief comments and may not repeat previous statements made. The speaker must limit themselves to the item under discussion. The speaker must observe rules of common etiquette. The Council Chair may set a time limit on the length of public comment and/or a time limit for individual speakers.

The Council Chair reserves the right to stop any public comment that is contrary to these rules and any Councilor may call Point of Order during the discussion. Any person who disrupts a Council meeting may be required to leave in order to maintain orderly consideration of the matters for which the meeting was called.

Sheldon Hanington spoke regarding the new Main Street and suggested prohibiting commercial vehicles from traveling there. He also spoke about his concerns with the increase in the property taxes. Sheldon invited the Council candidates to a BBQ at the American Legion on the 21st at 11:00am.

John Edwards stated that he is being over taxed on his properties and that it is double what the State says can be charged in tree growth.

Andrew Funaro expressed concern for the battery storage facility looking to build on the former mill site. He stated there hasn't been any public discussion and believes the Council is acting too quick. He suggested it would be wise to wait until after the election to see what the Country is doing.

Mr. Funaro also expressed concerned with the Biofine project regarding the economic impact, workplace housing with 100 new jobs being promised.

Sheila Keith is a widow on a fixed income. She stated that her house was never looked at and her taxes increased \$500. She is concerned with those in her similar situation that may not be able to afford such increases.

John Nelson who runs the Gary Gordon Veteran's Center would like the battery company to come answer questions about their facility they are planning to build in Lincoln.

Mr. Nelson also stated that no one can afford the increase in the property taxes.

Tim Wright stated that a state-of-the-art school should be built in town and the Town should move the town offices to the junior high school location as one municipal building.

Mr. Wright also expressed concerns with Irelands Rubbish who dumps their trucks into the hopper at the Transfer Station. His concern is that those trucks being dumped are all mixed trash going into the dumpster where the rest of the population that dumps has to separate their trash. We all pay for what is thrown down the hopper. We are throwing revenue away.

Manager Bronson stated that the workplace housing is just coming to light and it is a long way coming, but there are discussions being held.

Councilor Moison stated that she supports our budget but does realize that seniors are struggling. She suggests starting a committee to see what may be possible to help relieve some of the hardships.

9. Discussion: Recreation Football/Soccer Field

Council Chair Edwards started off the conversation informing everyone present that this item is to discuss building a soccer/football field behind the RSU Superintendent's office off of the River Road. It would be a lease for \$1.00 and the work would be done by the owners of the property who also own companies that do this sort of ground work.

Councilor Trask asked about who would maintain the property in the future.

Recreation Director Weatherbee stated that his department would mow and maintain the field like other recreation properties his department takes care of.

Councilor Trask wanted clarification that we are not doing the building of this field.

Recreation Director Weatherbee agreed, the town is not building this field and is seeking an easement for the town property.

Councilor McCarthy stated that Tyler Gardner would be doing the work; estimated at approximately \$20,000. The recreation volunteers raise about \$10,000 a year doing fundraisers, concessions, etc. and that money will be used to pay them as they can. Kids should be playing on this field next fall. They are looking for an easement of town property.

Council Chair Edwards would like his family that donated the easement portion of this property notified as to the possible use of it. (Edwards Family Fishing Pond)

Manager Bronson questioned the liability issue of using this property.

Councilor McCarthy stated that when he had a conversation with Treasurer Quintela that it is no different than when the recreation participants play on school property.

Councilor Summers suggested that we seek legal advice to draw up this easement.

Manager Bronson agreed that we should seek some legal advice while drawing this up.

Council Chair Edwards stated that the next step should be to draw up an easement, and questioned if a survey should be done.

Manager Bronson stated that we will look into it as well as the liability question.

- *10. Consent Agenda:** All items marked with an asterisk (*) are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

11. Order Polls to Open
12. Direct Registrar of Voters
13. Appoint Election Wardens

Motion made by Jared McCarthy and seconded by Daniel Summers to approve the suggested motions for items #10 through #12, as presented.

VOTE: 6-0

- *11. Order Polls to Open November 5, 2024 (0101)**

Motion made by Jared McCarthy and seconded by Daniel Summers to order polls to open from 8:00am through 8:00pm, according to Title 21A, MRSA Article II, Section 626, for the November 5, 2024 Presidential Election as well as the local Municipal Election.

VOTE: 6-0

- *12. Direct Registrar of Voters to sit/deliver voting list for November Election (0101)**

Motion made by Jared McCarthy and seconded by Daniel Summers to direct the Registrar of Voters to sit, register voters and make corrections to the voting list on Tuesday 10/29/2024 from 8:00am-5:00pm, Wednesday 10/30/2024 8:00am – 7:00pm, Thursday 10/31/24, Friday 11/1/2024 from 8:00am-5:00 pm, and Monday, 11/4/2024 from 8:00am -5:00pm, and also while the polls are open on 11/5/2024 according to Title 21A, MRSA, Section 122, Subsection 6A, and also to instruct the Registrar to deliver a supplemental voting list to the Town Clerk prior to opening the polls.

VOTE: 6-0

***13. Appoint Election Wardens (0101)**

Motion made by Jared McCarthy and seconded by Daniel Summers to appoint Ann M. Morrison as Election Warden, Melissa Quintela, Sharon Begin and Marci Elvers as Deputy Wardens, for the November 5, 2024 Presidential Election as well as the local Municipal Election.

VOTE: 6-0

14. Approve Closure (0101)

Motion made by Daniel Summers and seconded by Gordon Street to approve closing the Town Office on Tuesday November 5, 2024 to allow all Clerk staff (and other willing staff members) to help with running the Presidential Election.

VOTE: 6-0

15a. Public Hearing- NEW Special Amusement Permit (0101)

Motion made by John Trask and seconded by Gordon Street to open a public hearing for the purpose of hearing oral and written comments on the proposed issuance of a new Special Amusement Permit to Lincoln Tap House.

VOTE: 6-0

TIME STARTED: 7:38pm

Councilor Summers asked if this was the same owner as one of the cannabis shops.

Code Enforcement Officer Wade Jordan stated that it was.

Councilor Summers will be abstaining from any votes on this agenda that this person owns. Due to his type of work, he has a conflict of interest.

TIME CLOSED: 7:39pm

15b. Issuance of a New Special Amusement Permit (0101)

Motion made by John Trask and seconded by Jared McCarthy to issue a new Special Amusement Permit to Lincoln Tap House.

Councilor Moison asked if the seating would be around the same size as the former business that burned years ago.

Mr. Jordan stated that it will be slightly larger, but they have re-done the parking and will be a larger space than what Shooters had in the past.

VOTE: 5-0
Councilor Summers abstained.

16. Approve Issuance of NEW Conditional Victualer License- Lincoln Tap House (0101)

Note: Contingent upon state licensing and certificate of occupancy.

Motion made by John Trask and seconded by Jared McCarthy to approve the issuance of a NEW Conditional Victualer's license to Lincoln Tap House.

VOTE: 5-0
Councilor Summers abstained.

17. Approve Billiards License (0101)

Motion made by Jared McCarthy and seconded by John Trask to approve the issuance of a Billiard's license to Lincoln Tap House.

VOTE: 5-0
Councilor Summers abstained.

18. Approve Closure (0101)

Motion made by Gordon Street and seconded by Daniel Summers to approve closing Veteran's Memorial Square for Halloween celebrations on October 31, 2024 from 2:00pm to 9:00pm.

VOTE: 6-0

19. After Hours Event Approval (0700)

Motion made by Daniel Summers and seconded by Gordon Street to approve the library be open from 5pm to 7pm on Halloween (10/31/24) for an interactive holiday display.

VOTE: 6-0

20. Approve Sale and Consumption of Alcohol (events)

Motion made by Jared McCarthy and seconded by Daniel Summers to approve the sale and consumption of beer and wine in a confined area as licensed and provided by Gather Brunch and Bar at Septemberfest.

Councilor Street asked if this would be a confined area and where it would be located.

Councilor Trask asked if Shawn, the events coordinator, had spoken to the police department about this.

The events coordinator stated that the area would be confined and that he had spoken with the police department and there would be two details present.

VOTE: 6-0

21. Condemn Building (0106, 0406)

Motion made by Gordon Street and seconded by Daniel Summers to condemn the residence at 5 Highland Avenue (Map 141 Lot 099).

Code Officer Jordan stated that this is now town owned property and is uninhabitable. The building has been vacant for 10-15 years, there are open areas in the roof and grass is growing inside the building.

Councilor Edwards asked what the process would be.

Mr. Jordan stated that it would need to be demolished, would go out to bid, has water and sewer liens that have to be looked into.

Councilor Edwards asked about a USDA lien.

Mr. Jordan stated that the USDA lien had been released.

Councilor Street asked how we will keep people out of the building.

Mr. Jordan stated that it is boarded up but people will get in if they really want to.

VOTE: 6-0

22. Approve Policy- Budget Committee (0100)

Motion made by Jared McCarthy and seconded by Gordon Street to approve the Budget Committee policy; as attached.

Councilor Moison objects to the word “simply” in the last sentence.

Councilor Trask stated that we could take that out.

Jared amended his motion which was seconded by Daniel Summers to remove the word “simply” from the last sentence.

VOTE: 5-1
Councilor McCarthy opposed.

23. Approve Increasing Insurance Coverage (0104)

Motion made by Daniel Summers and seconded by John Trask to approve increasing the insurance coverage on Traffic Control Signals and Street signs within the Town’s insurance policy at Maine Municipal.

VOTE: 6-0

24. Approve Electrical Work (0100, 0304)

Motion made by Gordon Street and seconded by Jared McCarthy to approve hiring Brown Electric and Motorbrain to rewire all of the network cables and equipment at the Fire Station at an estimated cost of \$7,000 with funding to be paid from E0308-0050; Fire Station Building and Grounds Maintenance).

Councilor Edwards stated that he went to look at this issue today and it is worse in person. The wire is coiled in the ceiling, equipment is laying everywhere with wires hanging down, with plenty of phone issues.

Councilor Trask asked why didn’t this go out to bid.

Chief Brown stated that this happened in a hurry and was creating an emergency as the phones were not working and currently there are still two lines not working. They had to act quickly.

Councilor Trask would like to table this issue and fix the phones first.

Councilor Summers stated that finding bidders is hard.

Chief Brown also stated that we have a contract with Motorbrain for the computers.

Councilor Trask stated that unless Mr. Brown is a sub-contractor of Motorbrain this should go out to bid for the electrical.

Councilor Trask stated that we need to follow the Charter.

Councilor Summers and Edwards agree that we need to follow the Charter.

VOTE: 0-6
Motion fails.

Motion made by Gordon Street and seconded by John Trask to suspend the rules.

VOTE: 6-0

Motion made by Gordon Street and Daniel Summers to go out to bid immediately for the cabling project at the Fire Station.

VOTE: 6-0

25. Discussion: Replace the electric vehicles or pay mileage (0100)

Councilor McCarthy would rather pay mileage to the employees before we go out and get electric vehicles.

Code Officer Jordan stated that the majority of the inspections he does are on dirt roads and mileage won't pay for repairs and wear and tear on his vehicle.

Councilor Trask would like to see data on who would use a vehicle if one was provided.

Councilor Edwards stated that recreation is done for the season and Mr. Jordan could use that truck and keep track of the use during this off season and bring data back during budget season.

Public Works Director Bullen stated that he has possession of a former police vehicle and it has been a great asset to his department.

Councilor Summers stated that this is a vehicle that is already purchased, but is safe to use in another department, the cost is minimal; reassigning to another department is nominal and serves a purpose.

26. Discussion: Engineering Survey- Drain Systems; JR Drive, Hale/Mountainview Dr. and Taylor Street (0100,0406)

Justina Drake an engineer with Haley Ward stated that there are serious issues with the storm drains and they are nearing their end of useful life which is causing sink holes on Hale Street. This work will need DOT permitting, TOPO maps will be done before snowfall so the design can be worked up and ready to go by spring of 2025 when the contractors begin scheduling their season.

Councilor Edwards asked how long the plans are good for.

Ms. Drake stated that there are many variables so it would be hard to give an answer.

Councilor Edwards asked if there were any grants available.

Ms. Drake stated that she isn't sure as she hasn't used any yet.

Ms. Drake suggested the possibility of getting a low interest loan.

Ms. Drake also suggested that she could give a higher budget and revise as phases are completed.

27. Discussion: McGregor Drive Association- paving financial assistance request (0100, 0406)

Councilor Edwards stated that the committee is against giving assistance.

Councilor Moison stated that this is also used as a school bus turn-around.

Councilor Edwards stated that Lincoln is not the only one using it.

Public Works Director Bullen agreed that others use it as well.

Addendum

Designate Voting Delegate for MMA Business Meeting (0100)

Motion made by Jared McCarthy and seconded by Daniel Summers to designate Richard Bronson as the Town of Lincoln's voting delegate for the Maine Municipal Association's Annual Business Meeting scheduled to be held on Wednesday October 2, 2024.

VOTE: 6-0

28a. Executive Session (0100)

Motion made by Jared McCarthy and seconded by Gordon Street to retire into Executive Session Pursuant to Title 1 MRSA Section 405 (6) (C) Economic Development.

VOTE: 6-0

TIME STARTED: 8:20pm

TIME CLOSED: 8:49pm

28b. Authorize Transaction with Form Energy, INC. regarding an energy storage project on former LP&T mill site (0100)

Motion made by John Trask and seconded by Daniel Summers that the Town Council approve the general terms and conditions for the option to lease and lease regarding a transaction with Form Energy, Inc. or designated affiliate for the development, construction, and operation of an energy storage system and related activities on the former LP&T mill site and that the Town Manager is authorized to enter into a term sheet and definitive option and lease agreements, and all other related agreements, on such terms and conditions presented herein, as the Town Manager may execute, and to take such further actions as the Town Manager may deem necessary or appropriate to implement this motion and contemplated transaction.

The general terms and conditions include:

- Up to a 55-acre parcel at south western portion of the Lincoln Technology Park
- 2-year lease option period at market rate, with 2, one-year extensions
- 16-year lease period at market rates, with 3, three-year extensions
- Provisions for restoration financing at lease termination

VOTE: 6-0

Suspend the rules

Motion made by Cathy Moison and seconded by Gordon Street to suspend the rules.

VOTE: 6-0

Motion made by John Trask and seconded by Jared McCarthy that the Council create a committee to study options for assisting seniors with their taxes.

Vote: 6-0

29. Future Agenda Items

Employee mileage data

30. Adjourn

Motion made by John Trask and seconded by Jared McCarthy to adjourn the meeting at 8:53pm.

VOTE: 6-0

Respectfully submitted by:
Town Clerk Ann Morrison, CCM

Upcoming Meetings and other Noteworthy Items:

Sept. 6 th	Nomination Papers due by 5:00pm
Sept. 9 th	Town Council Meeting 7:00pm
Sept. 11 th	Finance Committee Meeting-Payroll 4:30pm
Sept. 16 th	Events & Tourism Committee Meeting 5:30pm
Sept. 17 th	Planning Board Meeting 6:00pm
Sept. 18 th	Finance Committee Meeting-Payroll 4:30pm
Sept. 19 th	Finance Committee Meeting-Warrant 4:30pm
Sept. 21 st	Septemberfest 12pm-8pm at Prince Thomas Park
Sept. 25 th	Finance Committee Meeting-Payroll 4:30pm

MEMORANDUM

To: Rick Bronson
Town Manager
Fr: Steve Levesque
Economic Development Advisor
Re: Economic Development Report
Dt: September 30, 2024

Following, is an update on our current economic development consulting activities on behalf of the Town of Lincoln thru September 2024.

My focus this past month has been involved with: 1) the various complex issues associated with facilitating the Biofine project; 2) managing several environmental clean-up grant applications and contracts; 3) gaining a more in-depth understanding of industrial wastewater management issues associated with Biofine; 4) developing a large-scale vision and implementation strategy with mill site redevelopment land use, infrastructure, and related funding opportunities; 5) facilitating several grant and loan applications; and 6) facilitating several business development clients. Following is a general bullet list of my activities over the past several months:

- Continue to work with Town Manager, Town Attorney, and engineering consultants to fine-tune infrastructure needs and associated costs to support Biofine and overall mill redevelopment efforts;
- Continue to work with environmental consultants and Economic Development Administrator on timing of remediation efforts above;
- Worked with Economic Development Administrator and Designlab on development of Lincoln marketing presentations;
- Continue to work with environmental consultants, EMDC and others on identification of future grant funding programs to support future capital and environmental assessment and remediation needs, including industrial wastewater management.
 - *To date, the Town has been awarded over \$15 million in grants and deferred loans in support of the mill site redevelopment effort, with \$11million in pending applications;*
- Worked with DECD to secure \$232,000 additional grant and long-term loan funds for site remediation on mill buildings 6 & 7;
- The Town was recently awarded a \$5 million grant from EPA Brownfield funds to assist with environmental remediation and building demolition;
- Worked with EMDC to secure \$365,000 in Brownfields RLF funds for permitting and remediation;
- Worked with our environmental consultants to submit \$2,160,000 application to Maine DECD Brownfields program for Asbestos consolidation area preparation;

- Worked with EMDC and our engineering and environmental consultants to submit a \$3,700,000 application to the US Economic Development Administration to construct the Innovation Center;
- Working with the USDA on a funding for the industrial wastewater treatment facility;
- Successfully worked with Town Manager, Economic Development Administrator, Town attorneys and State officials on Mill Facilities District Legislation, which was signed by the Governor;
- Worked with Town administration and legal counsel, and EMDC to finalize and fund short-term development loans for Biofine;
- Worked with Town Attorney, staff and environmental team and the DEP to develop beneficial use case for use of asbestos containing materials for fill of future solar farm;
- Worked with Town staff and Form Energy to draft a lease term sheet;
- Worked with Biofine to facilitate DEP required public session;
- Worked with Town staff, attorney, and consultants to prepare and distribute rfp for design of the industrial wastewater treatment facility;
- Worked with Town staff, EMDC and Town engineer to develop grant applications for the Innovation Center;
- We have researched and reached-out to over 170 companies (both domestic and international);
- Congress has approved our request for \$3,500,000.00 in funding for infrastructure improvements to the mill site, as recommended by both Senator Collins and Senator King. We are starting to work with HUD staff to begin the draw-down process;
- Because of the energy components of the mill site and our progress made to date on Biofine and Form Energy, the Town has been selected by the State Energy Office for the provision of Technical Assistance by their national consultants (HR&A Advisors, Inc.) to assist the Town staff in refining our vision and operational plan for the remainder mill site;
- We have been notified by both Senator Collins and King that the Senate Appropriations Committee (vote 28-1) has submitted the 2025 CDS budget request to include Lincoln's \$4,500,000 request to support additional infrastructure improvements at the mill site. It will still need to be approved by the full Congress; and
- We worked with environmental and legal team with DEP on submittal of permit to facilitate asbestos management on the mill site. We are currently reviewing the draft DEP license. The permit work was funded through a Brownfields grant from EMDC.

The focus of our efforts in the coming months will be:

- Finalize Form energy lease option and lease agreements;
- Present Revision Energy lease option and lease term sheet to LLIC and Town council;

- Continue to work with the Town team and Biofine to develop a Services Agreement to bring before Council;
- Continue to work with the State, Town Manager, Economic Development Administrator, and others to respond to the requests and needs of several business prospects;
- Continue with business attraction outreach efforts;
- Continue to identify and seek federal and/or state funding to support all activities;
- Continue to work with engineering consultants, Town attorney and staff, DEP staff and Biofine reps to develop long-term industrial wastewater management program which supports the Biofine project and accommodates future mill site development activities;
- Continue to work with Town Manager and Economic Development Administrator on development of mill site lease and sale pricing strategy;
- Evaluate with LLIC the feasibility and interest in building a new “flex” industrial facility on the mill site;
- Work with Economic Development Administrator, our engineering team and EMDC on development of grant applications for funding for the Innovation Center project and other potential projects;
- Continue to work with Town team and State Legislature to realize Mill Facilities District;
- Continue to work with the Town team, environmental consultants, the EPA, and State to further develop a long-range environmental remediation strategy and funding plan, to include a schedule for redevelopment of the mill site;
- Continue to work with environmental team to map-out and coordinate 2024 grant applications;
- Continue to work with Economic Development Administrator to develop short and long-range mill site and Town economic and community development strategy;
- Work with State team and their technical assistance consultants (HR&A Advisors), who will assist us with various aspects of the mill site redevelopment efforts include:
 - Work with Town staff on development of a Lincoln Technology page on the Town’s website and a newsletter; and
 - Continue to work with Town staff on mill redevelopment, airport opportunities, community capital needs and other emerging economic development issues.

- M O N T H L Y R E P O R T

DATE: September 30, 2024
TO: Rick Bronson, Town Manager
FROM: Ann Morrison, Town Clerk
RE: September Monthly Report

ACTIVITIES: This month has been spent getting ready for the upcoming Presidential election and our local candidate election. The local ballot was finalized with 9 candidates running for Town Council, 3 running for the RSU67 Board of Directors and 2 running for the Sanitary Board of Directors. There are many “behind the scene” activities that many don’t realize to prepare for an election. These things are keeping us extremely busy.

We have been busy trying to keep track of all the changes being made that we at the Clerk’s office will need to take on all while trying to handle a Presidential election. Animal Welfare is changing how we license dogs and has given us little to no information and we should begin licensing on October 15th. The Bureau of Motor Vehicle will be changing out all of the chickadee plates next year beginning in May and information keeps coming in that we are working with BMV on.

TAX COLLECTOR ACTIVITIES: This month there were 186 liens filed at the Registry of Deeds for unpaid 2024 taxes. There were also 97 copies of liens sent by certified mail to mortgage holders and un-assessed owners. If these taxes remain unpaid, automatic foreclosure will happen on March 10, 2026. This is 18 months after the lien filing date, per Maine State law.

EMPLOYEES: We held a reception for Diana on September 11th to wish her well in her retirement. The reception was well attended and it seemed that Diana had a good time visiting

Monthly Transactions	Sept. FY24
Paid Trash Passes	48
Complementary Trash Passes	20
Refrigerator Disposal	10
Tire Disposal	8
Notary / Dedimus / Copy / Fax	22
Library Fees Reconciliation	2
Police Fines & Fees Reconciliation	2
Concealed Weapons Reconciliation	16
Demo / Shingle Permits	46
ATV / Snow sled Registrations	28
Boats	4
Hunting/Fishing	12
Certified Birth	33
Marriage Intentions	3
Certified Marriage	9
Death Certificate	7
Burial Transit / Disposition	0
Cemetery Lot Sales	3
Grave Openings	6
Real Estate Taxes	558
Lien Payment	34
Personal Property Taxes	32
Motor Vehicles	475
Dogs	5
Total	1383
Motor Vehicle Rapid Renewal	35
Boat Rapid Renewal	2

with all who came.

Alex is doing well at the front counter and he isn't afraid to learn new things. He has been a great asset to our team and I'm excited to see his continued progress.

TRAINING: Marci and Sharon attended Title 21-A (election law) and Voter Registration training in Bangor and then attended MOSES (Inland Fisheries and Wildlife) training later in the month. These trainings are a necessary part of doing our jobs at the front counter. The Inland Fisheries class is free, we just pay the mileage to get employees to the classes and I try hard to have them attend whichever may be closest to Lincoln.

I helped plan and set up the Annual Clerk's Networking Day held in Augusta on September 18th. As a new MTCCA Board Member it is the responsibility of the two incoming members to plan this day. Liz Graves from Bar Harbor and I have put in lots of time and energy into making this a great day for clerks leading into a very busy Presidential election. Our theme "We've got This", was well received from our fellow clerks and we all walked away feeling rejuvenated and ready to push through the rest of this election cycle. With so many new Clerks in our State and running an election for the first time, we all need to support one another. This day provides for that networking to happen.

At Networking Day I received my State Re-certification certificate to retain my Certified Clerk of Maine status.

M O N T H L Y R E P O R T

DATE: October 3, 2024
TO: Rick Bronson, Town Manager
FROM: Melissa Quintela, Treasurer
RE: September 2024

PROJECTS:

I am currently working on cleaning up various small projects prior to the end of the calendar year. These projects include insuring all of our Lien Releases and Quit Claim deeds are filed in a timely manner. Cindy has been filing of the releases with the registry of deeds.

Now that the budget process and Commitment are complete and Tax Bills have been sent out, we are starting to see the cash flow for the Town coming in. The time between the beginning of the Fiscal Year and tax bills going out is always a lean time. We want to make sure all of the bills are paid and that we can make payroll each week. We encourage departments not to make large purchases at this time of year but sometimes it cannot be avoided. We are now seeing some of these items coming in.

GENERAL ASSISTANCE:

Cindy and I have been overwhelmed with the number of General assistance cases over the last couple of months. When doing the budget for this year we did not anticipate the large number of cases that would come in during the first quarter of the year, most of our line items will be over budget and there isn't anything we can do as we are required to provide assistance if the applicant qualifies. There have been a larger than normal families seeking assistance for electric bills. Versant appears to have been stepping up on their collections before the winter season and people have been trying to get General Assistance to pay their bill. General Assistance should be treated as a last resort when you have no other options but we are finding most of the families are over income and do not qualify.

With the weather turning colder we will be receiving calls asking for heating assistance. We start taking appointments for this in November and continue through April. If we were to start giving assistance now those receiving it may have a long hard winter since we only grant the assistance once per heating season. In the past, we started with 50 gallons as heating prices were higher and we didn't have a large reserve.

TRAINING:

I attended Safety Works OSHA 300 reporting training this month.
Cindy Attended MMA's Payroll Law.

M O N T H L Y R E P O R T

DATE: October 7, 2024
TO: Richard Bronson, Town Manager
FROM: Ruth E. Birtz, Economic Development Administrator and
Assessor
RE: Monthly Report for September

Assessing:

Inquiries in the Assessing Department continue to be brisk. I am working through everyone's questions as quickly as I can. This is also the time of year when many grants are due which leaves limited time to research issues. The last week of the month I was out of the office at tax school. To my surprise, I was awarded Assessor of the year for the State of Maine.

Passport Activity:

Passport activity is listed below. We had our annual audit by the US department of State. The Town of Lincoln's facility received a perfect score.

MONTH	FY19	FY20	FY21	FY22	FY23	FY24	FY25
July	14	28	1	10	17	16	13
August	37	27	3	10	15	14	7
September	12	7	2	4	5	6	13
October	20	23	5	8	22	8	
November	7	18	3	9	9	4	
December	13	26	3	10	20	6	
January	20	22	5	6	33	32	
February	22	22	2	9	24	13	
March	20	5	8	14	12	27	
April	19	0	7	9	7	23	
May	9	0	7	7	17	19	
June	18	0	9	9	15	13	
Totals	211	178	55	105	196	181	33

Economic Development:

The current grant-loan-remediation efforts at the mill are listed in the following chart.

Grant	Loan	Source	Status	Project Description
205,000		MDF	Received	Environmental Studies
650,000		EPA	Received/closed	Environmental assessments
500,000		MDEP	Submitted/denied resubmit this year	Asbestos remediation
\$250,000	\$250,000	MDEP	Received/in process	Remediation Biofine parcel
\$366,250	\$366,250	MDEP	Received/ in process	Remediation of building 6&7
\$750,000		EPA	Received/in process	Remediation of Lagoons and waste water treatment plants
\$140,000	\$140,000	EMDC	Received /in process	Remediation building #22
\$70,000		EMDC	Received/Submitted	Permitting of Asbestos containment site
\$15,000	\$15,000	EMDC	Received/in process	Scale Shack remediation
\$1,550,000		MDEP	submitted/denied resubmitting this year	Construction of asbestos containment site
\$3,500,000		CDS	Received /in process	Utility and road upgrades Depot street entrance
\$5,000,000		EPA	Received/in process	Lot 3 Remediation
\$5,000,000		EPA	Submitted/denied will resubmit this year	Lot 4 east Remediation
\$5,000,000		EPA	Submitted/denied will resubmit this year	Lot 4 West Remediation
\$5,000,000		EPA	Submitted/denied will resubmit this year	Lot 5 Remediation
\$400,000		EPA	Submitted/denied will resubmit this year	Remainder of lot 2 remediation
4,500,000		CDS 2025	Submitted/Recommending to finance	Utility and road upgrades Scale Road Entrance
	15,000,000	RDA	In process/approved	Waste water treatment plant
3,700,000		EDA	Submitted this month	Innovation center
638,000		NBRC	Received/in process	Innovation Center
	\$500,000	MTI	Submitted waiting on determination	Gap funding innovation Center
	\$450,000	MDA	Submitted and approved	Gap funding innovation center
\$100,000		EPA	Received and work performed and administered by EPA	Planning Brownfield Remediation technical assistance

Economic Development Table notes;

1. The major activity this month was completing the EDA grant for the Innovation center. This grant was for 3.7 million. Also submitted was the grant to construct the Asbestos Containment area on site. This grant was for 1.55 million.
 2. DEP has awarded us a license for the containment area.
 3. On this months Council Agenda will be the approval of board members for the Facility District.
- Summary: Total anticipated needs \$70,000,000 received \$12,700,649, in process \$45,210,000
Balance needing funding resources \$10,039,351

TIF Budget Report:

The estimated TIF budget has been approved for FY2025. These are the final actual numbers for the TIF budget. Unfortunately, some cuts needed to be made as the mil rate went from \$25.72 to \$20.60. These projects are reported costs not subject the Real Estate increases, so the estimated budget was too high. The budget has been adjusted to reflect the actual revenue.

TIF-Rollins	Budget	Expended	Balance	% Budget	%Income received
Events	\$53,000.00	\$39,342.46	\$13,657.54	74%	
Economic Development	\$250,000.00	\$63,410.86	\$186,589.14	25%	
Communications Director	\$95,155.00	\$25,741.08	\$69,413.92	27%	
Assessing	\$0	\$0	\$0	0%	
Debt Service	\$20,000.00	\$0	\$20,000.00	0%	
Utilities	\$14000.00	\$1,000.00	\$13,000.00	7%	
Cemetery, Parks and Recreation	\$80,300.00	\$37,743.03	\$42,556.97	47%	
Totals Rollins	\$518,401.58	\$167,237.43	\$351,164.15	32%	0%
Reserve-dam	\$35,624.47	\$6,890.00	\$28,734.40	19%	
TIF Bangor Gas	\$74,459.08	\$0	\$0.	0%	0%
TIF Lakeview Senior Housing	\$42,032.53	\$0	\$0.	0%	0%

Notes for the TIF reconciliation; The TIF account has reserves to operate its budget until taxes are received.

1. Events line item is always high in the percentage expended, due to Loon Festival at the beginning of the fiscal year.
2. Recreation percentage is high due to summer programs.

MONTHLY REPORT

DATE: October 9, 2024
TO: Richard Bronson, Town Manager
FROM: Wade Jordan
RE: Monthly Report for September, 2024

DESCRIPTION	#	August REVENUE	# YTD	REVENUE YTD	FY2024	REVENUE FY2024
Building	17	\$4,264.00	44	\$7,462	91	\$14,233.69
Electrical	4	\$360.00	13	\$1,140.00	54	\$5,060.00
Plumbing	10	\$1,970.00	34	\$6,445.00	49	\$10,340.00
Home Occupation	0	\$0.00	0	\$0.00	1	\$60.00
Sign	1	\$100.00	3	\$140.00	9	\$440.00
Land Use Permit	0	\$0.00	5	\$500.00	15	\$1,650.00
Street Opening	8	\$400.00	14	\$700.00	19	\$950.00
Wood Boiler / Junkyard/Demo	0	\$0.00	0	\$0.00	3	\$60.00
Subdivision	0	\$0.00	0	\$0.00	1	\$1,000.00
TOTALS	40	\$7,094.00	113	\$16,387.00	242	\$33,793.69

There was an increase in revenue in permits for the month of September.

Planning Board had no agenda items for the month of September.

MONTHLY REPORT

DATE: July 1, 2024
TO: Richard Bronson, Town Manager
FROM: Shawn Rogers, Events and Communications Director
RE: Monthly Report for September 2024

Events & Communications:

The town has held two events since the last report, I believe both of them were new events that have not happened in the town before.

On September 13, we had the first of many “Movies on the Lawn” where we showed *The Nightmare Before Christmas*. This was a collaboration with the town and the library and was held on the library lawn. We used the projector from the library, borrowed an outdoor inflatable screen from Our Heros Military Museum, a popcorn popper from Lincoln Maine Federal Credit Union, and a cotton candy machine from Save a Life. We had about 60-70 attendees. Our next rendition of “Movies on the Lawn” will be on October 25 where we’ll be showing *Hocus Pocus*. I’m planning on bringing back this more frequently next year as the cost is minimal to the town. Huge thank you to Cathy and Lorna from the library for helping out with the event.

On September 21, we had our first Septemberfest. This event took place instead of Harvest Moon Festival and was held down at Prince Thomas Park. With the current manpower that I have at my fingertips, I came to the realization that what was the Harvest Moon Festival, simply could not be replicated. With that came a tough decision, do I hold a severely scaled down version of the Harvest Moon Festival or do I create a new event? After some collaboration with the Events and Tourism Committee, we decided to start a new event that would take less manpower to run, hence Septemberfest. We were originally supposed to have 5 food trucks but on the Friday before the event, I had received notice from two of them that they were not able to make it, however Steaks and Stuff stepped up and helped cover the void. The overall feedback from the public was the new event was very well received. There were over 30 artisans, 5 non-profits, 4 food vendors, and a beer garden. It was so well attended that all 3 food trucks ran out of food an hour and a half before the event ended.

A huge thank you to Brian Souers from Treeline for letting us use their tents, Elder Davis and Elder Baker, Cathy Mushero, Mary Bies, and Cole Averill. Without them, the event would never have been able to happen.

The next event up is a Halloween Bash on Halloween, this will be in conjunction with trunk or treat in Veterans Memorial Square.

Breakfast with Santa and the Christmas celebrations are due to take place on December 7.

In the communications world, we have signed on with Constant Contact to do an email newsletter. People can sign up right on our website. I'm looking to send one out every month or quarter, depending on how much news we have going on around town.

MONTHLY REPORT

Date: September 30, 2024
To: Richard Bronson, Town Manager

RE: Police Department Report for September 2024
From: Mark Leonard – Interim Police Chief

DEPARTMENT UPDATES

Training

Our officers have dedicated extra time to advanced firearms training this month, sharpening their skills to better protect and serve our community. Officer Verne McMoarn is the lead Firearms instructor and worked hard to present Staff with this invaluable training.

Community Engagement

Our staff continues to be actively engaging with the community, attending multiple events throughout the month. To mention a few, we participated in this month;

Septemberfest

We're thrilled to report that Septemberfest was a resounding success, with no incidents and high participation. Thank you to everyone who contributed to its smooth execution.

Save a Life Recovery Walk

Officer Winslow represented our department at the Save a Life recovery walk, providing valuable resources and support to citizens. We remain committed to helping those in need.

Mattanawcook Academy Sports

Our officers have been loving the energy at Mattanawcook Academy's football games this season! As we gear up for basketball, we're excited to continue supporting our Lynx teams!

Events

Staff is working with MJHS Staff and Administration on addressing (3) recent threats that have occurred there. Working collaboratively all events were resolved without injury to Staff or Students. SRO Peters and I attended the recent School Board meeting and discussed these events with concerned Parents and will continue to work with RSU 67 Administration to make certain plans and protocols are effective an efficient for these and the many other events we cover in the School District.

BEHIND THE BADGE

Officer Kristofer Milner



Meet Officer Milner: Dedicated Law Enforcement Professional and Outdoor Enthusiast.

Officer Milner graduated from Mattanawcook Academy (2019) Earned a Bachelor of Science in Criminal Justice from Husson University (2023) and completed Law Enforcement training (2024), certifying him a sworn in officer.

In his free time, Officer Milner loves exploring the outdoors with family and friends. He enjoys activities such as: - Camping - ATV/Side-by-Side riding - Snowmobiling - Motorcycle trips.

Officer Milner brings a passion for aviation and drone technology to our department. He has provided valuable video footage during range shooting exercises using his drone and expressed interest in being licensed to be able to assist with drone technology in the future.

Officer Milner recently purchased property in Lincoln with his girlfriend of five years, Emily Tolman, solidifying his commitment to serving our community.

"One of my favorite parts about working as a Law enforcement officer in Lincoln is giving back and serving the town that has shaped me as an individual. Having grown up here it allows me to have a personal sense of responsibility and connection with my daily interactions while strengthening my relationships with my fellow residents while on or off duty" -Officer Milner

Staff

This month, we celebrated the birthdays of three amazing individuals: - Officer Peters - Officer Shean - Detective Jacobs. Wishing you all a year filled with joy, success, and safety on and off the job! Thank you for your dedication to our department and community.

Monthly Stats

Incidents
287

Traffic Citations
22

M O N T H L Y R E P O R T

DATE: October 1, 2024
TO: Rick Bronson, Town Manager
FROM: Dennis Bullen, Public Works Director
RE: September FY25

ACTIVITIES:

September brought to us a period of magnificent weather, placing the PW crews in the field in a comfortable working environment. With all the additional flood repairs now under control, the PWD was able to return to the previously scheduled workload. Culverts dominated the recent efforts as a dedicated crew was assigned culvert duty. 20 Albert Drive, 46 Albert Drive, 25 JR Drive, 13 JR Drive, 20, 60 and 205 Town Farm Road, 18 Pinkham Street, 1 Birch Lane, Airport Taxi-way were all scheduled culvert repairs or replacements. These are complete and the asphalt repairs also are done. This took a concerted effort and the assigned crew performed well. Only 3 culvert jobs remain on this season's repair/replace list.

The grader also was deployed this month on a lengthy grading operation with Folsom Pond Road, Worcester Way, Center Pond, Aylwood Drive, Winter Street, Easy Street, Airport Road, Flyaway Drive, White Point Estates, Curtis Farm Road, South Road and Half-township Road all were graded and upon completion, a generous application of calcium was applied. For most roads, this was the second application of the season. Some roads require more liquid than others and this year, White Point Estates has by far been the most fortunate unimproved roadway receiving 6,600 gallons of liquid calcium applied as dust control measure. A contributing factor in this application total is the fact that the road has received last season, a 4-inch lift and this season a 3-inch lift of replenishing surface material. Nearly 12,000 gallons have been used thus far in the season on all the unimproved roadways. Liquid calcium also acts as a binder, solidifying the material on the road surface.



**PUBLIC WORKS MONTHLY REPORT
CONTINUED....**

The annual ditching project was completed this month as our rental excavator returned to Eagle Rental on September 13. This year's effort was a successful one although some ditches remain to be addressed. These will be added to next years list. The excavator was used on several road re-building projects as well, including but not limited to The Lane Hill rebuild and the easy Street rebuild efforts. This machine was also used to turn the compost pile at the Transfer Station multiple times.

Mainly due to the fact that we have in our employ, a veteran asphalt professional, our asphalt repair deployments have risen and become larger in scope. This has allowed us to address the numerous large asphalt defects in-house as opposed to farming these out to a contractor. Many what I term as "major potholes" were addressed this month, often in conjunction with the culvert installation repairs. Large defects located on the Bagley Mountain Road, Station Road, Warsaw Circle and Curtis Farm Road among others are completely repaired or at the time of this report, in progress. It is normal for a crew to be dispatched on "Pothole Detail" in an effort to position the roads in as best of a condition as possible, making snow removal operations as uncomplicated as can reasonably be. Having the roads repaired also reduces the amount of deterioration in the roads as a result of the yearly plowing.

A number of smaller jobs have begun this month and several have been completed. The town-owned stage apparatus was assembled and dis-assembled this month in Old Town. This occurs several times per year. Due to vacations at the Transfer Station, a relief driver for the trash truck was provided. A total of 6 trips were made by a PW Driver to the Juniper Ridge Landfill. Lastly, a number of Bollards, protective poles acting as safety barriers were fabricated and are in the process of receiving a rust prevention coating and then will be painted safety yellow. The destination for these Bollards is in front of the monument located on Main Street bordering Veterans Square. Three Bollards will be placed behind the monument, protecting the monument from cars striking it from behind. The other bollards will be placed at the airport fuel island, protecting the pump assembly from vehicles and aircraft.

The transition from summer to winter has now begun in the garage. The resident mechanic has begun the process of an in-house inspection performed on each vehicle and piece of equipment before undergoing the annual state inspection. We have very little problem passing inspection each year and the pre-inspection done by our mechanic is a large part of the reason why. Resulting from this inspection are the repairs of multiple minor and some not so minor mechanical issues. The most serious thus far being the need for a brake overhaul on Truck #8. All normal PM was performed and records of same are kept at the facility.

M O N T H L Y R E P O R T

DATE: October 1, 2024
TO: Rick Bronson, Town Manager
FROM: Dennis Bullen, Transfer Station Director
RE: SEPTEMBER, FY2025

ACTIVITIES:

The month of September delivered some of the finest weather of the year to the Lincoln area. Very comfortable temperatures combined with the ending of the summer season brought a steady and at times heavy volume of traffic to visit the Transfer Station facility. This was not wholly unexpected as folks seemed to be making the most of the wonderful weather.

Recycling efforts again this month and what has become customary, were led by cardboard collection and processing. 21 bales were the month's total and taking into account of the Labor Day holiday, this averaged a bale a day being produced by the crew. An unfortunate condition currently exists however in that the demand is quite low in the industry. As recently as 3 months ago, a cardboard shipment could be arraigned on a weeks' notice or sometimes less. The next shipment for us will be October 11, this date having been scheduled two weeks ago. Nearly a month lead time currently exists. Prices have risen slightly, with the current pricing being \$120.00 per ton. A single bale of newspaper was processed in addition to the cardboard effort.

Very little material left the facility this month. An EWASTE shipment was made, weighing in at an estimated 2225 pounds. Additionally, a single load of mixed metal was also shipped out.

The compost pile has seen an increased number of deposits as folks are gleaning the last of their gardens and many people are cleaning their yards in preparation for the upcoming winter season.

SMW totals fluctuated minimally this month with the total SMW shipped to Juniper Ridge Landfill fell slightly to 332.71 tons shipped on 14 trips. This is nearly equal to the 349.32 tons shipped on the same amount of 14 trips last month.

Tires again were the major mechanical issue this month and have become an increasing concern. In a conversation with Roy Donnelly of the new ownership group EPEC, I expressed concern about this increase, especially the fact that this rate is unsustainable. An unfortunate incident occurred this month as a piece of metal being loaded into the container became dislodged and broke the rear hip window out of the backhoe. Repair is upcoming and for now, the backhoe has been placed on "Limited Duty". Limited Duty is a state of limited operational capacity of the machine. This case being no lifting with the backhoe arm of any material above 5 feet from the ground. All other PM was performed and records of same are kept at the facility.

Product	2024	2023
Cardboard	21,000 LBS	21,000 LBS
Newsprint	1,700 LBS	
#2 Plastic		700 LBS
Mixed plastic		
Shredded Office Paper		1,100 LBS

Recyclables collected for the month:

The above table represents the recyclable materials collected and processed for the month.

Materials Shipped:

The following table is a running tally of materials that left the facility for this month. It also represents totals for the year.

Materials Shipped

Materials	MTD	FYTD	Comments
Cardboard		43 Bales	1000lbs. per bale
Newsprint			1700lbs. per bale
Plastic #2			700lbs. per bale
SOW			780lbs. per bale
Light Iron & Tin	1 Load	5 Loads	Tons vary per load
Glass			
Ash			12-15 tons per load
Waste Oil			Gallons shipped
E-Waste *	2225 LBS	2225 LBS	LB. of items shipped
Equipment Tires			Tons of items shipped
Freon Removal		93 Units	# Of units
Fluorescent Bulbs Mixed			# Veolia for recycling
4ft Bulbs		419 Units	# Veolia for recycling
8ft Bulbs		25 Units	# Veolia for recycling

*E-Waste total weight is estimated

**Juniper Ridge Landfill SMW Delivery Totals
Trash Tonnages**

Fiscal Year 2025

Fiscal Year 2024

Month	Tons	Tipping	Cost	Month	Tons	Tipping	Cost
July	404.22	\$95.00	\$38,400.90	July	396.35	\$95.00	\$37,653.25
Aug	349.32	\$95.00	\$33,185.40	Aug	350.69	\$95.00	\$33,315.55
Sept	332.71	\$95.00	\$ 31,607.45	Sept	363.35	\$95.00	\$34,518.25
Oct			\$	Oct	285.95	\$95.00	\$27,165.25
Nov			\$	Nov	408.08	\$95.00	\$38,767.60
Dec			\$	Dec	233.30	\$95.00	\$22,163.50
Jan			\$	Jan	316.35	\$95.00	\$30,053.25
Feb			\$	Feb	231.94	\$95.00	\$22,034.30
Mar			\$	Mar	279.74	\$95.00	\$26,575.30
Apr			\$	Apr	311.61	\$95.00	\$29,602.95
May			\$	May	323.26	\$95.00	\$30,709.70
June			\$	June	270.62	\$95.00	\$25,708.90
Total	1086.25		\$103193.75		3459.60	\$95.00	\$358,267.80

M O N T H L Y R E P O R T

DATE: October 11, 2024
TO: Rick Bronson, Town Manager
FROM: Ronald Weatherbee, Cemetery, Parks & Recreation Director
RE: September 2024

ACTIVITIES:

The Walking School Bus returned for the last two Thursdays in September with rain canceling the second one. The walk started at the Ballard Hill/Marguerite Flanders Playground area, and proceeded to walk to the Ella P. Burr School. The first day we started with approximately 30 youngsters escorted by faculty from EPB and the Recreation Department, as well as some parents. The children were very excited as the Lincoln Police Department, the Lincoln Fire Department and the Resource Officer for RSU67 participated in the walk. The plan is to continue to walk for the month of October unless the weather causes cancellations.

The fall has been busy and with great numbers for all programs. Cheering is for grades 1-6 with 46 cheering, co-ed soccer has two groups with 55 participating in PK-1 and 41 in grades 2-6, with 15 enjoying the travel soccer for grades 4-6. Football has very good numbers with 35 participants in PK-2 Flag Football, 35 in grade 3-4 tackle, and another 23 in grade 5-6 football. Almost every program has seen an increase in participants from last Fall with some right off the chart.

Field Hockey made a return to the Recreation Department this past month! They have young athletes learning the basics of field hockey, as many have never played it before and some are participating in other programs that sometimes create a conflict but adjustments are made. Carly Cropley volunteered to start this program back up last year and has continued this year with two practices each week. The program will wrap up in the middle of October.

Pickleball has hit the area with all ages participating. It started out with almost all seniors but has steadily grown to where we have people of all ages waiting for a chance to rotate in and play. The courts are busy all day and with the lights they are even playing into the evening. The high school Physical Education classes are playing during the day against some of the elders, bringing great enjoyment and competition for all.

Volunteers are a very big part of the Cemetery, Parks & Recreation Departments successes. This fall we have had volunteers for Flag Football, both tackle football teams, the Walking School Bus, field hockey, cheering, concessions, in-house soccer and travel soccer. Our volunteers have included high school students as well as adults of all ages. Thank you volunteers!

Planning is underway for us to again participate in the Eastern Maine Basketball League. We will hold tryouts for a 4-6 grade girls team, a 4-6 grade boys team, a 7-8 girls team, and a 7-8 boys team. This is a fun, competitive league where each team plays a ten-game schedule over the course of ten weeks. We will host five games and be on the road for five games during the season. Each weekend we host games, we see an influx of people in town patronizing our stores,

Cemetery Parks & Recreation
Monthly Report, Cont'd.

restaurants and gas stations. The kids who participate in the EMBL look forward to it every year as it seems to increase in popularity each year. The league has been in existence since 2001.

Parks and cemeteries throughout town will soon be closing as winter draws near. Public notices have gone in the Lincoln News, on our website and on our Facebook page informing the public that cemetery decorations need to be removed by October 15th, and boat launch docks will be removed around the second week of October. During September there were three full size burials and six cremations as well as raising some foot markers. There is still lots of work to be done by our Parks and Cemetery Crew to prepare all our parks and cemeteries for the winter.

BUDGET: Budget is on track with historical spending during the first three months of FY 2025.

M O N T H L Y R E P O R T

DATE: October 1, 2024
TO: Rick Bronson, Town Manager
FROM: Lauren A. Hakala- Library Director
RE: Monthly Report for September 2024

Library Activities:

We are welcoming Mattnawcook and Region 3's (welcome back) Highschool Early Childhood Students to our Library Fun Lab for Academic Year 24/25. Fall Programming for Children and Teens has been a delight. Terri is supporting children's programming on Tuesday and most Wednesday mornings.

Our Programs for Families are an all-hands-on deck for **Movies on the Lawn**, the **Haunted Library; 3:00-5:00 for young patrons and after hours; 5:00-7:00 pm for the "Haunted Library"** for those who Dare, and are not young children.

Interlibrary Loans update: LML presence @ Penobscot County Commissioner's meeting in Bangor; It was helpful to show support when asking for money for ILL Program, and continued support for our second day of services.

Stay tuned for some intense weeding, nice fall plantings that we hope will take off in the spring. **Wanda Masellis** (a very dedicated volunteer and I) are heading to Springfield with our pots and shovels for some donated perennials from **Bill Mitchell**. We received advise from **Bonnie Porter**, who took a garden walk around the library showing us what to do to manage our gardens before the winter weather sets in. We were told by Bonnie that any arborvitae at we plant beside our steps would not fare well with the salt and sand of maintaining our steps for the winter. Now, we are onto plan B, planters, perennials and a plant plan that will winter over or come inside.

Programs and Events: October's Digital Class is a two-part session (Oct. 21st and 28th) **Internet Safety**, cont. Genealogy Workshops and a **Local Author Pannel and Book Signing Event that is scheduled for November 23rd**. Club Books are being ordered to launch at least two Book Clubs this year. **Frank Woodard** is offering as a beginning of our Homestead Forum: ***Satisfying Stratifying as an Adult Science Program***. The first of our **Movie on the Lawn Series** was a great success, we have had wonderful and helpful feedback as we move into the second event.

Friends of the Lincoln Memorial Library: The Big Fundraiser Summer Book Sale is always eventful and now they are working to set up the Big Shed to move the books in and out with order. Our smaller Book Sales are slowly adding back to our summer sale stock. We are also dealing with our Gardens that have been really dry and very hot this summer. We were granted \$ for perennials and to date we have not spent the generous offer down. We will however work on spending this money better informed by spring.

We are looking forward to a purchase of Maple Unit Blocks for Math and Social Learning.

The Advisory Committee: We welcomed back the Advisory Committee from the summer siesta, and got right back to business. Our meetings, moving forward, are to priorities the needs of this big old building, and look at job descriptions. Read down for specifics.

Personnel

We welcomed Terri Magnant to our Team as our Clerk. She works upstairs and supports children's programming during Lorna's peek times for young patrons and during Lorna's lunch. We are delighted to welcome Terri Magnant she has commented that she found her "dream job".

Please Congratulate Cathy Mushero for she has officially completed her credentialing from the Maine State Library. She is the Assistant Director and Librarian as we continue to work together each in our own role. We continue to create a team that supports the Lincoln Memorial Library and all that Patron's expect.

Equipment and Décor

Halloween O! We will decorate for the changing of the seasons and for Haunted Halloween. This décor will move quickly into the Classic Movie Christmas.

Needed: Scanners both handheld and desk scanners will be our bigger purchase, FY 25.

The Advisory Committee will help us prioritize our old building needs: We would like our old library sign placed in a safe place.

Getting our basement boiler room floor poured and cleaned up from the old oil tank removal is necessary. We are needing our front door replaced and sections of our rugs removed and replaced or a floor covering that works with our traffic flow.

Training: Cathy is training Terri as our Clerk and Lorna has begun her Maine State Credentialing as the Children's Librarian.

Projects

Many ongoing projects are within other areas. Come spring we will complete "bookended project" on either side of the steps.

Statistics

Our Annual Report for the Maine State Library was in April. We want to continue to report Statistics in a way that is both useful and on track for us. **Our Circulation numbers for April- September 2024 total is 11,170, upwards of #169 titles are through Inter Library Loans.**

Patron Numbers 3,331 Children's Area Patrons, and 3,119 Young Adult and Adult Patrons.

Respectfully Submitted, Lauren A Hakala- Library Director.

TOWN COUNCIL

YR: 24 MO: 10 ITEM # 9

AGENDA REQUEST

* Please note Public Notices need a 7-14 day advance notice in the paper depending on subject.

Council Meeting Date: October 21, 2024	Today's Date: September 16, 2024
--	----------------------------------

Department: Town Clerk

Department #: 0101

Request:

Sign Warrants for Municipal Election (0101)

Sign the Warrant for the Municipal Election scheduled for November 5, 2024.

Action Needed From Council: Sign election warrant

Is This Item Budgeted:	
Was This A Bid Process:	Lowest Bid:
Is Public Hearing Required: No	
If So What Dates:	

**WARRANT FOR NOVEMBER 5, 2024 MUNICIPAL ELECTION
TOWN OF LINCOLN - STATE OF MAINE**

To _____, a police officer, constable or any resident of said Town of Lincoln, Maine, in the County of Penobscot, State of Maine:

In the name of the State of Maine, you are hereby required to notify the voters of the Town of Lincoln of the election described in this warrant.

To the voters of the Town of Lincoln:

You are hereby notified that a Municipal Election will be held at Mattanawcook Academy on November 5, 2024, for the purpose of effecting the election to the following offices:

- Two (2) three-year terms to serve on the Town Council
- Three (3) three-year terms to serve on the R.S.U. No. 67 Board of Directors
- One (1) three-year term to serve on the Sanitary District Board of Directors

The polls shall be opened at **8:00 a.m.** and closed at **8:00 p.m.**

The registrar of voters will hold office hours while the polls are open to correct any error in or change a name or address on the voting list; to accept the registration of any person eligible to vote and to accept new enrollments.

A person who is not registered as a voter may not vote in any election.

Dated at Lincoln, Maine, this 21st day of October, 2024.

Majority of the Municipal Officers of the Town of Lincoln

A true copy. ATTEST: _____
A police officer, constable or Resident
of the Town of Lincoln

Absentee Ballot Processing:

Saturday, November 2, 2024

1-Hour Inspection Time Period: 8am to 9am, if inspection is requested
Time Processing Begins: 8am, if inspection is not requested

During Election Day (11/5)

Processing Time(s): 9am and each hour immediately following until finished

OFFICER'S RETURN

County of Penobscot, ss.

State of Maine

I certify that I have notified the voters of the Town of Lincoln of the time and Place of the Municipal Election by posting an attested copy of the within warrant at the Town Office and Lincoln Memorial Library on _____, 2024, which is at least 7 days next prior to the Election Day.

Dated at Lincoln, Maine, this _____ day of _____, 2024.

A police officer, constable or
resident of the Town of Lincoln

AGENDA REQUEST

*** Please note Public Notices need a 7-14-day advance notice in the paper depending on subject.**

Council Meeting Date: October 21, 2024	Today's Date: September 26, 2024
--	----------------------------------

Department: Town Manager

Department #: 0100

Request:

Appoint Members (0100)

Appoint members to the Lincoln Tax Relief Programs Committee.

Action Needed From Council: Appoint members

Is This Item Budgeted:

Was This A Bid Process: Lowest Bid:

Is Public Hearing Required:

If So What Dates:

Town of Lincoln

Citizen Interest / Committee Participation Form

All appointments are subject to review by the Appointments Committee and final confirmation of the Lincoln Town Council.

Once appointed, an oath must be administered within the first seventeen days of appointment.

If an oath is not administered, the appointment will be void.

Name: Gilberte Mayo Date: 9/20/2024

Mailing Address: 94 Folsom Pond Rd Lincoln

Physical Address: " Same

Telephone #: _____ Home/Cell _____ Work _____

Employer/Profession: Retired

E-Mail Address: _____

Skills, Education and/or experience that you may offer the committee: previous town office employee member of professional membership committees, previous postal employee, previous U.S. Census employee

Please check which committee you are applying to be a member of:

- | | |
|---|--|
| <input type="checkbox"/> Airport Advisory Committee (3 YR.) | <input type="checkbox"/> Events and Tourism Committee |
| <input type="checkbox"/> Appeals Board (3 YR.) | <input type="checkbox"/> Library Advisory Committee |
| <input type="checkbox"/> Budget Committee (Annual) | <input type="checkbox"/> Planning Board (3 YR.) |
| <input type="checkbox"/> Cemetery Committee (Lifetime) | <input type="checkbox"/> Recreation Committee (3 YR.) |
| <input type="checkbox"/> Conservation Committee (3 YR.) | <input type="checkbox"/> TIF Committee |
| <input type="checkbox"/> Other | <input checked="" type="checkbox"/> Other <u>Senior Citizen Committee (newly formed)</u> |

Have you previously served on the committee checked above: YES or NO

If so, When: _____ How many terms? _____

NOTE: This application will remain on file at the Town Clerk's office for one year from the above date.

Town of Lincoln

Citizen Interest / Committee Participation Form

All appointments are subject to review by the Appointments Committee
and final confirmation of the Lincoln Town Council.

Once appointed, an oath must be administered within the first seventeen days of appointment.
If an oath is not administered, the appointment will be void.

Name: Timothy Wright Date: 10-4-24
Mailing Address: 356 Enfield RD LINCOLN ME 04457
Physical Address: SAME
Telephone #: _____ .net/Cell _____ Work
Employer/Profession: TOWN OF LINCOLN TRANSFER STATION
E-Mail Address: _____

Skills, Education and/or experience that you may offer the committee: MANAGER OF A MULTY
MILLION COMPANY. Did Budget's AND TRAINING ON NEW
Program's

Please check which committee you are applying to be a member of:

- | | |
|---|---|
| <input type="checkbox"/> Airport Advisory Committee (3 YR.) | <input type="checkbox"/> Events and Tourism Committee |
| <input type="checkbox"/> Appeals Board (3 YR.) | <input type="checkbox"/> Library Advisory Committee |
| <input type="checkbox"/> Budget Committee (Annual) | <input type="checkbox"/> Planning Board (3 YR.) |
| <input type="checkbox"/> Cemetery Committee (Lifetime) | <input type="checkbox"/> Recreation Committee (3 YR.) |
| <input type="checkbox"/> Conservation Committee (3 YR.) | <input type="checkbox"/> TIF Committee |
| <input checked="" type="checkbox"/> Other <u>TAX RELIEF PROGRAM</u> | <input type="checkbox"/> Other |

Have you previously served on the committee checked above: YES or NO

If so, When: _____ How many terms? _____

NOTE: This application will remain on file at the Town Clerk's office for one year from the above date.

TOWN COUNCIL
AGENDA REQUEST

YR: 24 MO: 10 ITEM # 11a+b

* Please note Public Notices need a 7-14 day advance notice in the paper depending on subject.

Council Meeting Date: October 21, 2024	Today's Date: October 2, 2024
Department: Social Services	
Department #: 0512	

Request:
Request adoption of the October 1, 2024-September 30, 2025 General Assistance Ordinance Appendices A-H. These appendices are sent out every year from the State of Maine General Assistance office and must be adopted each year. A public hearing must be held prior to adopting the new appendices. Notice of the Public Hearing will be posted two weeks prior as stated in the town's charter. This will need to have an emergency preamble as it will not meet the 45 day per town ordinance for adoption.

Action Needed From Council: Vote to Approve new General Assistance Appendices A-H

Is This Item Budgeted:	
Was This A Bid Process:	Lowest Bid:
Is Public Hearing Required: Yes	
If So What Dates: October 16, 2023	

2024-2025 GA Overall Maximums

Metropolitan Areas

Persons in Household

COUNTY	1	2	3	4	5*
Bangor HMFA: Bangor, Brewer, Eddington, Glenburn, Hampden, Hermon, Holden, Kenduskeag, Milford, Old Town, Orono, Orrington, Penobscot Indian Island Reservation, Veazie	969	1,068	1,367	1,744	2,333
Cumberland County HMFA: Baldwin, Bridgton, Brunswick, Harpswell, Harrison, Naples, New Gloucester, Pownal, Sebago	1,139	1,280	1,689	2,131	2,476
Lewiston/Auburn MSA: Auburn, Durham, Greene, Leeds, Lewiston, Lisbon, Livermore, Livermore Falls, Mechanic Falls, Minot, Poland, Sabattus, Turner, Wales	881	965	1,232	1,608	1,947
Penobscot County HMFA: Alton, Argyle UT, Bradford, Bradley, Burlington, Carmel, Carroll plantation, Charleston, Chester, Clifton, Corinna, Corinth, Dexter, Dixmont, Drew plantation, East Central Penobscot UT, East Millinocket, Edinburg, Enfield, Etna, Exeter, Garland, Greenbush, Howland, Hudson, Kingman UT, Lagrange, Lakeville, Lee, Levant, Lincoln, Lowell town, Mattawamkeag, Maxfield, Medway, Millinocket, Mount Chase, Newburgh Newport, North Penobscot UT, Passadumkeag, Patten, Plymouth, Prentiss UT, Seboeis plantation, Springfield, Stacyville, Stetson, Twombly UT, Webster plantation, Whitney UT, Winn, Woodville	874	884	1,169	1,464	1,603
Portland HMFA: Cape Elizabeth, Casco, Chebeague Island, Cumberland, Falmouth, Freeport, Frye Island, Gorham, Gray, Long Island, North Yarmouth, Portland, Raymond, Scarborough, South Portland, Standish, Westbrook, Windham, Yarmouth; Buxton, Hollis, Limington, Old Orchard Beach	1,451	1,663	2,141	2,715	3,332
Sagadahoc HMFA: Arrowsic, Bath, Bowdoin, Bowdoinham, Georgetown, Perkins UT, Phippsburg, Richmond, Topsham, West Bath, Woolwich	969	1,159	1,413	1,939	2,335

Appendix A

Effective: 10/01/24-09/30/25

COUNTY	1	2	3	4	5*
York County HMFA: Acton, Alfred, Arundel, Biddeford, Cornish, Dayton, Kennebunk, Kennebunkport, Lebanon, Limerick, Lyman, Newfield, North Berwick, Ogunquit, Parsonsfield, Saco, Sanford, Shapleigh, Waterboro, Wells	1,192	1,261	1,567	2,039	2,297
York/Kittery/S.Berwick HMFA: Berwick, Eliot, Kittery, South Berwick, York	1,371	1,444	1,905	2,589	3,305

*Note: Add \$75 for each additional person.

Non-Metropolitan Areas

Persons in Household

COUNTY	1	2	3	4	5*
Aroostook County	766	842	1,043	1,421	1,524
Franklin County	807	893	1,174	1,558	1,764
Hancock County	1,096	1,102	1,307	1,734	1,740
Kennebec County	943	946	1,214	1,529	1,784
Knox County	935	946	1,163	1,550	1,657
Lincoln County	1,037	1,076	1,332	1,733	2,154
Oxford County	902	910	1,185	1,575	1,869
Piscataquis County	777	860	1,131	1,398	1,689
Somerset County	897	931	1,140	1,487	1,612
Waldo County	1,075	1,085	1,305	1,620	2,219
Washington County	838	846	1,101	1,508	1,598

* Please Note: Add \$75 for each additional person.

Appendix B

Effective: 10/01/24 to 09/30/25

2024-2025 Food Maximums

Please Note: The maximum amounts allowed for food are established in accordance with the U.S.D.A. Thrifty Food Plan. As of October 1, 2024, those amounts are:

Number in Household	Weekly Maximum	Monthly Maximum
1	67.91	292.00
2	124.65	536.00
3	178.60	768.00
4	226.74	975.00
5	269.30	1,158.00
6	323.26	1,390.00
7	357.21	1,536.00
8	408.37	1,756.00

Note: For each additional person add \$220 per month.

2024-2025 GA Housing Maximums (Heated & Unheated Rents)

NOTE: NOT ALL MUNICIPALITIES SHOULD ADOPT THESE SUGGESTED HOUSING MAXIMUMS! ONLY consider adopting the following numbers if these figures are consistent with local rent values. If not, a market survey should be conducted, and the figures altered accordingly. The results of any such survey must be presented to DHHS prior to adoption. Or, no housing maximums should be adopted and eligibility should be analyzed in terms of the Overall Maximum—Appendix A. (See *Instruction Memo for further guidance.*)

Non-Metropolitan FMR Areas

Aroostook County		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	144	619	174	748	
1	152	654	191	822	
2	186	798	237	1,019	
3	261	1,123	324	1,393	
4	270	1,162	347	1,492	
Franklin County		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	154	660	184	789	
1	164	705	203	873	
2	216	929	267	1,150	
3	293	1,260	356	1,530	
4	326	1,402	403	1,732	
Hancock County		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	224	964	251	1,079	
1	224	964	252	1,083	
2	253	1,087	299	1,284	
3	341	1,467	397	1,707	
4	341	1,467	397	1,707	
Kennebec County		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	189	811	215	926	
1	189	811	216	927	
2	231	994	277	1,191	
3	294	1,262	349	1,502	
4	339	1,459	407	1,752	

Appendix C

Effective: 10/01/24-09/30/25

Non-Metropolitan FMR Areas

Knox County		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	187	803	214	918	
1	187	803	216	927	
2	219	943	265	1,140	
3	298	1,283	354	1,523	
4	310	1,332	378	1,625	
Lincoln County		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	210	905	237	1,020	
1	211	906	246	1,057	
2	259	1,112	304	1,309	
3	341	1,466	397	1,706	
4	425	1,829	493	2,122	
Oxford County		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	179	770	206	885	
1	179	770	207	891	
2	224	965	270	1,162	
3	304	1,308	360	1,548	
4	359	1,544	427	1,837	
Piscataquis County		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	147	630	177	759	
1	156	672	195	840	
2	206	886	257	1,107	
3	256	1,100	319	1,370	
4	309	1,327	385	1,657	
Somerset County		Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	178	765	205	880	
1	178	765	212	912	
2	214	920	260	1,117	
3	284	1,220	339	1,460	
4	299	1,287	367	1,580	

Appendix C

Effective: 10/01/24-09/30/25

Non-Metropolitan FMR Areas

<u>Waldo County</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	219	943	246	1,058
1	219	943	248	1,066
2	252	1,085	298	1,282
3	315	1,353	370	1,593
4	440	1,894	509	2,187

<u>Washington County</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	164	706	191	821
1	164	706	192	827
2	205	881	251	1,078
3	289	1,241	344	1,481
4	296	1,273	364	1,566

Metropolitan FMR Areas

<u>Bangor HMFA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	195	837	221	952
1	209	898	244	1,049
2	267	1,147	312	1,344
3	344	1,477	399	1,717
4	467	2,008	535	2,301

<u>Cumberland Cty. HMFA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	234	1,007	261	1,122
1	258	1,110	293	1,261
2	342	1,469	387	1,666
3	434	1,864	489	2,104
4	500	2,151	568	2,444

<u>Lewiston/Auburn MSA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	174	749	201	864
1	185	795	220	946
2	235	1,012	281	1,209
3	312	1,341	368	1,581
4	377	1,622	445	1,915

Appendix C

Effective: 10/01/24-09/30/25

Metropolitan FMR Areas

<u>Penobscot Cty. HMFA</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	173	742	199	857	
1	173	742	201	865	
2	221	949	266	1,146	
3	278	1,197	334	1,437	
4	297	1,278	365	1,571	
Portland HMFA					
<u>Portland HMFA</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	307	1,319	334	1,434	
1	347	1,493	382	1,644	
2	447	1,921	492	2,118	
3	569	2,448	625	2,688	
4	699	3,007	767	3,300	
Sagadahoc Cty. HMFA					
<u>Sagadahoc Cty. HMFA</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	195	837	221	952	
1	230	989	265	1,140	
2	277	1,193	323	1,390	
3	389	1,672	445	1,912	
4	467	2,010	536	2,303	
York Cty. HMFA					
<u>York Cty. HMFA</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	247	1,060	273	1,175	
1	254	1,091	289	1,242	
2	313	1,347	359	1,544	
3	412	1,772	468	2,012	
4	459	1,972	527	2,265	
York/Kittery/S. Berwick HMFA					
<u>York/Kittery/S. Berwick HMFA</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	288	1,239	315	1,354	
1	296	1,274	331	1,425	
2	392	1,685	438	1,882	
3	540	2,322	596	2,562	
4	693	2,980	761	3,273	

2024-2025 GA MAXIMUMS SUMMARY SHEET

Note: The overall maximums found in *Appendices A, B, C, D, E, and F* are effective from October 1, 2024 to September 30, 2025.

APPENDIX A - OVERALL MAXIMUMS

<u>County</u>	<u>Persons in Household</u>					
	1	2	3	4	5	6
NOTE: For each additional person add \$75 per month.						
(The applicable figures from Appendix A, <i>once adopted</i> , should be inserted here.)						

APPENDIX B - FOOD MAXIMUMS

<u>Number in Household</u>	<u>Weekly Maximum</u>	<u>Monthly Maximum</u>
1	\$ 67.91	\$ 292.00
2	124.65	536.00
3	178.60	768.00
4	226.74	975.00
5	269.30	1,158.00
6	323.26	1,390.00
7	357.21	1,536.00
8	408.37	1,756.00
NOTE: For each additional person add \$220 per month.		

APPENDIX C - HOUSING MAXIMUMS

Number of Bedrooms	<u>Unheated</u>		<u>Heated</u>	
	Weekly	Monthly	Weekly	Monthly
0				
1				
2				
3				
4				
(The applicable figures from Appendix C, <i>once adopted</i> , should be inserted here.)				

FOR MUNICIPAL USE ONLY

APPENDIX D - UTILITIES

ELECTRIC

NOTE: For an electrically heated dwelling also see “Heating Fuel” maximums below. But remember, an applicant is *not automatically* entitled to the “maximums” established—applicants must demonstrate need.

1) **Electricity Maximums for Households *Without Electric Hot Water*:** The maximum amounts allowed for utilities, for lights, cooking and other electric uses *excluding* electric hot water and heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$19.95	\$ 85.50
2	\$22.52	\$ 96.50
3	\$24.97	\$107.00
4	\$27.53	\$118.00
5	\$29.88	\$128.50
6	\$32.55	\$139.50

NOTE: For each additional person add \$10.50 per month.

2) **Electricity Maximums for Households *With Electrically Heated Hot Water*:** The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses *excluding* heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$29.63	\$127.00
2	\$34.07	\$146.00
3	\$39.67	\$170.00
4	\$46.32	\$198.50
5	\$55.65	\$238.50
6	\$58.68	\$251.50

NOTE: For each additional person add \$14.50 per month.

NOTE: For electrically heated households, the maximum amount allowed for electrical utilities per month shall be the sum of the appropriate maximum amount under this subsection and the appropriate maximum for heating fuel as provided below.

APPENDIX E - HEATING FUEL

<u>Month</u>	<u>Gallons</u>	<u>Month</u>	<u>Gallons</u>
September	50	January	225
October	100	February	225
November	200	March	125
December	200	April	125
		May	50

FOR MUNICIPAL USE ONLY

NOTE: When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

APPENDIX F - PERSONAL CARE & HOUSEHOLD SUPPLIES

<u>Number in Household</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

NOTE: For each additional person add \$1.25 per week or \$5.00 per month.

SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

<u>Number of Children</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

FOR MUNICIPAL USE ONLY

Appendix G

Effective: 10/01/24-09/30/25

2024-2025 Mileage Rate

This municipality adopts the State of Maine travel expense reimbursement rate as set by the Office of the State Comptroller. The current rate for approved employment and necessary medical travel etc. is 50 cents (50¢) per mile.

Please refer to the Office of the State Controller for changes to this rate at 626-8420 or visit <http://www.state.me.us/osc/>

Funeral Maximums

Burial Maximums

The maximum amount of general assistance granted for the purpose of burial is **\$1,620**. The municipality's obligation to provide funds for burial purposes is limited to a reasonable calculation of the funeral director's direct costs, not to exceed the maximum amounts of assistance described in this section. Allowable burial expenses are limited to:

- removal of the body from a local residence or institution
- a secured death certificate or obituary
- embalming
- a minimum casket
- a reasonable cost for necessary transportation
- other reasonable and necessary specified direct costs, as itemized by the funeral director and approved by the municipal administrator.

Additional costs may be allowed by the GA administrator, where there is an actual cost, for:

- the wholesale cost of a cement liner if the cemetery by-laws require one;
- the opening and closing of the grave site; and
- a lot in the least expensive section of the cemetery. If the municipality is able to provide a cemetery lot in a municipally owned cemetery or in a cemetery under municipal control, the cost of the cemetery lot in any other cemetery will not be paid by the municipality.

Bid #1
Pelkey
Electric

Melissa Quintela

From: Trysten Pelkey <pelkey_23@hotmail.com>
Sent: Wednesday, October 02, 2024 2:07 PM
To: Melissa Quintela
Subject: Re: Fire Station Wiring bid

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

10/4 just wanted to make sure I understood that correctly. Thanks
Sent from my iPhone

On Oct 2, 2024, at 1:56 PM, Melissa Quintela <Melissa.Quintela@lincolnmaine.org> wrote:

Trysten,
Two separate drops with two sockets in each, so 4 is correct.
Thanks,
Melissa D. Quintela
Treasurer
Town of Lincoln
(207) 794-3372 phone ext 4
(207) 794-2606 fax

Come For The Lakes, Stay For The Lifestyle!

GENERAL EMAIL NOTICE: Under Maine's Freedom of Access ("Right-to-Know") law, documents, including e-mail in the possession of public officials about Town business are classified as public records. This means if anyone requests to see it in writing, we are required to provide it. There are very few exceptions.

From: Trysten Pelkey <pelkey_23@hotmail.com>
Sent: Wednesday, October 02, 2024 1:29 PM
To: Melissa Quintela <Melissa.Quintela@lincolnmaine.org>
Subject: Re: Fire Station Wiring bid

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Is it two network drops to each room or 4 Jerney made it seem like it was 4 runs to each room?
Sent from my iPhone

On Oct 2, 2024, at 12:39 PM, Melissa Quintela <Melissa.Quintela@lincolnmaine.org> wrote:

Trysten,

Below are the bid specs that were discussed earlier today at the Fire Station.

As Discussed:

Different color wire than what actually exist currently

Label all wiring and jacks

Everything goes back to the Box in the Fire bay where the connection to the network fiber is located.

There will be 2 drops each into the following spaces:

1. Engineers office
2. EMS Office/Bunkroom
3. Bunk Room 1
4. Bunk Room 2
5. Chief's Office
6. Bruces/Training Office
7. One drop to the Kitchen (Phone)
8. One Drop to the phone in the Bay
9. 3 Drops to the Captains office (1 For the Copier)
10. Moving of the WIFI router to the same box in the bay

All current wiring and equipment in the Closet (former evidence room) will be moved to the bay as well.

Cabling will be run in the drop ceiling in wiring runs, **the old wiring will be removed once testing on the new wiring is done by Motorbrain.**

Wiring will be Plenum rated

Bid includes all Wiring Runs in the ceiling, Cabling in the walls and jacks/plates.

Bid Proposal

Lincoln Public Safety Building Network Rewire Bid: \$ 4,266.00

Warranties: 1 year parts and workmanship.

Deviations from Scope of Work: None.

Project Completion Date:

Company: Pelkey Electric LLC

Signature: Jim Buz

Title: Owner

Mailing Address: 21 Maxwell Rd

Lincoln ME

Phone: 207-290-2864

E-mail: Pelkey-23@hotmail.com

Date: 10/5/24

Town of Lincoln

Accepted by: _____ Date: _____


Town Manager, Duly Authorized

- 1.) Different color wire than what exist currently
- 2.) Label all wiring and jacks
- 3.) Everything goes back to the Box in the Fire Bay where the connection to the network fiber is located.
- 4.) There will be 2 drops of 2 lines each into the following spaces:
 - Engineers' office
 - EMS Office/Bunkroom
 - Bunk Room 1
 - Bunk Room 2
 - Chief's Office
 - Bruces/Training Office
 - One drop to the Kitchen (Phone)
 - One Drop to the phone in the Bay
 - 3 Drops to the Captains office (1 For the Copier)
 - Moving the WIFI router to the same box in the bay
- 5.) All current wiring and equipment in the Closet (former evidence room) will be moved to the bay as well.
- 6.) Cabling will be run in the drop ceiling in wiring runs, the old wiring will be removed once testing on the new wiring is done by Motorbrain.

Bid #2
Brown
Electric

7. All Cables will be supported off suspended ceiling with
Approved Cabling Fasteners

I agree that the bid I submitted covers the above Scope of Work for the Lincoln Fire Station Wiring Bid.



Signed: Joe Brown

10/15/24

Date:



Brown Electric

P.O. Box 598
Lincoln, Maine 04457
Email brownelec@roadrunner.com

Telephone (207) 794-6338
Cell (207) 290-0132
Fax (207) 794-3805

October 9, 2024

Town Of Lincoln
Rick Bronson
Less Brown
Lincoln, Me

RE: Fire Station Cabling

Rick:

The following Quote of \$6177.00 is for the installation of 32 New Cat 6 Drops for the fire station. This will include 16 Drops for phone and 16 Drops for computer with new jacks, terminations, and supports. We will utilize the head end cabinet that is in the bay area for all new cabling. This does not include any equipment or labor needed by Motorbrain. If you have any questions, please feel free to give me a call. Thanks

Sincerely:

Joseph Brown
Brown Electric

Quote
Motorbrain

Melissa Quintela

From: Jeremy Priest
Sent: Thursday, October 10, 2024 10:42 AM
To: Melissa Quintela
Subject: Fire Department Network Upgrade.

Hi Melissa,

Here are the numbers you were looking for that you can combine with the bid for the wiring.

Network hardware required for upgrade.

- 48 port, non-PoE switch. For general network connectivity.
 - 24 port, PoE switch. For phone connections (phones will now be powered off PoE)
 - Wi-Fi Access Point AC-Pro for Kitchen (and a second one to replace the older, existing one)
 - Patch panels and patch cables as needed
- Total for above with misc. install supplies: \$2781.00
- Motorbrain Labor for installation and configuration of the above equipment.
Total Labor (not to exceed, will bill less if things go smoothly): \$1176.00

Grand Total for Motorbrain labor and hardware: \$3957.00

Above quote does not include any building wiring, network jacks/plates or wire pulling.

Again, this is contingent on the phone company confirming the information we are waiting on.

The phones are Mitel 5320e IP phones – please confirm with your phone system provider that these are 802.3af (48 Volt PoE) devices so we can ensure the switch we spec out will handle the number of phones.

Any questions, just let me know.

Thank-you.

Jeremy Priest
Business Manager
Motorbrain Consulting, Inc
The Motorbrain Group
Email: jpriest@motorbrain.com
Direct Line: 207-659-8778



TOWN COUNCIL

YR: 24 MO: 10 ITEM # 13

AGENDA REQUEST

* Please note Public Notices need a 7-14-day advance notice in the paper depending on subject.

Council Meeting Date: October 21,2024	Today's Date: September 25,2024
Department: Public Works	

Department #: 0406

Request:

Liquidate 2014 Ford Explorer. This vehicle has reached the end of its service life as a police cruiser and also as the Public Works Director vehicle.

Action Needed from Council: Offer for sale by sealed bid process the 2014 Explorer currently assigned to the Public Works fleet.

Is This Item Budgeted: N/A	
Was This a Bid Process: N/A	Lowest Bid:
Is Public Hearing Required: NO	
If So What Dates: N/A	

TOWN COUNCIL

YR: 24 MO: 10 ITEM # 15

AGENDA REQUEST

* Please note Public Notices need a 7-14-day advance notice in the paper depending on subject.

Council Meeting Date: October 21,2024	Today's Date: October 9,2024
---------------------------------------	------------------------------

Department: Transfer Station

Department #: 0510

Request:

Accept bid price of \$12,500 from Ramsay Welding & Machine, Inc. to perform the proposed maintenance project of rebuilding two (2) hydraulic cylinders in the trash compactor.

Action Needed from Council: Award contract

Is This Item Budgeted: Yes	
Was This a Bid Process: Yes	Lowest Bid: Yes
Is Public Hearing Required: No	
If So What Dates: N/A	

**BID OPENING
TRANSFER STATION
Hydraulic Ram Rebuild**

Present: Ann Morrison, Town Clerk and Dennis Bullen Transfer Station Director.
October 15, 2024 10:51AM

Bids Received:

Bidder	Amount Bid
Ramsay Welding & Machine Inc	\$12,500
Complete Hydraulics	\$13,900



Town Of Lincoln
Attention: Dennis Bullen
Transfer Station Cylinder Repair
9/30/24

Dennis,

Following is a scope for the transfer station work we have discussed, followed by a budgetary estimate.

Ramsay Welding & Machine (RWM), is to come on site at the transfer station, disconnect and remove 2 hydraulic cylinders from the hopper compactor, and transport to our facility for diagnosis and disassembly. Upon disassembly, any necessary repairs will be made, including but not limited to; seal replacement. Once complete, each cylinder will be tested and then transported back to your facility for installation. Once installed a functionality test will be conducted to ensure proper function and operation, alongside Town employee(s).

I estimate 1 day for removal, 1 day for repairs, and 1 day for installation. There is the chance an extra day may be added due to the following; seals are out of stock, custom made, unorderable, overnight shipping fails to arrive, unrepairable damage (needing new parts), etc. One way to avoid seal issues would be to pre order OEM seal kits prior to commencing work. I do not see major damage being an issue as the cylinders have not failed at this point, nor do I foresee any seal issues, but these events do arise.

Work will take place on 3 consecutive days of your choosing, as scheduled between both parties.

Full estimate for previously stated: \$12,500

This estimate is at the highest end of our scope. I do not think it will take a full day to remove, a full day to repair, or a full day to install, though it is a possibility. All work will be invoiced on a T+M basis, which will not exceed this number, unless extenuating circumstances arise.

Upon our arrival, machines need to be shutdown, power terminated, locked out, and then verified with/by RWM employees.

Prior to our arrival, the entire area needs to be washed down and free of debris and trash. (We previously spoke of the fire department using a hose to wash down the area.) This is a key step in the process to avoid fire in the event hot work is necessary. I can come onsite during washdown to verify it is acceptable. *Our work will not commence until I have approved a safe work area.* This is nonnegotiable.

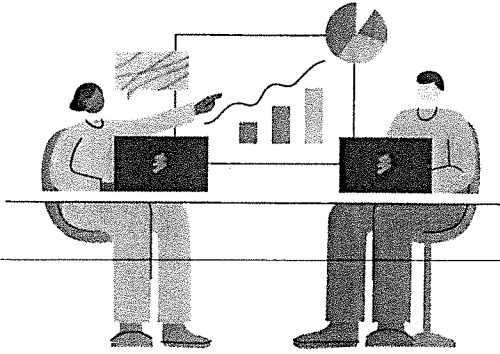
RWM will be responsible for transporting our telehandler to the site for use. If you have any questions or concerns, please reach out to me directly. Thank you for your time.

Regards,

Dustin Fogg

President

Ramsay Welding & Machine Inc.



Statement of work

Company Name

Complete Hydraulics
 591 Ridge Road
 Plymouth Maine, 04969

DATE	SERVICES PERFORMED BY:	SERVICES PERFORMED FOR:
9/30/24	Complete Hydraulics 591 Ridge Road Plymouth Maine, 04969	Town of Lincoln, Transfer Station 3 Recycle Way Lincoln Maine, 04457




This Statement of Work (SOW) is issued pursuant to the consultant services master agreement between Town of Lincoln (“client”) and Company Name (“contractor”), effective Date (the “agreement”). This SOW is subject to the terms and conditions contained in the agreement between the parties and is made a part thereof. Any term not otherwise defined herein shall have the meaning specified in the agreement. In the event of any conflict or inconsistency between the terms of this SOW and the terms of this agreement, the terms of this SOW shall govern and prevail.

This SOW # 001 (hereinafter called the “SOW”), effective as of Date, is entered into by and between contractor and client, and is subject to the terms and conditions specified below. The exhibit(s) to this SOW, if any, shall be deemed to be a part herof. In the event of any inconsistencies between the terms of the body of this SOW and the terms of the exhibit(s) hereto, the terms of the body of this SOW shall prevail.

**YOUR
 LOGO
 HERE**


Period of performance: Job to begin no later than 10/28/24 and end no later than 11/1/24

Engagement resources

 List names of resources and any key information about each.

Scope of work


Contractor shall provide the services and deliverable(s) as follows:

 Provide labor and materials to rebuild hydraulic cylinders (2)


Deliverable materials



Contractor responsibilities

 Rebuild Hydraulic cylinders to manufacturers specifications

Client responsibilities

 Disconnect power source and lock out

Fee schedule

This engagement will be conducted on a time & materials basis. The total value for the services pursuant to this SOW shall not exceed \$13,900

ITEM DESCRIPTION	NUMBER OF RESOURCES	HOURLY RATE	NUMBER OF HOURS

YOUR
LOGO
HERE

TOWN OF LINCOLN REQUEST FOR PROPOSAL

TRANSFER STATION HYDRAULIC RAM REBUILD PROJECT

1. BACKGROUND.

The Town of Lincoln Transfer Station is in need of a preventative maintenance project in the form of rebuilding before failure of two (2) hydraulic rams powering the compaction head in the compactor. These rams have not been rebuilt or serviced in any way since installation in or around 2009. This maintenance is several years overdue.

2. INSTRUCTION TO CONTRACTORS

Any and all questions regarding this announcement should be directed to public works director Dennis Bullen at dennis.bullen@lincolnmaine.org or by calling 207-794-6658. A site visit is recommended and can be arranged by using the same contact method. All proposals should be mailed to: town of Lincoln, Attn: transfer station hydraulic ram rebuild, 29 main street, Lincoln me, 04457. The deadline for proposals is 2:00 pm, October 14, 2024. Proposals received after this time and date **will not** be considered.

All proposals must include proof of insurance of an amount not less than:

General liability:	\$1,000,000 each occurrence
	\$300,000 damage to premises rented each occurrence
	\$10,000 medical expense
	\$1,000,000 personal injury
	\$2,000,000 general aggregate

Workers' compensation

\$1,000,000 per occurrence and aggregate.

Contractors who cannot meet the workman's compensation proof of insurance may apply for a predetermined of independent contractor status with the workers compensation board and the town Treasurer.

The town of Lincoln is exempt from all federal, state and local taxes unless otherwise stated in this document. In the event taxes are imposed on any of the goods or services purchased, the town of Lincoln shall not be responsible for payment of the taxes and shall be absorbed by the selected contractor. Upon request, the town of Lincoln's tax exemption certificate will be furnished.

3. SCOPE OF WORK.

1. Selected Contractor will furnish all materials and labor to rebuild existing two (2) hydraulic rams located in the trash hopper compaction system. A site visit is required.

2. Contractor will use high quality replacement parts obtained from a reliable vendor. Any and all components will be at or above industry standard.
3. Contractor will provide an estimated schedule for the work, containing start and completion dates.
4. Once the process has commenced, no break in attendance will be allowed.

4. SITE RESTORATION.

1. It is expected that selected contractor will remove all debris, replaced parts, trash and any other related items that were connected to this process, leaving the site in the same condition as when the job began.

5. WARRANTY.

1. A written warranty of no less than one (1) year must accompany the completed project.
2. A copy of any and all receipts of purchased materials will accompany the final invoice.

TOWN COUNCIL

YR: 24 MO: 10 ITEM # 1100

AGENDA REQUEST

* Please note Public Notices need a 7-14 day advance notice in the paper depending on subject.

Council Meeting Date: October 21, 2024	Today's Date: October 3, 2024
Department: Finance	
Department #: 0104	

Request:

Suggested Motion: Authorize the Treasurer on behalf of the Town Council to dispose of real estate acquired by the Town for non-payment of taxes in the following manner. (Title 36 MRSA Section 943)
 The Treasurer to initiate the bid process for the property located at 5 Highland Ave in the amount of \$11,699.42. The winning bidder will be required to demolish the house on the property within 6 months.

Note: Minimum bid includes \$8,826.33 in Taxes and Lien cost and \$2,873.09 in Sanitary District Liens.

Action Needed From Council: Authorize Bid Process

Is This Item Budgeted:	
Was This A Bid Process:	Lowest Bid:
Is Public Hearing Required: No	
If So What Dates:	

TOWN COUNCIL

YR: 24 MO: 10 ITEM # 106

AGENDA REQUEST

* Please note Public Notices need a 7-14-day advance notice in the paper depending on subject.

Council Meeting Date: 10.21.2025	Today's Date: 10.15.2025
Department: Code Enforcement / Public Works	

Department #: 0106/0406

Request:

Demo the structure located at 5 Highland Ave. Award Contract to _____ in the amount of _____.

Action Needed From Council: Award contractor to tear down and remove structure

Is This Item Budgeted: Yes	
Was This A Bid Process: Yes	Lowest Bid:
Is Public Hearing Required: NO	
If So What Dates:	

TOWN COUNCIL

YR: 24 MO: 10 ITEM # 17

AGENDA REQUEST

* Please note Public Notices need a 7-14 day advance notice in the paper depending on subject.

Council Meeting Date: Monday October 21,2024	Today's Date: 10-7-2024
--	-------------------------

Department: Library

Department #: 0700

Request:

The Library Staff (Cathy, Lauren and Bonnie) would like to request the library have extended hours; 12:00-3pm Saturday November 23rd for Author Book Signing and Author Panel Event, we will to remain open (not for business) but for Local Authors to come and set up for an Author Talk and Book Signing Event for the Public.

Many Authors will be traveling, we are trying to schedule them for our first Annual Author Event back into rotation to be for local Authors, and that way a few hours on a Saturday fits the Bill.

Action Needed From Council:
 One time approval for doors to be open later on a Saturday for Author Event only November 23rd 12:00pm-3pm. We (currently) have invited 6 Authors and will host at least 4 for Event to happen.

Is This Item Budgeted: not specifically, we are operating with program money and Friend's of the Lincoln Memorial Library as backup for Author Events if need.

Was This A Bid Process: no Lowest Bid:

Is Public Hearing Required: no- between the council, town's employee's and the library.

If So What Dates:

TOWN COUNCIL

YR: 24 MO: 10 ITEM # 18

AGENDA REQUEST

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: October 21, 2024	Today's Date: October 16, 2024
--	--------------------------------

Department: Town Manager

Department #: 0100

Request: Discussion: Employee mileage and vehicle insurance.
--

Action Needed From Council: hold a discussion

Is This Item Budgeted:

Was This A Bid Process:	Lowest Bid:
-------------------------	-------------

Is Public Hearing Required:

If So What Dates:

AGENDA REQUEST

* Please note Public Notices need a 7-14-day advance notice in the paper depending on subject.

Council Meeting Date: October 21, 2024	Today's Date: October 10, 2024
--	--------------------------------

Department: Economic Development

Department #: 0103

Request:

To appoint the following board members to the Lincoln Facilities District.

Daniel Moors
Gary Perry
Jared McCarthy
Bruce Arnold
Shawn Gifford

These appointments are necessary to populate the Board of Directors to the Lincoln Facilities District. These members will now work with Lincoln Legal Council to write up the by Laws of the Board. These bylaws will need approval from the Town Council.

Action Needed From Council: To approve Board members

Is This Item Budgeted:	
Was This A Bid Process:	Lowest Bid:
Is Public Hearing Required:	
If So What Dates:	

TOWN COUNCIL
AGENDA REQUEST

YR: 24 MO: 10 ITEM # 20

* Please note Public Notices need a 7–14-day advance notice in the paper depending on subject.

Council Meeting Date: October 21, 2024	Today's Date: 10-10-2024
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Department: Economic Development

Department #: 0103

Request:

To approve and sign additional funding for the remediation of buildings 6 & 7 at the former Lincoln Paper and Tissue site. The additional funding was necessary for wooden mats to be placed over holes in the foundation 30' deep to prevent accidental falls and injuries. The State of Maine Department of Economic Development is giving the additional funding in the form of a loan. This loan will be payable when the mill site turns a profit.

Action Needed From Council: To approve Loan agreement between the Town of Lincoln and State of Maine as attached.

Is This Item Budgeted: N/A

Was This A Bid Process: N/A	Lowest Bid:
-----------------------------	-------------

Is Public Hearing Required:

If So What Dates:

ALLONGE

In this Allonge dated September 12, 2024, the *Lender* means MAINE DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT and the *Borrower* the TOWN OF LINCOLN. The *Note* means the promissory note given by Borrower to Lender dated February 22, 2023 in the amount of TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000), as amended by an Allonge increasing the amount to THREE HUNDRED SIXTY-SIX THOUSAND DOLLARS (\$366,000) on November 20, 2023, as may be amended from time to time.

Borrower has requested and Lender has agreed to modify the terms of the loan by increasing the amount of the Note by Twenty-Five Thousand Dollars (\$25,000) to THREE HUNDRED NINETY-ONE THOUSAND DOLLARS (\$391,000), and the amount of the Note is hereby increased as aforesaid.

Except as expressly provided in this Allonge, all other terms of the Note and all documents and agreements evidencing or securing the Note remain unchanged and in full force and effect. This Allonge will be attached to the Note and made a part of the loan documents. Borrower hereby reaffirms its continuing obligations as set forth in the Note. Nothing contained herein shall be construed in any manner whatsoever as a release, discharge, novation, excuse, or any form of waiver of the rights of the Lender with respect to Borrower's liability to pay and perform pursuant to the Note and any security documents.

Borrower acknowledges and agrees that, except as modified herein, the Note is secured by and subject to the terms and conditions of the loan documents, and that all advances under the terms of the Note are secured thereby and by any and all other instruments, documents, agreements or undertakings given prior hereto, contemporaneously herewith, or at any time in the future making reference thereto. Borrower further specifically acknowledges and agrees that this Allonge shall be included as a loan document upon execution and delivery to Lender.

Borrower represents and warrants to Lender that its execution and delivery of this Allonge has been duly authorized.

IN WITNESS WHEREOF, Borrower hereunto has caused this Allonge to be duly executed as of the day and year first written above.

Town of Lincoln

Witness

By _____
Its Town Manager
Name: Richard E. Bronson
Hereunto duly authorized

TOWN COUNCIL

YR: 24 MO: 10 ITEM # 219-C

AGENDA REQUEST

* Please note Public Notices need a 7-14-day advance notice in the paper depending on subject.

Council Meeting Date: October 21, 2024	Today's Date: September 11, 2024
--	----------------------------------

Department: Economic Development

Department #: 0103

Request:

Executive Session (0100,0700)

Retire into Executive Session Pursuant to Title 1 MRSA Section 405 (6) (C) Economic Development.

****Voting item after returning to public session***

Action Needed From Council: Retire into executive session

Is This Item Budgeted:

Was This A Bid Process:	Lowest Bid:
-------------------------	-------------

Is Public Hearing Required: No

If So What Dates:

Month of September 2024

Tax Year	FY Total Abatements	FY Total Supplemental Bills	Total Commitment	Monthly Revenue	Balance	Percent Collected	Percent Collected Last Year
FY21/OLDER				\$ 1,992.98	\$ 17,571.00		
FY22			\$ 7,794,464.06	\$ -	\$ 17,005.89		
FY23			\$ 9,211,729.23	\$ 4,017.39	\$ 144,512.93		
FY24		\$ 22,547.30	\$ 10,704,302.46	\$ 34,338.43	\$ 302,733.98	97.18%	97.86
FY25			\$ 11,614,025.40	\$ 728,414.37	\$ 10,725,961.07	7.65	7.04
FY26				\$ -	\$ (706.84)		
Total	\$ -	\$ 22,547.30					
TOTAL MONTHLY REVENUE				\$ 768,763.17			

COMMENTS:

This month there were 186 liens filed at the Registry of Deeds for unpaid 2024 taxes. There were also 97 copies of liens sent by certified mail to mortgage holders and un-assessed owners.

If these taxes remain unpaid, automatic foreclosure will happen on March 10, 2026. This is 18 months after the lien filing date, per Maine State law.

Respectfully Submitted,
Tracie L. York, Tax Collector

Excise Collection	% Collected	Last Year	% Col Last Year
Motor Vehicle		\$ 96,955.57	
Boat		\$ 158.00	
Aircraft		\$ -	
Total this month	Est FY 25 \$ 1,000,000	\$ -	Est FY 24 \$ 984,000
FY 2025 Excise Total	11.29%	\$ 97,113.57	9.86%