

**TOWN COUNCIL MEETING
AGENDA
September 12, 2016
7:00 PM**

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Councilors: Stephen Clay _____, Curt Ring, _____, Chris Stevens, _____, Dede Trask, _____, Jeff Gifford, _____, George Edwards, _____; and Sheldon Hanington, _____

1. **Call to Order**

a. Pledge

2. **Approval of Warrants (0104)**

Suggested Motion: To approve and sign Warrants #____ through #____ in the amount of \$_____.

MOTION: _____ SECOND: _____ VOTE: _____

3. **Special Acknowledgements:** Joy Leighton and Harrison Arthurs for completing their second year of interns at the Library.

4. **Executive Session – Personnel (0100)**

Suggested Motion: Move to retire into Executive Session pursuant to Title 1 MRSA Section 405(6) (a) for the purpose of discussing Personnel.

MOTION: _____ SECOND: _____ VOTE: _____

TIME STARTED: _____ TIME CLOSED: _____

5. **Approval of Minutes:** From August 08, 2016 if no objections are registered Council Chair shall approve the same as written.

6. **Chairman's/Town Manager's Comments:**

7. **Monthly Reports:**

8. **Open Forum:** *This is the portion of the agenda where the public can speak on any items on the agenda that do not have a public hearing. Please stand and state your name before stating the nature of your business. The Council Chair may set a time limit per agenda topic depending on the number of residents in attendance who wish to speak.*

9a. **Acceptance of Gifts/Donations and Grants (0104)**

Suggested Motion: Move to approve and accept the following Gifts, Donations and Grants in the amount of \$253.39, as detailed below.

| Organization | Type of Gift | Amount / Value | Department |
|--------------|---------------|----------------|-------------------|
| Library | Can Donations | \$153.39 | Library Book Fund |
| David Bean | Donation | \$100.00 | Heating Fund |

MOTION: _____ SECOND: _____ VOTE: _____

9b. **Suggested Motion:** Move to accept the gift of dams, with easements for access and maintenance, of the dams located at Upper and Folsom Pond and to authorize the Town Manager to sign any and all documents associated with the transfer of ownership for dams and easements.

MOTION: _____ SECOND: _____ VOTE: _____

9c. **Suggested Motion:** Move to accept over payment in the amount of \$80,400 from RSU 67 and transfer to unassigned funds.

MOTION: _____ SECOND: _____ VOTE: _____

10. **Presentation-** Economic Development Committee

11. **Discussion-** Fire Apparatus E532

12*. **Consent Agenda:** All items marked with an asterisk (*) are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- 20. Order to Open Polls
- 21. Direct Registrar of Voters
- 22. Proclamation of October as Domestic Violence Awareness Month

Suggested Motion: Move to approve the suggested motions for items #20 through # 22, as presented.

MOTION: _____ SECOND: _____ VOTE: _____

13. **Authorize Transfer (0105)**

Suggested Motion: Authorize transfer of funds from unassigned fund balance to Assessing Property Transfer line item, in the amount of \$500 to cover copies from Penobscot Registry of Deeds.

MOTION: _____ SECOND: _____ VOTE: _____

14. **Authorize Transfer (0406/0104)**

Suggested Motion: Authorize transfer of funds from unassigned fund balance to Public Works Storms Drain line item, in the amount of \$10,800 to cover storm drain maintenance.

MOTION: _____ SECOND: _____ VOTE: _____

15. **Residency Requirement Waiver – Officer Josh McKechnie (0302)**

Suggested Motion: Move to waive the residency requirement of 15 miles for Officer Josh McKechnie.

MOTION: _____ SECOND: _____ VOTE: _____

16. **Authorize Use – Airport Hangar (0100/0706)**

Suggested Motion: Authorize the Chamber of Commerce to use the Hangar at the Airport, October 8, 2016, for their Annual Meeting/Dinner.

MOTION: _____ SECOND: _____ VOTE: _____

17. **Authorize Use (0100/0406)**

Suggested Motion: Authorize Public Works to assist Region III in a parking lot expansion along with accepting 220 cubic yards of loam.

MOTION: _____ SECOND: _____ VOTE: _____

18. **Mutual Aid (0304)**

Please see attached agreements; any or all maybe removed for further discussion and or approval.

Suggested Motion: Move to approve Mutual Aid Agreements with the towns listed below:

- 18a. Burlington
- 18b. Howland

- 18c. Enfield
- 18d. Mattawamkeag
- 18e. Lowell
- 18f. Lee
- 18g. Passadumkeag
- 18h. Springfield
- 18. Chester

MOTION: _____ SECOND: _____ VOTE: _____

19. **Renewal Liquor License – Gillmor (0101)**

Suggested Motion: Authorize the renewal liquor license for Cathy Gillmor *dba* Gillmor’s Restaurant.

MOTION: _____ SECOND: _____ VOTE: _____

20. **Award Tax Acquired Property Bids (0104)**

NOTE: The properties *listed below* were acquired by the Town through the FY14 foreclosure process and were placed for sale through a formal bid process. Treasurer, Melissa Quintela is recommending that the Council support awarding the properties to the highest bidders and release *any and all* interest in said locations.

SUGGESTED MOTION: Move to award and sign the Municipal Quit Claim Deeds issuing the following properties to the highest bidders for the monetary amounts, *as listed below*, in the table.

Any of these bids can be rejected and re-advertised in hopes for a higher bid.

| PROPERTY LOCATION | MINIMUM BID | Bidder | Bid Amount |
|-------------------------|----------------|----------------------------|-------------------|
| 19 Libby Street | \$3,220 | NO BIDS | |
| Demarey Ave | \$580 | NO BIDS | |
| 9 Washington St | \$1,945 | Gary Perry | \$5,257.65 |
| 131 Millett Mallett Rd | \$740 | Brain & Andrea Savage | \$1,000 |
| 31 Lakeview St | \$4,440 | Edwin Goodwin | \$4,530 |
| 747 Mohawk Rd | \$7,450 | Danny Ireland | \$8,000 |
| Back Road to Lee | \$1,800 | Gardner Land Co. | \$2,509 |
| 38 Perry St | \$1,315 | Paul Springer | \$1501 |
| 266 Main St | \$4,150 | Scott Birtz | \$6,165 |
| 97 Main St | \$5,540 | Matthew & Rebekah Peterson | \$12,255 |

MOTION: _____ SECOND: _____ VOTE: _____

***21. Order Polls to Open November 08, 2016 (0101)**

Suggested Motion: Move to order polls to open from 8:00am through 8:00pm, according to Title 21A, MRSA Article II, Section 626, for the November 8, 2016 State and Municipal Election.

MOTION: _____ SECOND: _____ VOTE: _____

***22. Direct Registrar of Voters to sit/deliver voting list for November Election (0101)**

Suggested Motion: Move to direct the Registrar of Voters to sit, register voters and make corrections to the voting list on Wednesday, 10/26/2016 from 5:00-7:00 pm and Thursday, 11/3/2016 through Friday, 11/4/2016 between the hours of 8:00AM and 5:00PM, and also while the polls are open on 11/8/2016 according to Title 21A, MRSA, Section 122, Subsection 6A, and also to instruct the Registrar to deliver a supplemental voting list to the Town Clerk prior to opening the polls.

MOTION: _____ SECOND: _____ VOTE: _____

***23. Proclamation of October as Domestic Violence Awareness Month (0101)**

Suggested Motion: Move to proclaim that October be recognized as Domestic Violence Awareness Month and acknowledge that all survivors of domestic violence be honored.

MOTION: _____ SECOND: _____ VOTE: _____

24a. Public Hearing - Municipal Code Appendix, General Assistance Appendices A-D (0512)

Suggested Motion: Move to open a public hearing for the purpose of hearing oral and written comments on the proposed amendment to the Municipal Code, Appendix, General Assistance Appendices A-D.

MOTION: _____ SECOND: _____ VOTE: _____

TIME STARTED: _____ TIME CLOSED: _____

24b. Amendment - Municipal Code Appendix, General Assistance Appendices A-D (0512)

Note: Please see attached memo from DHS Program Manager, Ian Miller.

Suggested Motion: Move to amend the Municipal Code, General Assistance Ordinance Appendices A-D and Emergency Preamble, *as attached*.

EMERGENCY PREAMBLE

WHEREAS, Ordinances of the Town Council do not become effective until 45 days after passage, unless enacted as emergencies; and

WHEREAS, the purpose of this is to change the general assistance maximums in order to meet the state guidelines, therefore, this needs to be done immediately; and

WHEREAS, in the judgment of the Town Council, these facts create an emergency within the meaning of Article II, Section 212 of the Town Charter and requires the amendment of the Municipal Code, Appendix, General Assistance Maximums as immediately necessary for the preservation of public peace, health and safety.

MOTION: _____ SECOND: _____ VOTE: _____

25. **Authorize Vendor (0101)**

Suggested Motion: Move to allow RSU 67 to vend and use power adjacent to Cobb Field during the school year.

MOTION: _____ SECOND: _____ VOTE: _____

26. **Executive Session – Personnel/Town Manager Search (0100)**

Suggested Motion: Move to retire into Executive Session pursuant to Title 1 MRSA Section 405(6) (a) for the purpose of discussing Personnel/Town Manager Search.

MOTION: _____ SECOND: _____ VOTE: _____

TIME STARTED: _____ TIME CLOSED: _____

27. **Future Agenda Items**

28. **Adjourn**

Suggested Motion: Move to adjourn meeting ____: ____pm

MOTION: _____ SECOND: _____ VOTE: _____