

REGULAR TOWN COUNCIL MEETING
AGENDA
June 18, 2018
7:00 PM

Councilors: Council Chair; George Edwards _____, Councilors; Stephen Clay _____, Jeffery Gifford _____, Sheldon Hanington _____, Marscella Ireland _____, Sharon Sibley _____, and John Trask _____.

1. Call to Order

1a. Pledge of Allegiance

2. Approval of Minutes: From the May 7, 2018 special meeting and the May 14, 2018, regular meeting. If no objections are registered the Council Chair shall approve the same as written.

3. Approval of the Warrants (0104)

SUGGESTED MOTION: To approve and sign Warrants # _____ through # _____ in the amount of \$ _____.

MOTION: _____ SECOND: _____ VOTE: _____

4. Acceptance of Gifts/Donations and Grants (0104, 7000, 0700)

SUGGESTED MOTION: Move to approve and accept the following Gifts, Donations and Grants in the amount of \$18,954.17, as detailed below.

Organization	Type of Gift	Amount / Value	Department
David & Nancy Bean		\$100.00	Heating Fund
Florence & Carl Alessi		\$100.00	Heating Fund
Stephen Clay	Yard Sale Signs	\$264.50	Events
Machias Savings Bank	Loon Festival Headliner Band	\$5,100.00	Homecoming
Bangor Savings Bank	Bands @ Veteran's Square	\$1,300.00	Homecoming
Machias Savings Bank	Rent	\$12,000.00	Economic Development
Library	Can Donations	\$89.67	Library Book Fund

5. Chairman's/Town Manager's Comments:

6. **Planning Board Report:**

7. **Monthly Reports:**

8. **Open Forum:** *This is the portion of the agenda where the public can speak to any items on the agenda that do not have a public hearing. Please stand and state your name before stating the nature of your business. The Council Chair may set a time limit per agenda topic depending on the number of residents in attendance who wish to speak.*

9. **Audit Presentation-** Maine Municipal Audit Services

10. **Consent Agenda:** All items marked with an asterisk (*) are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- *11. Authorize Tax Club
- *12. Accept Prepayments for FY2020
- *13. Authorize Charge of Interest on Delinquent Tax Payments
- *14. Authorize Payment of Interest on Overpayment of Taxes
- *15. Appointment to the Water District Board
- *16. Authorize Closures for Homecoming
- *17. Appointment to the Recreation Committee

SUGGESTED MOTION: Move to approve the suggested motions for items 11 through 17, as presented.

MOTION: _____ SECOND: _____ VOTE: _____

*11. **Authorization to Join Tax Club (0100)**

SUGGESTED MOTION: Move to authorize the Tax Collector to allow taxpayers to join the tax club program according to the terms and conditions outlined in the Tax Club Program Ordinance.

MOTION: _____ SECOND: _____ VOTE: _____

*12. **Acceptance of Prepayment of Fiscal Year 2020 Taxes (0100)**

SUGGESTED MOTION: Move to authorize the Tax Collector to accept prepayment of Fiscal Year 2020 taxes.

MOTION: _____ SECOND: _____ VOTE: _____

***13. Authorize Charge of Interest on Delinquent Tax Payments (0100)**

Note: 7% is the maximum allowable by state law for tax commitment set in calendar year 2018.

SUGGESTED MOTION: Move to authorize the Treasurer to charge 3.5% interest per annum on delinquent Fiscal Year 2019 taxes and to set the delinquency dates as November 15, 2018 and May 15, 2019.

MOTION: _____ SECOND: _____ VOTE: _____

***14. Authorize Payment of Interest on Overpayment of Taxes (0100)**

Note: This interest rate cannot be more than 4% lower than the interest charged on delinquent taxes.

SUGGESTED MOTION: Move to authorize the Treasurer to pay .50% interest per annum on overpayment of 2020 taxes as required by Title 36 M.R.S.A., Section 506A.

MOTION: _____ SECOND: _____ VOTE: _____

***15. Appointment (0100)**

SUGGESTED MOTION: Move to appoint Lee Haskell to the Water District Board of Trustees for a 3-year term.

MOTION: _____ SECOND: _____ VOTE: _____

***16. Authorize Closures for Loon Festival (0105)**

SUGGESTED MOTION: Move to authorize the following closures for Loon Festival July 19th-22nd 2018. Veteran's Memorial Square from July 19th – 22nd. July 19th: Lake Street 5:00pm to 11:30pm. July 20th: Lake Street 5:00pm to 11:30pm. July 21st: Libby Street, Main and part of West Broadway for the Parade 9:30am to 2:00pm, Lincoln Street, 1:00pm to 11:00pm and Prince Thomas Park for the Red Neck Regatta from 1:00pm to 4:00pm.

MOTION: _____ SECOND: _____ VOTE: _____

***17. Appointment (0100)**

SUGGESTED MOTION: Move to appoint Shannon Jordan to the Recreation Committee.

MOTION: _____ SECOND: _____ VOTE: _____

18a. Public Hearing – Cal’s Septic Service Septic Site Application (0106)

NOTE: Calvin Ireland is applying for a DEP site permit at a location which has been previously approved, per state application guidelines.

SUGGESTED MOTION: Move to open a public hearing for the purpose of hearing oral and written comments on the Septage Land Application site for Calvin Ireland *dba* Cal’s Septic Service.

MOTION: _____ SECOND: _____ VOTE: _____

TIME STARTED: _____ TIME CLOSED: _____

18b. Approval of Cal’s Septic Service Septic Site Application (0106)

SUGGESTED MOTION: Move to approve and sign a Septage Land Application site for Calvin Ireland *dba* Cal’s Septic Service.

MOTION: _____ SECOND: _____ VOTE: _____

19a. Public Hearing on a NEW Victualer License- Talk of the Town (0101)

SUGGESTED MOTION: Move to open a public hearing for the purpose of hearing oral and written comments on the proposed issuance of a NEW Victualer License to Talk of the Town.

MOTION: _____ SECOND: _____ VOTE: _____

TIME STARTED: _____ TIME CLOSED: _____

19b. Issuance of a NEW Victualer License (0101)

SUGGESTED MOTION: Move to issue a NEW Victualer License to Talk of the Town.

MOTION: _____ SECOND: _____ VOTE: _____

20. Renew Lease Agreement- Long Pond Boat Launch

Suggested motion: Move to renew a lease agreement with Lakeville Shores, Inc. for the Long Pond Boat launch located at 2 Long Pond Road for a term of 5-years from July 1, 2018 to June 30, 2023.

MOTION: _____ SECOND: _____ VOTE: _____

21. Award Bid- Cemetery, Parks and Recreation Truck (0601)

SUGGESTED MOTION: Move to approve awarding the bid to _____ for a pickup truck for the Cemetery, Parks and Recreation Department for \$ _____.

MOTION: _____ SECOND: _____ VOTE: _____

22. Approve Resolution (0100)

SUGGESTED MOTION: Move to approve a resolution asking the Maine DOT to name the North Chester Bridge after Master Sergeant Gary Gordon.

MOTION: _____ SECOND: _____ VOTE: _____

23. Approve Resolution (0100)

SUGGESTED MOTION: Move to approve a resolution asking the Council to keep Kneeland Street closed to vehicle traffic.

MOTION: _____ SECOND: _____ VOTE: _____

24. Approve Resolution (0100)

SUGGESTED MOTION: Move to approve a resolution approving the lease for office space at 29 Main Street for the Economic Development Office.

MOTION: _____ SECOND: _____ VOTE: _____

25. Approve Land Swap (0105)

SUGGESTED MOTION: Move to approve a land swap for parcel at the end of Taylor Street identified as Map 128 Lot 26 for the development of a turn around for the Public Works maintenance vehicles currently owned by Patrice Turner in exchange for a 5+/- acre parcel located off the Weatherbee Point Road owned by the Town of Lincoln identified as part of Map 39 Lot 5.

MOTION: _____ SECOND: _____ VOTE: _____

26a. Public Hearing on Schedule of Fees (0100)

SUGGESTED MOTION: Move to open a public hearing for the purpose of hearing oral and written comments on the proposed changes to the Schedule of Fees.

MOTION: _____ SECOND: _____ VOTE: _____

TIME STARTED: _____ TIME CLOSED: _____
26b. Approve Schedule of Fees- (0100)

SUGGESTED MOTION: Move to approve the schedule of fees, as attached.

MOTION: _____ SECOND: _____ VOTE: _____

27a. Public Hearing on Re-instatement of the Municipal Code (0100)

SUGGESTED MOTION: Move to open a public hearing for the purpose of hearing oral and written comments on the proposed re-instatement of the Town of Lincoln’s Municipal Code.

MOTION: _____ SECOND: _____ VOTE: _____

TIME STARTED: _____ TIME CLOSED: _____

27b. Re-instate Municipal Code- (0100)

SUGGESTED MOTION: Move to re-instate the Town of Lincoln Municipal Code.

MOTION: _____ SECOND: _____ VOTE: _____

28. Discussion- Reserve Funds Move from Bangor Savings to Machias Savings (0104)

29. Authorize Funds (0100)

SUGGESTED MOTION: Move to authorize taking \$350.00 from the Unassigned Fund Balance for more flags at the cemeteries.

MOTION: _____ SECOND: _____ VOTE: _____

30. Authorize Transfer to Reserves (0100)

Suggested Motion: Move to authorize transfer of funds in the amount of \$251,189.00 from the FY18 Budget to reserve accounts listed below.

Account	Description	To Account	Description at Bangor Savings	Amount
E0512-0076	Social Services Burials	G-2-0180-00	General Assistance	\$260.00
E0512-0091	Social Services Rent	G-2-0180-00	General Assistance	\$3,735.00

E0512-0093	Social Services Personal Supplies	G-2-0180-00	General Assistance	\$93.00
E0512-0186	Social Services Utilities	G-2-0180-00	General Assistance	\$160.00
E0900-0195	Cap. Storm Drains	G-2-0168-00	PW Storm Drains	\$5,000.00
E0900-0360	Cap. Fire Truck Res.	G-2-0108-00	Fire Department	\$65,000.00
E0900-0373	Cap. PSB Building	G-3-0112-00	Public Safety Building	\$3,000.00
E0900-0400	Cap. Road Construction	G-2-0111-00	Road Construction	\$118,100.00
E0900-0431	Cap. PW Plow Truck	G-2-0109-00	Public Works Dept.	\$14,491.00
E0900-0435	Cap PW Equipment	G-2-0179-00	Public Work Equip.	\$6,350.00
E0900-0510	Cap TS Recycle Bulid	G-3-0120-00	Transfer Station	\$3,000.00
E0900-0512	Cap TS Trailer	G-2-0211-00	TS Trailer	\$14,000.00
E0900-0514	Cap TS Skidsteer	G-2-0212-00	TS Skidsteer	\$10,000.00
E0900-0515	Cap TS Bailer	G-2-0213-00	TS Bailer	\$8,000.00
TOTAL				\$251,189.00

MOTION: _____ SECOND: _____ VOTE: _____

31. Authorize Transfer (0104)

SUGGESTED MOTION: Move to authorize a transfer of funds from Unassigned Fund Balance in the amount of \$92,216.00 to cover shortages in the FY18 Budget.

Account	Description	Amount
E0100-0001	Town Manager Wages	\$1,600.00
E0100-0009	Town Manager Travel	\$200.00
E0100-0011	TM Professional Membership	\$200.00
E0100-0011	TM Contractual Services	\$13,300.00
E0104-0026	Finance Postage	\$653.00
E0104-0105	Finance Insurance Deductible	\$2,400.00
E0304-0002	Fire Dept O/T Wages	\$40,120.00
E0308-0050	PSB Building Maint	\$500.00
E0309-0065	Utilities Telephone	\$5,000.00
E0309-0066	Utilities Electricity	\$6,000.00
E0510-0001	Trans. Station Payroll	\$2,900.00

E0510-0106	Trans. Station PERC Tipping	\$17,000.00
E0601-0041	Cemetery Vehicle Maint	\$1,631.00
E0601-0030	Cemetery Equip Maint	\$312.00
E0601-0050	Cemetery Build Maint	\$400.00
	Total	\$92,216.00

MOTION: _____ SECOND: _____ VOTE: _____

32. Approve Campground use for the Annual Fly-In (0105)

SUGGESTED MOTION: Move to approve the use of the campground by the Chamber of Commerce for the Annual Fly-In from June 29 – July1, 2018.

MOTION: _____ SECOND: _____ VOTE: _____

33. Future Agenda Items

34. Adjourn

SUGGESTED MOTION: Move to adjourn meeting _____pm

MOTION: _____ SECOND: _____ VOTE: _____