REGULAR TOWN COUNCIL MEETING
AGENDA
JULY 13, 2015
7:00 PM

1. **Call to Order**

2. **Approval of Minutes** for 6/1/2015, 6/8/2015(3sets) Council Chair shall approve the same as written

3. **Approval of Warrants** (0104)

   Suggested Motion: To approve/not approve and sign Warrants #____ through #____ in the amount of $_____.

   MOTION: _____ SECOND: _____ VOTE: _____

4. **Chairman's/Town Manager's Comments:**

5. **Monthly Reports:**

6. **Executive Session – Airport/Economic Development** (0706/0105)

   Suggested Motion: Move to retire into Executive Session pursuant to Title 1 MRSA Section 405(6)(d) for the purpose of airport/economic development.

   MOTION: _____ SECOND: _____ VOTE: _____

   TIME STARTED: _____ TIME CLOSED: _____

7. **Open Forum:** *This is the portion of the agenda where the public can speak to any items on the agenda that do not have a public hearing. Please stand and state your name before stating the nature of your business. The Council Chair may set a time limit per agenda topic depending on the number of residents in attendance who wish to speak.*

8. **Acceptance of Gifts/Donations and Grants** (0104)

   Suggested Motion: Move to approve and accept the following Gifts, Donations and Grants in the amount of $72.12 as detailed below.

Organization	Type of Gift	Amount / Value	Department
Library	Can Donations	$17.50	Library Book Fund
Knights of Columbus	Donation	$54.62	Community Events Bike Rodeo

MOTION: _____ SECOND: _____ VOTE: _____

9. **Acceptance of Forfeiture Assets** (0304)

Suggested Motion: Move to approve and accept according to 15 M.R.S.A. 5824(3) and 5826(6) transfer of forfeiture assets in the amount of $652.00 and one Taurus Revolver, serial # 977967.

MOTION: _____ SECOND: _____ VOTE:_____

10. **Authorize Payment of Interest on Overpayment of Taxes** (0104)

NOTE: This interest rate cannot be more than 4% lower than the interest charged on delinquent taxes. The Town receives a rate of .15% on checking and savings accounts.

Suggested Motion: Move to authorize the Treasurer to pay .15% interest per annum on overpayment of 2016 taxes as required by Title 36 M.R.S.A., Section 506A.

MOTION: _____ SECOND: _____ VOTE: _____

11. **Authorize Parade – Wounded Warrior** (0101)

Suggested Motion: To authorize a parade with one lane closure of Main Street and West Broadway August 7th, 2015 starting at 4:30pm. Parade will start at Town Office and end at Machias Savings Bank on West Broadway.

MOTION: _____ SECOND: _____ VOTE: _____

12. **Approve Renewal Liquor License** (0101)

Suggested Motion: To approve the renewal of a liquor license for Pat's Pizza at 237 Main Street owned by Lynette and John Krapf.

MOTION: _____ SECOND: _____ VOTE: _____

13. **Lincoln Water District Board of Trustees Appointment** (0101)

Suggested Motion: Move to appoint Lee Haskell to the Lincoln Water District Board of Trustees for a three-year term.

MOTION:_____ SECOND:_____ VOTE:_____

14. **Executive Session – Personnel** (0100)

Suggested Motion: Move to retire into Executive Session pursuant to Title 1 MRSA Section 405(6)(d) for the purpose of personnel.

MOTION: _____ SECOND: _____ VOTE: _____

TIME STARTED: _____ TIME CLOSED: _____

15. **Discussion:** Ballard Hill

16. **Future Agenda Items**

17. **Adjourn**

Suggested Motion: Move to adjourn meeting _____:_____pm

MOTION:_____ SECOND:_____ VOTE:_____

SPECIAL TOWN COUNCIL MEETING
1ST BUDGET HEARING
MINUTES
JUNE 1, 2015
6:00 PM

www.lincolnmaine.org

Councilors: Stephen Clay____, Chris Stevens ____, Curt Ring ____, Samuel Clay ____, Dede Trask, ____ Jeff Gifford (Absent) and David Whalen (Absent).

1. **Call to Order** at 6:00pm

2. **Open Forum:** *Open Forum Etiquette: This is the portion of the agenda where the public can speak to any items on the agenda that do not have a public hearing. Please stand and state your name before stating the nature of your business.*

Robert Rollins from Orchard Trailer Park: His is attendance for the issues they are currently having. He is here to find out situation on that. Councilor Steven Clay: We will have a discussion on that. Roger Ryder: Still opened ended contract and they will have the ability to exceed. Thinks they should have to call or write in order for them to exceed. Ronald Weatherbee: Your right it is not in there but I think that could be handled if we get to that point. Pat Ferris Lincoln: Was a member of the Planning Board for years and when Wal-Mart came to town, we did a lot of things to accommodate them, one of the issues was the parking. Bugs him now or unless the Planning Board gave them permission to have the flower and plant center taking up pretty much half of the parking lot. When they came in in 1991 or 1992 we gave them the ability to park off to the side to meet our criteria. Over the last 3 or 4 years they have put the garden center in the front and during a busy day it's hard to find a parking spot. If the town didn't give them the okay to do that than they really are in violation of our ordinance. At a minimum they should have to put it back to where it was. Gilberte Mayo : #7 she asked this question before and didn't really get an answer what was the intent when the Town Council signed the fire union contract, was it there intent to put back in the budget what was cut out of the budget because of the layoff last year. In Essence this is what is happening this year, we cut out 32,000 and now we are adding in 24,000 for contractual service. I am just question the whole thought process of doing the layoff and all the hard feelings and now putting back in the 24,000. The 7,000 being put back into the Public Safety Building for repairs does that have anything to do the additional usage of the building due to the EMS service we have down there. Ronald Weatherbee: I can answer most of the second question. It has nothing to do with EMS, most of them were safety issues brought up by our insurance company another issue were the grates in the bay. Another was the handicap bathroom and another on is the back door and we have an issue were the oil man delivers oil he has to be up 25feet or something to get to the oil tank rather than put a ladder out there we built steps. Yes most of that was safety related just from the building getting older. Councilor Dede Trask: just to answer the Fire Department contractual wages, she has a great deal of difficultly with the contract, I know we start started it with on Manager and ended it with another in the meantime a person was laid off and went back and redid the contract renegotiated the contract for whatever reason the new contract after it was renegotiated was not fully explained to the Council. It added three

Captains which added money to the budget. Feels it was not fully explained what changes and what was in that budget. If I fully understood what was in that contract I would not have voted for it. It added a great deal of money to that budget. Ronald Weatherbee: You are correct we had two Town Managers and a legal person in that, that negotiated in that and no one was there from start to finish. Part of the reason for that was we had person out for a back surgery one person out for a stomach surgery and one other. These were unplanned for and added a great deal to overtime wages. In that last four months Dan has said his budget has been very good but we feel behind August, September, October and November due to overtime. Dede Trask: I know that when we had meeting on that no one said ok here are the changes, we are doing three Captains instead of one, and we have this change and that change that was not explained. We did talk about what percentages the raises were going to be and the length of the contract. Do not remember any other changes being brought to the Councils attention. Chris Stevens: Last time we were talking about the two rates. Ronald Weatherbee: Steve and I talked to Andy and last year the cap was 35,000 and he was willing to go back to what we ended up with last year. Dede Trask: 30,000. Ronald Weatherbee: Then we asked about hourly rates. Steve Clay: last year one of them was 175 then jumped to 190 what was so concerning was the jump that like $25 and hour, we talked it over and came up with 185 for that one person. Dede Trask: 195 for everyone else. Steven Clay: Right. Ronald Weatherbee: Looking to see what you would like to do. We went out to bid on tax acquired property got a bid for every single one of them except the trailer park. Jeff Day and Nancy are here to answer any questions you may have. We have a little over $8,000 in back taxes that are owed, little over a $1,000 that's due to the Water District and Sanitary District has close to $23,000 that is owed. We have first choice we are the first lien holder then if we decide we don't want it then it would revert to the Sanitary District. Then if the Sanitary District said we don't want anything to do with it, then it would go to Water. The water was due to be shut off June 1, today, we spoke with water and they agreed to wait and see what happened this evening and what the Town was going to do. Dede Trask: who is responsible are each individual person responsible for their water and sewer. Ronald Weatherbee: No, they pay a rental fee for the lot and that's included. Dede Trask: The property owner hasn't paid this. Ronald Weatherbee: Correct. Curt Ring: So whoever the property owner is has been getting their rent not paying his taxes and water and sewer bills now we have how many families. Jeff Day: 11 mobile homes. Curt Ring: all occupied. Jeff Day: Yes. Curt Ring: So we have 11 families that are being put in a pretty tough situation. Jeff Day: I think they are victims. Curt Ring: We as a Council have to make the decision on whether or not we want to be landlords. I'm correct in saying there are liens. Jeff Day: Not yet. Dede Trask: If the property owners refuses to pay these bills what happens to these families. Jeff Day: As of right now we sent letter about shut off, we you want to get together and pay together PUC will allow that. They have done so and have enough to pay for the next 30 days. Dede Trask: So these people are still paying lot rent and the owner is not paying the bills. Ronald Weatherbee: We have had a couple of people pay a full year of lot rent so that money is paid up but no one has taken it to water and sewer. Curt Ring: So now they are paying more to keep the water on. There is 23,000 in sewer where are we on that. Ruth Birtz: I have talked to Darla at the Sanitary District and there intent is if the Town takes possession the will start billing the Town of Lincoln. Whoever owns that property then becomes liable for the past due. Samuel Clay:

If the town did do that would we be able to go after the property owner for that. Melissa Quintela: I have a lot of returned mail from the property owner he is not accepting notices back three years. Dede Trask: Should we get some legal advice and postpone until next Monday night. Jeff Day: You can do that keep in mind the bill will continue to go up. Chris Steven: Will they get shut off, if we wait and get legal advice. Jeff Day: No we will make arrangements. Steven Clay and Dede Trask: We should get legal advice. Curt Ring: Out of the families how many have children. Members of the audience: All of them. Curt Ring: this 23,000 if there was a way to reduce that or work around it would be easier to get themselves over this hump. We are not putting you off we need to know that the Town Attorney has to say about this and talking about this next week. Robert Rollins: With all due respect I completely understand that and would much rather it be that way. Ronald Weatherbee: I do not know what the position of the Sanitary District is, I did call Darrell and let him know that there would be a meeting tonight and we would be discussing this and thanked me for the invitation but he would not be attending. Steven Clay: We will defiantly be bringing this back next week and will have an answer or a solution at that time.

3a. Public Hearing on Renewal Victualers Licenses (0101)

SUGGESTED MOTION: Move to open a public hearing for the purpose of hearing oral and written comments on the proposed issuance of renewal Victualer's Licenses to the following businesses as listed:

China Light
Lincoln Snowhounds
Shooter's Billiards
Subway
Golden Jade
Charlie's Seafood
Crazy Dog

Motion made by Dede Trask seconded by Curt Ring to open a public hearing.

Vote 5-0

Time started at 6:25pm closed at 6:25pm.

3b. Approval of Renewal Victualers Licenses (0101)

SUGGESTED MOTION: Move to issue renewal Victualers Licenses to the following businesses as listed:

China Light
Lincoln Snowhounds
Shooter's Billiards
Subway
Golden Jade
Charlie's Seafood
Crazy Dog

Motion made by Curt Ring seconded by Chris Stevens.

Vote 5-0

4. Renewal Liquor License Application – The Waterfront (0101)

Note: Public Safety Director has no concerns.

SUGGESTED MOTION: Move to approve the renewal liquor license application for Robert Enochs DBA The Waterfront.

Motion made by Dede Trask seconded by Curt Ring.

Vote 5-0

5a. Renewal Pawnbroker License Application – Lincoln Trading & Pawn (0101)

Note: Public Safety Director has no concerns.

SUGGESTED MOTION: Move to open a public hearing for the purpose of hearing oral and written comments on the renewal of a pawnbroker license for Lincoln Trading & Pawn.

Motion made by Dede Trask seconded by Chris Stevens to open public hearing

Vote 5-0

Time started at 6:27pm time closed at 6:28pm

Curt Ring: Chief, how many times a month do you get a call form there. Dan Summers: Maybe twice he runs a tight ship. Anytime he thinks he receives stolen property he calls, he has supplied us with video. It was never like that before. Curt Ring: Just recently there property recovered from there. Dan Summers: Yes he was very quick with that and we made an arrest that day. Curt Ring: So he has been good to work with. Dan Summers: He has been excellent to work with. Curt Ring: Thank you.

5b. Renewal Pawnbroker License Application – Lincoln Trading & Pawn (0101)

SUGGESTED MOTION: Move to approve the renewal of a pawnbroker license application for Lincoln Trading & Pawn.

Motion made by Dede Trask seconded by Chris Stevens.

Vote 5-0

6. Sign contract Eaton Peabody (0100)

SUGGESTED MOTION: Move to sign contract for legal services for July 2015 to June 2016 with Eaton Peabody.

Motion made by Curt Ring seconded by Samuel Clay.

Dede Trask: In the future maybe look at this and negotiate this a little more. Copies, telephone charges and other expense are charged separately maybe in the future have this added in. That's an additional expense that could be added into the 30,000. Ronald Weatherbee: Yes and there are a number of things I would like to look at a little closer as we move forward. Chris Stevens: I agree with that and there are a few things to look at a little closer. Curt Ring: Do we want to table this and look a little further. Dede Trask: No I'm happy with this one.

Vote 5-0

7. Appropriate transfer to cover over-expenditures in FY15 Budget (0100)

SUGGESTED MOTION: Move to appropriate a transfer, totaling $74,921.00 from Unassigned Fund Balance to various departments as outlined below:

Department	Reason	Amount	Reference
Town Manager	Legal/Advertising	$3,500.00	Legal/Advertising
Town Clerk	Wage Payout	$3,500.00	Wage Payout
Public Works	Long Winter	$24,780.00	O/T/Salt/Sand, etc..
Utilities	Rate increase/repairs	$11,641.00	Street lights/Electric/Water
Fire Department	Contractual wages	$24,000.00	Contractual wages
Public Safety Building	Maintenance	$7,000.00	Unanticipated Repairs
Library	Maintenance	$1,000.00	Unanticipated Repairs
	Total	$74,921.00	

Motion made by Samuel Clay seconded by Curt Ring.

Vote 4-1
(Dede Trask opposed)

8. First Public Hearing – FY 2016 Municipal Budget (0100)

SUGGESTED MOTION: Move to open a public hearing for the purpose of hearing oral and written comments on the proposed Fiscal Year 2016 Municipal Budget.

Motion made by Samuel Clay seconded by Curt Ring to open public hearing, 6:31pm.

Vote 5-0

Steven Clay: We are going to do this is Department by Department.

Town Managers Budget: Dede Trask: I just have a comment about the entire budget, the budget committee, Gilberte's here, Pat's here, John's here and Rodger. All worked extremely hard on this budget they scrutinized and talked about it line by line. They didn't always agree I attended every single meeting and they worked really hard. When it says budget committee request you can look at the figure and know they did the very best job they could do on this budget. I do not have any problem with any of their requests. Ronald Weatherbee: Dede is correct thank you to those that are here and the budget committee did an excellent job. Steven Clay: So nothing for Town Manager.
Town Clerk: Gilberte May: We asked Ron to look at that consumables line item, there are only really two election I see moving forward. Ronald Weatherbee: It's not the wages line item. Ronald Weatherbee: on 0001 on wages the bottom line is says $3,300 we were lead to believe 3 but really only 2 so but the Election in November is a bigger one which requires more staffing, we would like to cut that to $3,000 that would be my recommendation. Steven Clay: Are we not printing town reports are we printing them ourselves. Amanda Woodard: We have a reserve account.
Finance: Gilberte Mayo: I only had one question and Ron answered that this morning. The airport liability if that would have enough funds that we may need to increase that insurance line but according to Ron that may come another year. Ronald Weatherbee: Melissa and talked about that and that could come out of TIF or a reserve account we will not know how much that will be July1 it may be December 1. Melissa Qunitela: The audit fees line we discussed this with Mindy and three other audit firms that has been changed to $6,800 which is Maine Audit Services price for this year the other firms were between $7,800 all the way up to $10,000. I know the budget committee kept the $4,200 but that will leave the department short. Curt Ring: So that is basically what it is. Pat Ferris: What is the reason the budget committee approved the $4,200 and it's now the 6,800. Melissa Qunitela: We did not have a firm price and that was the price from last contract she had with us when she was first starting out. Gilberte Mayo: Is the $4,200 what we paid this Fiscal year. Ronald Weatherbee: Yes. Gilberte Mayo: Can you explain what was the increase from $4,200 to $6,800. Melissa Quintela: She has changed her rate from when she first started out she was trying to build her business and now she is closer in rates to the audit firms she is still less than. Ronald Weatherbee: That $4,200 was from the contract we had three years ago. Pat Ferris: So that was three years ago price and we just renewed that contract. Melissa Quintela: Yes for this upcoming audit. Dede Trask: Is this a one year contract. Melissa Quintela: Three. The other firms were $7,100 up to $10,000. Pat Ferris: It just seems like a big increase. Dede Trask: $2,600. Melissa Quintela: The last time we went out to bid the other firms were $7,100 to $7,700. They increase slightly and Mindy has come up to their prices. Dede Trask: Should we of had something in our packets showing what the other bids were. Melissa Quintela: I can get that for you. We didn't go out to bid but we negotiated. R & H Smith said 8 to 10,000 for a town our size and with the 3 TIF districts we have. Dede Task: So we could have that in our next packet. Melissa Quintela: We didn't send out a formal bid but I sent out what we would need and a copy of last year's report. R & H Smith are the only ones that returned any information through phone call. The same Audit firms used by Greenbush, Medway and East Millinocket, information was emailed to. Gilberte Mayo: Part of the Audit is the ability to read the TIF district is there a way for TIF to pay a portion of that. Ronald Weatherbee: That would be the TIF committees responsibility another year. Ruth Birtz:

With the budget set and the great pains they went through to keep that 30% in reserve for unexpected economic development, that this should have been brought forward sooner than this. Chris Stevens: We have been paying less right along. Melissa Quintela: Yes were she was just starting her firm. Chris Stevens: How long now. Melissa Quintela: Three years. John Trask: Do we have a policy how we go over bids, do not think that should be done over the phone. As a budget committee member a $2,600 increase is something to be concern with. Pat Ferris: John is right, I know in that past there was a formal big process didn't we have a sub-committee that looked at bids, just seems like a bid increase. Dede Trask: We gave Melissa permission to negotiate this instead of going out to bid, she was worked with her and she had being our audit but if we had known it was such a big jump. Melissa Quintela: When I saw the big jump that's when I reached out to the other firms. I told her with that big of a jump that the budget committee and the Council would have an issue with that and that I would be reaching out before I agreed to anything. Dede Trask: When dose that contract expire. Melissa Quintela: We haven't signed a contract yet. Ronald Weatherbee: The three year one. Melissa Qunitela: July 1st. Dede Trask: I think you should send out some letter some formal letters. Melissa Quintela: I did send out emails to other firms. Dede Trask: Did they know what you were asking for. Melissa Quintela: Yes I sent out what we would of sent for a bid and a copy of last year's audit. I only got a response from one. Curt Ring: Well there is still time. Dede Trask: She if she knows she doesn't have any competition that is the point of putting out a bid sometimes, you know you have competition. Melissa Quintela: The last time we had competition they were still higher than the $6,800. Dede Trask: I would still feel better about a $2,600 increase if I knew that was the very best that we could do. Curt Ring: We very well be very well stuck with it. Ronald Weatherbee: Not that it may change but I'm whiling to make a phone call tomorrow and she if she may go to $6,000. Dede Trask: If that had come into the budgets committee with a $2,600 increase they would not of accepted it. We need to look further and work at it a little more. Chris Stevens: Think we should see if that's something she would entertain. Curt Ring: If she would like to keep our business. Dede Trask: Yes. Ronald Weatherbee: There is nothing is there that says it has to be the three years. We can say hey if it is going to be the $6,800 we are going to look and see if we can get a better deal. Dede Trask: I think that should be on the agenda, do you want to do a one year or three year contract. She if that would make a difference in price with the contract one year or three. Chris Stevens: Keep in mind that a two way sword it cuts both ways. She could take a look around and if the others firms take a big jump we may be stuck with a lot higher contract. Dede Trask: We also asked her to come up in the evening and she said she couldn't drive at night or something.

Assessing: Gilberte Mayo: Ron and I talked about this today. The budget committee didn't really talk about wages but there are wages. So talking with Ron I'm assuming this has everything to do with TIF. We didn't put that in there that is almost a $12,000 increase over last year.

Code Enforcement: Roger Ryder: Last year was part time and this year full so it increased that, before it was Events Coordinator and Code. We are adding a total number or people, how it was explained to me we have a Events Coordinator and Secretary so we are adding FTE's. Public Safety said they are behind of building inspection they do not have time so if you could train the Code Enforcement to do that. John Trask: Just a noted

the budget committee has nothing to do with wages we get to discuss it but we do not have the ability to yay or nay. That 39,900 unless we had a qualified person. Dede Trask: That includes the Planning Board. Dede Trask: It's my understanding that the Code Enforcement Officer is being and will be trained in other areas. Ruth Birtz: Yes, he has already taken over the safety inspections and working with the Fire Department to do those building inspections. He is doing everything Rodger suggested already. Dede Trask: I have had a conversation with him and he has said that he is already doing other things.

Police: Gilberte Mayo: The budget committee's request is up $45,000, could you explain the difference. Ronald Weatherbee: In the department request Dan had TIFed a Police Officer and I suggested we TIF a sergeant that was more expensive. Ruth Birtz: You did make that change but the TIF committee went even further and took that out and added it back in. In order to keep the reserve that some of these wages needed to be added back in. That the residents were getting the idea that there taxes were being kept stable because more and more budgetary needs were being offset by TIF, they felt that in order to give them a more realistic view of what they are paying in wages was to add them back in. They added back in a Fireman, Police Officer and part of my salary. They felt the residents were not aware of how much they were saving every year by what was being offset by TIF. This would give them a clearer prospective of what is cost to run the Town. Dede Trask: And we wanted to keep that reserve. Gilberet Mayo: So it's not that we added another Police Officer it's just that you took it out of the TIF budget and added it back into the regular budget. Gilberte Mayo: That creates a hard ship to the tax payers that are going to see an increase that others wise would have been paid for by TIF. Instead of doing it all at once maybe we should do is gradually. I understand your theory of not using TIF offset the regular operation but that is a big increase all at once. Ruth Birtz: I would just like to clarify one thing, the wages that were in the TIF budget prior to 2012, FY 2013 were the %, 5% for the Police, 5% for the Fire Chief, 5% for Public Works my entire salary, the Events Coordinator. There was no TIFing of a Fireman or Police Officer this came about when we had the shortage in 2012. This has only been in place for two years. Rodger Ryder: They are still supporting and look down through all the pieces there still is a supporting a substantial amount. It actual is being stepped slowly. It looks like a big number but it actually a lot of other dollars in there. Pat Ferris: You mentation this 30% is that a State guideline that you are required to maintain. Ruth Birtz: It is part of the TIF policy that was draft and approve by the Council signed in February. The point of having that 30% is to pay for economic development project, like the fuel farm. Gilberte Mayo: If we are going to go back to pre-problem years, in the past the town has used what was left over from a previous year to fund the next year's budget, out of UDF. So if we have money left over from this year maybe we can take that money and offset this year's budget. Ronald Weatherbee: The budget committee had made a recommendation to take left over monies and put that in a reserve for next year's for certain items so before we do that it would affect items. Gilberte Mayo: No the money you truly have left over that you haven't designated for something. Pat Ferris: That 30% that you are trying to reserve is more than what the auditor is saying we need 25%; to me it should stay consistent.

Fire Department: John Trask: I still don't understand the three Captains positions, we laid gentlemen off last year and we made three Captains this year. I understand that it's to

cover supervision. When we laid the gentlemen off last year it created community uproar. Then we promoted three Captains, I just don't understand that. I know the budget committee was not happy with the wage plan and I know it was contractual. Curt Ring: We have to look at the public prospective on this thing, we did lay a guy off last year as a cost saving measure. The first thing I did when I got my budget was go through line by line but went right to the Fire Department budget and I saw a 70,000 request for increase. We supposedly saved that then we add three Captains and it's in the Lincoln News. If it is explained to me in a way I can understand then I could explain it to people that are asking me. People are asking how can you promote three people to Captain and last year lay a guy off. How can there be a $70,000 increase. So what I'm asking is explain it in a way that I can explain it to other people. Dan Summers: This was something that was negotiated. This was a way to supervise individuals most of it was negotiated and there is not much we can do about it. We can revisit the issue in September. One of the issues I was running into was holding people responsible on shifts. It made sense to have a supervisor on each shift to hold there crew responsible for the work that they do. It's just a title it's not much of a pay increase. Since having those positions there the productivity has increased, that is logged with a Captains log. There was a schedule change I know there was an issue with having one man on duty and the 16 shifts. In the past two month EMS has responded to 204 calls. The concern of having those 16 day with only one person while the other is on calls that was part of the negotiations. We got rid of that man and this is the result, 56 hours a week the way the labor law goes they can work 159 hours in a three week cycle we have to pay them. It comes out to 2756 hours a year they are getting an extra 3 hours. I have noticed a decrease in sick time in November we had $12,000 in overtime just cover the amount of sick time. Dede Trask: That's when I asked you if there was an epidemic down there. Curt Ring: That seems to be a bit of a problem too . Dan Summers: We had a engineer out for back surgery, one out for stomach surgery then another that damage to his ankle. I was hit hard with the extra three hours and all the additional overtime. We have a contract until June 2016, we can revisit the issue with the schedule and we have had a labor meeting, I thought that went very well. There are others towns that have the Public Safety Director format and they do things a little different with a full time administrator under them. We are holding them responsible and things are running better. Steven Clay: Is this another one of those Departments that salaries have been added back into. Melissa Quintela: Yes. Curt Ring: Well that explains it. Steven Clay: There is a $46,000 a $54,000 and another $53,000, $54,000 and $54,000 that weren't funded by TIF. Dan Summers: When we discussed that Captains, they agreed to split one wage three ways. That was not an additional for three. Curt Ring: Ok when it is explained to me in that way and now I can explain it to other people, that makes it a little easier, the problem here is no one knows that. All they see is three Captains add and where I come that means there is a promotion. It looks like three promotions three salary increases and people do not know the whole story. Dede Trask: What did this Council accomplish for the tax payers by lying off a Firefighter. If we hadn't laid off the Firefighter would any of these changes happened. Would there have been three Captains. Dan Summers: I would of asked of at least one to assist me in running the Fire Department. Dede Trask: So we didn't accomplish anything for the tax payers from laying off one Firefighter. Dan Summers: It didn't save any money. I ran a cost comparison from last years to this year's budget and I actual think it was over a couple of

$100. Curt Ring: That's wages. Dan Summers: Yes that's wages. Dan Summers: There was not savings. Dede Trask: So when we were going through this last year the laying off one Firefighter, I specifically remember saying to Melissa are we going to save by laying off the one Firefighter. Melissa Quintela: That was prior to the contract. Dede Trask: That's right and it was a considerable amount of savings. Melissa Quintela: It was thirty some thousand. We did save on benefits. Dede Trask: I understand Mr. Hammond has been made assistant Fire Chief, how can you have a assistant Fire Chief when you don't have a Fire Chief. Dan Summer: In the Ordinance you have a Deputy Fire Chief and a assistant Fire Chief you also have three Captains and three Lieutenants for the call company. Having a Deputy Fire Chief to help run the Fire Department. Dede Trask: Is that Mr. Burnham. Dan Summers: He is actual Assistant to the Deputy Chief. Dede Trask: I don't understand why wouldn't those titles of been changed from a Police Chief to a Fire Chief to a Public Safety Director. Dan Summers: There is more in the Ordinance that needs to be changed. Frank Hammond Jr: We still have the chain of command, Deputy Fire Chief and Assistant under just the name of the person that oversees the Departments name has been changed. Dede Trask: I just don't understand how you can have an assistant to something you don't have. Dan Summers: I understand and the Ordinance needs to be changed. Curt Ring: The Ordinance is something that needs to be looked at we changed Public Safety but nothing underneath that. Dan Summers: Hamden, Brewer and East Millinocket have Public Safety Directors and they structure things a little different. They have a full administrative staff under them. We do not have that so we have to make things work. Frank Hammond Jr: Hamden and Brewer both have Deputy Fire Chiefs working under the Public Safety Director. Curt Ring: Just so I have the time line correct we will be visiting this contract next spring. Dan Summers: That's correct, that expires June 30, 2016. Ronald Weatherbee: We are going to discuss the schedule this September. Gilberter Mayo: So if I understand from these discussions we didn't accomplish anything from laying off a person we didn't accomplish the goal of saving any money. In the future is there way for the Council to revert back to the 7 man 42 hours cause to me going with the 6 didn't do anything by doing what we did. Curt Ring: That would require another contract wouldn't it. Ronald Weatherbee: Yes. These are things we can start talking about in November. Dan Summers: We have started a committee that was suggested, they have met already and will again in September. These are to help aid in any issues we may have. Curt Ring: Iron out problems with who, problems between Management and Firefighter or problems between Firefighters and the Council who represent the people that pay their salaries. Dan Summers: No, this is to discussion things what maybe come an issue or grievances, issues they may have among themselves. Ronald Weatherbee: The last meeting we discussed issues between the call company and the Firefighters, wages and the budget was up and it would be discussed at budget time, they are going to want a contract that is a little bit more reasonable for us. Gilberte Mayo: I don't think this Town can afford the Fire Department you have created and I hope the Council does something go forward. You don't want to see a lot of tax acquired property or abatements because people can't afford their taxes. If you look at the budget it is a $100,000 increase from this year to last. John Trask: People are still feeling that 15% increase. They saw the Council making a phenomenal step of laying off a Public Safety person, that doesn't happen in very may communities, they saw that savings and now it's going away. When it comes time for negotiations and contracts

everyone needs to keep that in the back of their minds. That huge increase we had, that was PR (pre Ron), everyone is still dealing with that. The miss management everything that went on to get to get to a reasonable Mil Rate. Pat Ferris: I would feel more comfortable as a tax payer with a 7 man crew and no tax increase. Plus the performance leave is a man is working 42 hour week then a 56 hour week. Roger Ryder: How manning has been established for Police and Fire there are new methods and was NFPA has just come out with new methods. How did we come up with the number we have right now and how is it justified. Dan Summers: Every community is going to be different take a look at Houlton has about 6,100 people, it has 14 Officers full time and 4 dispatchers. Most were I have been they base it on the number of call in the community but they also go by population , it's one Officer per every thousand. There really is no clear pattern as to how many Police Officers. Belfast has one full time Firefighter, how every their mutual aid person are within minutes. Here is a little different we have 75 square miles and the other communities live farther away. As you can see there is now clear way to determine the need each community is going to be different. Rodger Ryder: How did we come up with the currant numbers we have we have to have a methodology. If we evaluate it over time, Fire if you have better educational program, the less fire individuals you will need. Frank Hammond Jr: Historical the Town of Lincoln has had a combination of full time a call staff since the mid 1930's. It started out as two full times, there focus was to maintain equipment, with 20 to 30 calls a year. As time has evolved so haven't the needs of the community. 1940 went to two people per shift to maintain equipment but also to drive apparatus. Labor laws have changed adding in staffing , as in Garcia vs San Francisco it become a little costly to have two people work 7 days per week, that's when we broke into shifts. This is to insure that the Town is properly covered and apparatus are maintained. You can change shifts all you want but how standards go NFPA 1710 or 1720. ISO is also something you need to look at, companies will come in a look at the rating and tell us what we need to have to get great scores. If you have bad rating, low training scores, hydrates bad apparatus whole rating of stuff. If you do well good insurance rating if you do poorly your rates go through the roof. We are coming up on 105 it has worked well and with the surroundings, a community our size it is accrete and appropriate. Full time staffing makes sure everything is up to date and ready to go, call company works well average Fire requires 16 people. It is time for a fresh look, we provide many more services than we ever had.

Public Safety Building: None

Utilities: Steve Clay: Have we received a request from an organization for Ballard Hill. Ronald Weatherbee: Yes it is on the agenda for next week. That is why items are budgeted through Christmas.

Public Works: Chris Stevens: I know it's a shot in the dark trying to guess the weather but how do you feel you are on this compared to this winter. David Lloyd: We budget for 21, 22 storms a year. If a storm last three days it's one storm but requires more. Ronald Weatherbee: Do you know how many this year. David Lloyd: Around 30. In years past I have been pretty close. Chris Stevens: You did well with what you had this year. Curt Ring: Have we been able to do anything with surrounds Town using our equipment. Ronald Weatherbee: We have sent our street sweeper and a man down to do Enfield he was about 3 partial days. David had a rate figured out that covered machine, estimate of repairs overtime wage and a little money to set aside in a reserve. Curt Ring: I don't

know if something will every come of this if it will get bigger die out but when you have a 90,000 piece of equipment, why not help out our neighbors and make a little money. David Lloyd: The fee structure we have come up with is pretty good, if we go down there and loose a pump we would be a little behind. Ronald Weatherbee: We have also worked out a deal with ACO for a weekend deal, their board of selectman are meeting this evening to see if that will continue. Pat Ferris: Thinks it a good idea to share services with other Towns but I think we should have our streets swept first. Ronald Weatherbee: This is done on a weekend. David Lloyd: We gave them two options two fees, one during the week one on the weekend. We did tell them if you want it during the week it wouldn't be until September, Town of Lincoln would be the priority they took the extra money and the weekend.

Transfer Station: Ronald Weatherbee: Overtime 0002 we won't know until the vote next week.0004 uniforms G & K has said they would match the price that Tom has gotten from other companies. It would save us about $20.00 a week. Dede Trask: You will stay with them another 5 years. Ronald Weatherbee: No, three years a left just the rate will drop. Dede Trask: It will be the full 5 year from when the contract was signed but the rates will be dropped. There is no way you can get out of the contract. Ronald Weatherbee: Correct. We could buy it out but we would pay the whole thing. John Trask: Is that the contact we reviewed at the Budget committee meetings and we can't get out of the contract. Ronald Weatherbee: Nope. Curt Ring: Thank you Tom you are doing a good job over there. Tom Vachon: Want to justify the increase in his line item. Does not feel that the guys have been fairly represented in the amount of work and what they do. 3.5% for both of them. 2013 MMA salary survey, the current salary for employees that handle the same job duties is 17.03 & 16.20 per hour. Maintain all equipment, grass and partial snow removal. We do a lot to save and recycle we get a lot of comments on the job we do and the appearance. I'm requesting a wage increase for myself, I was grateful to come back to work for the Town of Lincoln, always looking to make things for efficient, taken on all responsibilities, please and thank you management. Average salary for a Director is $50,000 a year. Curt Ring: Spent time over there, not just taking my waste or recyclables I have spent time with Tom, we have talked in length. He has put a lot a time and effort in saving money and generating revenue. I don't know what the number should be but I do think we should compensate Tom for the work he does, the two gentlemen that work there, they are never standing around they are friendly and helpful I think we can find a place that everyone is comfortable with. Chris Steven: I mirror what Curt says. Bear with us changes are coming. Ronald Weatherbee: There is a line for 0 to 1.5% raise in personal.

Landfill: None

Social Service and General Assistance: None

Cemetery Parks and Rec: Gilberte Mayo: Line part time cemetery it appears overstated Ronald Weatherbee: The past couple years it has been a school teacher past transfer station director that did work April to November. Gilberte Mayo: Don't you have people already hired for this year so you could plan for that budget. Ronald Weatherbee: Yes and we can look at that. Pat Ferris: You didn't have part time summer people last year. Gilberte Mayo: Yes that is what Ron is saying; he had a person the past few years that couldn't work that April to November schedule. Pat Ferris: I missed part of this meeting, why couldn't you take last year's number and so what make an educated guess on what

you would use this year. Jeremy Weatherbee: For one it changes year to year, two we have cemetery supervisor for 20 weeks, when it's a school teacher that doesn't come on until the end of school so one of those 3's ends up working longer we bring them on early to get things started. So only real difference would be the wage the time is the same. Roger Ryder: In the budget I don't see Events Coordinator, I see secretary who's that person now. Jeremy Weatherbee: The Secretary and Events Coordinator are the same person. Roger Ryder: That's what I thought, there is still $9,000 in the TIF budget for that correct Ruth. Ruth Birtz: Yes. Roger Ryder: Seems like a big jump to me. Dede Trask: Are you taking a look at that. Ronald Weatherbee: That is something Ruth and I negotiated with the new person, to make it worthwhile. Dede Trask: Do two jobs in one. Ronald Weatherbee: Organizing all these events some weekends and nights. Curt Ring: Homecoming is a lot of time.

Library: Gilberte Mayo: When we discussed this at budget time we didn't know about the Saturday hours, are the wages here going to be sufficient to cover those hours. Linda Morrill: Yes.

Personal: Pat Ferris: When is the Library going to start opening on Saturdays. Ronald Weatherbee: They won't until the Council votes on it next week. Melissa Quintela: The budget committee did approve $400,000 for the group health but after we had our change in health insurance $390,202 we saved quite a bid by offering the lower cost insurance.

Airport: None

Debt Service: None

Capital Improvements: 12 to 18 % of the total budget should be put in capital improvement, I know times are tight. I really think we need to find a way to inch that up. There is a lot of money coming in to the town from other resources like, DEW, Fire, and Police. It would be nice if we could take a % of that and tuck that in Capital. Ronald Weatherbee: We discussed that in Budget committee, I'm going to start in July meeting with each Department Manager and make a plan. Gilberte Mayo: That number $284,150 should agree with that budget item it shouldn't be not the same. We have already built the 2016 budget, the first year in your five year plan should be equal to your capital plan. We receive x amount of money for EMS, is the Council authorizing the amount for purchase coming out of those accounts. Dan Summers: I was told it was for equipment. Melissa Quintela: The Council is approved or they are being approved by finance. Gilberte Mayo: Is each one of the purchase coming from that account being approved by Council. Steven Clay: Yes. Gilberte Mayo: Is there a plan on those purchases. Steve Clay: If you look in the Fire budget I think you can see , would represent a fairly good idea of what they need. Gilberte Mayo: Ya but that's coming out of the tax money right. Steven Clay: Right. Gilberte Mayo: I'm talking about what is being spent out of that reserve account is that going through some process. Curt Ring: What kind of things are you buying with that money Dan. Dan Summers: Turn out gear, vent saws. Curt Ring: Were not talking about big pieces of equipment were talking everyday stuff. Dan Summers: Radios, pagers, gas meters. Curt Ring: I see the need for a priority list but when things break and you need to replace it. Melissa Quintela: It is not a reserve account, it is a GL account. That in turn gets approved by finace. Curt Ring: So nothing gets approved by Council. Melissa Quintela: No. Gilberte Mayo: So nothing get approved by Council. Melissa Quintela: No. Pat Ferris: Early 90's we had 5 year plan, how did all of a sudden get back there. Where did it go. Ronald Weatherbee: We needed to cut. Roger Ryder: I'd like to commend the

Council, Ron and Ruth working hard to facilitate first time the budget committee for seeing the TIF budget and TIF committee got to see the Town budget.

Close Public Hearing at 8:20

9. Adjourn the Meeting

SUGGESTED MOTION: Move to adjourn the meeting.

Motion made by Samuel Clay seconded by Curt Ring at 8:21pm

Vote 5-0

SPECIAL TOWN COUNCIL MEETING
2nd BUDGET HEARING
MINUTES
JUNE 8, 2015
6:00 PM

www.lincolnmaine.org

Councilors: Stephen Clay____, Chris Stevens, ____, Curt Ring, ____, Samuel Clay, ____, Dede Trask, ____, Jeff Gifford, ____ and David Whalen (Absent until 6:51pm)

1. **Call to Order at 6:00pm by Stephen Clay.**

2. **Open Forum.** *This is the portion of the agenda where the public can speak to any items on the agenda that do not have a public hearing. Please stand and state your name before stating the nature of your business. The Council Chair may set a time limit per agenda topic depending on the number of residents in attendance who wish to speak.*

Man: Here about the trailer park. Steven Clay: We will be discussion that shortly. Gilberte Mayo: On item number 7, authorize of interest on overpayment on taxes if you could explain why we are paying more than what is required by law.

3. **2nd Public Hearing – Fiscal Year 2016 Municipal Budget**

SUGGESTED MOTION: Move to open a public hearing for the purpose of hearing oral and written comments on the proposed Fiscal Year 2016 Municipal Budget.

Motion made by Dede Trask seconded by Chris Stevens to open public hearing.
Vote 6-0
Time Started: 6:03pm

Town Manager: Dede Trask: There is only $5,000 in there for contractual services for the Eaton Peabody contract, I think we should add $15,000 to that to make it $20,000 and there is $10,000 in the TIF budget that would make the $30,000 that the contract was for. I don't think we should budget less than what we contract for. That total would be $73,350. Jeff Gifford: Are we going to vote on it. Steven Clay: We will be voting later. Jeff Gifford: Just so you know I'm going to be against it. Steven Clay: Ok.
Town Clerk: None
Finance: Dede Trask: In that budget is the money there for the Auditor. Melissa Quintela: Ron talked to her and got her to do a step increase instead of all at once. $6,000 would be this year's amount. Dede Trask: Then what would next year be. Melissa Quintela: $6,400. Ronald Weatherbee: Then $6,800, I talked to her and she understood so we talked about $6,000 this year, $6,400 then $6,800. Dede

Trask: So she is going from $4,000 to $6,000 in one year. Steven Clay: Did you talk to anyone else. Melissa Quintela: H & R Smith they were $8,000 I also had the bids from the last time that were $7,000 and $7,100. Dede Trask: Does it have to be a three year contract. Melissa Quintela: They typically are. Curt Ring: We are in a three year contract now, right. Melissa Quintela: Right. Jeff Gifford: They don't have to be a three year contract to answer your question no, no they don't. I'm not in favor of these contracts for threes year's they know they are going to get an increase, no matter what their performance is if we are happy with them or not. Ronald Weatherbee: Is there something in the previous one that states if we are unhappy with services we can bail out. Melissa Quintela: No, not that I have seen in it. Chris Stevens: The question with here is coming up on evening's right, you had other firms that her, she is the only one that has been here since I have been here. Melissa Quintela: I don't if that was a onetime thing with her; she has been in here in the evenings before. Chris Stevens: Yes when I first started, I guess the bottom line is the same level of service. Ronald Weatherbee: Maybe in the contract after a year if either of us is happy, we weren't happy with her services or she didn't want us. Dede Trask: But you don't know that. Ronald Weatherbee: No. Dede Trask: I we vote on this tonight that puts that in there for three years. Melissa Quintela: We are going to need at least that amount for any other audit service as well because I haven't got anything below $7,000. Dede Trask: I guess my concern is the three year contract knowing that increase is going to be in there regardless what the performance is. Steven Clay: We can change the motion with a one year contract and if she doesn't accept it. Melissa Quintela: We can try another firm. Samuel Clay: Then we would have to come back to the Council and ask for more money. Dede Trask: We haven't got anything concrete to go on, we haven't seen anything from another firms. Assessing: Samuel Clay: Can all the wages be put into TIF, under wages or is that the amount that can't be TIF'd. Ruth Birtz: All the wages in my line item can be moved to TIF. Samuel Clay: That what I would like to see happen, I don't like to see such an increase coming from just this Council, if we can use TIF for that I think we should. Curt Ring: So are we talking $11,755, having that amount taken out the TIF budget. Melissa Quintela: $1555 would be left in that budget. Jeff Gifford: I know we rely on TIF monies what happens when that dries up, we still responsible for that money. Ronald Weatherbee: Yes. Jeff Gifford: My thought is we are don't spend thinking we are going to have, just make me nervous, we counting on money we don't have. Dede Trask: I was on that committee and they felt in order to give the tax payer a true view point of what our taxes actually are. Taking those salaries and putting them back into the budget would give the tax payer a true picture as to what they pay for. If something were to happen and all of that TIF was gone and it came back to the tax payer, back into the regular budget that would be a 14% increase, 14% increase bang nothing you could do

about it. The TIF committee wanted the salaries to go back in to the regular budget so the tax payer knows what they are paying for. Samuel Clay: So how come only 20% of Ruth's went back in instead of all of it. Ruth Birtz: I was to make sure that 30% stayed intact. So a portion of that was put back in and as years continue. Steve Clay: Did the TIF committee think that maybe we could of done this in steps over 2 or 3 years so it's not a big increase all at once. Take the salaries % this year % next year. Dede Trask: Ruth's is the only one we took a % of the others it was the whole thing. Steve Clay: That's what I'm talking about the other salaries taking a % of those each year and putting it back in, 1/3 at a time. Dede Trask: This is entirely up to the Council that was the committee recommendation. Curt Ring: What is the balance right now in the first wind TIF. Ruth Birtz: We haven't got he the finial because we haven't been audited but when we did the budget and this is all the items we budgeted for this year were taking out. For LP&T $232,583 and Rollins Wind $295,757 keep in mind that adjust for the fuel farm it adjust for the marketing these amounts are for all encumbered projects. Jeff Gifford: What happens if something happens to LP&T, is that money guaranteed. Ruth Birtz: If they went into bankruptcy today and did not pay their taxes that TIF money would not be guaranteed. We would need to go to plan b which would be fund them from what we have in reserves or would not fund them that would be your items like Homecoming, capital purchase through that. Curt Ring: I think we are stuck in a little bit of a hard spot here cause it looks like we have pretty healthy reserves. The impulse would be to spend that money on everything we can and I think TIF plays a very big part on offsetting our budget. I like the idea of incrementally taking the salaries instead of all at once.

Code Enforcement: None

Police: Roger Ryder some of my comments are going to apply across based on something of the discussion. %58 of our budget is for wages and wage burden. We are a little on the high side. When we put money in to generate a revenue stream, when we fund it we should definitely should have a reserve that money goes into, instead of UDF. We have gotten better at that but I really feel that anything we invest money into should have a reserve account so we can valuate it. Contracts, we are talking major amount of money we need to get better at looking at our contracts. One, one alone for 3 computers 33% reduction in cost one item. I know we are busy but we need to take the time. 70% of TIF right now in some format is use to offset our budge, in addition to that during the year we keep drawing from those funds. If we are not willing to invest in our community in some manor we are unable to move ahead. Please stop hitting the TIF, if TIF is there for our future, I'm not saying the TIF committee is right but we have to hold that line as much as we can. Restructure of management, looking at contract and prioritize will help in reducing cost. I have talked with 3 Councilors, we need a

full evaluation, we don't have the time or the money, I respect the Councilors and they are doing a good job but we have to find a way to do it. We can't keep doing business the same ole way, we have to evaluate and justify everything we are doing and how we are doing it. There has been really good discussion with the Council do we sign this contract do we not and the public is starting to weigh in. There are some really good resources out there folks that are retired they understand the business; you need to tap into this, they can help you evaluate and move in the right direction. I recommend they you don't approve this budget, 1.5% increase in the budget, does not further burden TIF. We have too much to lose in the future. If anything I recommended this year you do the following, each department manager fully evaluate and report with detail all components of the Town, services, operations and budget justifications. Not to pick on Tom but he is an example he spent a lot of time, asked a lot of questions and really looked on how to save money. That's the focus and how to save money. Samuel Clay: I'm not going to vote on a budget with any kind of an increase this year, we just went through a whole slew of foreclosures were people couldn't afford to pay their taxes, I'm not ready for a 6% increase, 7 or 1.5 , I'm for a 0, if we have to cut or what. Jeff Gifford: I agree with Sam but also with Roger, 8 years ago 6 year ago under Baldacci his chief financial advisor told be to come back and warn the Council not to get use to spending that free money cause it's gonna dry up. I fully agree with what Roger is saying we can't depend on that money. I agree with what Sam said people in this Town are struggling to pay their taxes. I know I'm on a fixed income and mine have gone up I have to cut something. I would like to be in some good finical shape, so I'm on the same page as Sam. Samuel Clay: It's not that I want to spend the TIF money all up; anyway we can get his down, spending TIF money, cutting services we are just part of the MIL rate we don't know the School is going to do, 7 % what is that a $1.50 Ruth. Ruth Birtz: I gave Ron a sheet with different options list in anticipation of that question. Ronald Weatherbee: Right now if we pass the budget as is it would 22.96, that same as it was FY 2014, if we put Police salary back in TIF 22.80 which is a 40 cent increase, if we put Police and Assessing back in TIF 22.70 with a 30 cent increase and if we put everything back in TIF 22.50 10 cent increase. Thank you Ruth. Dede Trask: That's knowing what the Scholl budget is, we don't know that yet. Ruth Birtz: I used the estimate of what is being proposed, I did use the actual County figures, I used the budget figures in here as a basis and what I have as a projected evaluation for the Town. Keep in mind those are an estimate, there a lot of things that go into a MIL rate but I have been getting a lot of questions but that would be my best guess. Dede Trask: That 22.96. Ruth Birtz: As proposed what you're looking at is 22.96 which is that same that we committed in FY 2014. Jeff Gifford: Does the State budget affect our budget what they are going to do in Augusta. Ruth Birtz: It absolutely does. Jeff Gifford: So we don't know until they

pass their budget what we can't really set. Ruth Birtz: The things I looked at that would really affect our budget are slated for next year, they haven't been voted on yet but they wouldn't really affect us until FY 2017. Dede Trask: What about revenue sharing do you know about that for this year. $302,000 is projected for this year. Last year was$ 320000 so we are down $18,000. Jeff Gifford: Just a note I think it has been decreasing over the years. Ruth Birtz: The year before that was 500,000 plus or minus, we lost significant amount the year before. Jeff Gifford: If I'm not mistaken it started ten years ago. Ruth Birtz: Reduction started two years ago. Dede Trask: What was the FY 15 Mil Rate. Ruth Birtz: 22.40.
Fire: Roger Ryder: We need an accurate cost analysts from Chester, there was an error last year. Lincoln should have been reimbursed for last year. We need to make sure all our costs are included when we tax them. Were we under taxed them last year we as tax payers are supporting them. Frank Hammond Jr: I know there are lots of question, myself included, working with Chief Summers, we are going to reassess moving forward. We have to do better, we are going to do better, that what we are going to do and I'm looking for support in that. Dede Trask: I was more than disappointed that we laid off a person in the Fire Department and we saved not one penny in fact it has cost us more. I would like to ask Mr. Hammond when you talk about doing better, doing better what. Frank Hammond: Provided services ma 'me and having answers for the service we do provide and the money we do spend to provide those services. Dede Trask: As long as I have been in Town Government, every single year the Fire Department budget is up and up and up, never once has it been the same or stable. I just question how much can this community afford. I know they are going to stand in front of you and save property and lives and they do however want can we afford. We were supposed to make all kinds of money with EMS, I haven't seen that. All kinds of good things were to happen if we laid off a person and we were going to lay off two I can't imagine what this community would be looking at if we had laid off two. We laid that person off thinking everything was going to be a little easier on the tax payers of this community, didn't happen. We had no way of knowing when we laid him off that we have another job with the Town and it's great it worked out. We could of put that man in the unemployment line and he could still be there. I'm extremely disappointed that it turned out this way, yes the contract was negotiated and yes they got what they got. It never gets any better. Samuel Clay: How much of the Fire Department budget was put back in TIF. Melissa Quintela: One Fire Fighter. Ruth Birtz: $46, 180.32. Samuel Clay: I think the Fire Department does a great job and I was against cutting last year. I will not be voting against the Fire budget. I really don't think any budget stays the same year to year, I think things go up cost goes up. I think some of the increase is from the money be putting back in from the TIF budget.
Public Safety: None

Utilities: None
Public Works: Roger Ryder when you look at this Department quick assessment this is one of the few that we have, size, road mileage etc. we are equal to or less then percentage wise compared to the rest of the State. On average we are lower than most other places. Something good going on there and I hope that continues.
Transfer Station: Gilberte Mayo: If this meeting doesn't reflect the changes proposed at the 7:00pm meeting, will mandatory recycling increase our personal. Thomas Vachon: No, no it will not. Gilberte Mayo: For this year and going forward for future years. Ronald Weatherbee: No one knows what another year is going to bring, we can't really predict that. It will decrease the overtime budget. Gilberte Mayo: How do you plan on forcing the mandatory recycling if that passes. Steven Clay: That is for next meeting as far as how that works, Tom has a presentation. Gilberte Mayo: Ok, I'm just afraid that. Steven Clay: I understand that but we will be going through the whole plan later. Dede Trask: Does this $458,999 reflect any increases in wages Ron. Ronald Weatherbee: No. Dede Trask: That doesn't reflect any wage increase that is to be determined later. Ronald Weatherbee: Correct.
Landfill: None
Social Services: Dede Trask: The budget committee asked to see audit records and finical records did you ever get those. Melissa Quintela: I talked to Meg and she said she would stop by and bring those to me and hasn't. Dede Trask: I think another year we shouldn't approve that in budget or Council until we see some numbers, what are they spending money on what are they collecting. We have asked for that for several years and got nothing. Samuel Clay: Is that something we have to do is that required. Dede Trask: Yes according to the State right Melissa. Melissa Quintela: Yes. Samuel Clay: I just think that's a lot. Dede Trask: Yes especially when we only give $1,500 to the food cupboard.
Cemetery, Parks and Recreation: None
Library: Samuel Clay: I think the Town really gets its money worth with the Library. My wife and daughter go there at least once a week and they love it.
Personnel: None
Airport: None
Debt Service: None
Capital Improvements: Gilberte Mayo: Is this reflected in the Capital improvements plan, is that reflected in the 5 year Capital plan. Ronald Weatherbee: We left the 5 year Capital plan as is, we have already discussed with Department heads coming up with plans. Gilberte Mayo: You have to vote on the 5 year plan tonight so I'm just wonder what number is in the column. Melissa Quintela: It's the same number submitted to the Budget Committee it has not changed, $792,200 for FY16. Gilberte Mayo: Do you have the numbers for the property tax limit. Ruth Birtz: I have calculated those numbers and we do not

exceed the tax limit so we are going to remove that item we are $63,000 under, so we don't need to vote to exceed it.

Time Closed: 7:00pm

4. Approval of Fiscal Year 2016 Department Budgets

SUGGESTED MOTION: Move to approve the **Town Manager** budget in the amount of **$73,350.**

Motion made by Dede Trask to add $15,000 to meet contractual services that have been negotiated with Eaton Peabody seconded by Curt Ring.

Vote 5-2
(Samuel Clay and Jeff Gifford Opposed)

SUGGESTED MOTION: Move to approve the **Clerk** budget in the amount of **$114,958.**

Motion made by Curt Ring seconded by Dede Trask.

Vote 5-2
(Samuel Clay and Jeff Gifford Opposed)

SUGGESTED MOTION: Move to approve the **Finance** budget in the amount of $**193,687** with a one year contract for audit services.

Motion made by Curt Ring seconded by Dede Trask.

Vote 5-2
(Samuel Clay and Jeff Gifford Opposed)

SUGGESTED MOTION: Move to approve the **Assessing** budget in the amount of $**13,310.**

Motion made by Dede Trask seconded by Curt Ring.

Vote 5-2
(Samuel Clay and Jeff Gifford Opposed)

SUGGESTED MOTION: Move to approve the **Code Enforcement** budget in the amount of **$46,701.**

Motion made by Dede Trask seconded by Chris Stevens.

Vote 5-2
(Samuel Clay and Jeff Gifford Opposed)

SUGGESTED MOTION: Move to approve the **Police** budget in the amount of **$358,411.**

Motion made by Curt Ring seconded by Dede Trask.

Vote 5-2
(Samuel Clay and Jeff Gifford Opposed)

SUGGESTED MOTION: Move to approve the **Fire Department/EMA** budget in the amount of **$450,220.**

Motion made by Samuel Clay Seconded by Steven Clay. (Curt Ring Fills in)

Vote 2-5
(Curt Ring, Chris Stevens, David Whaled, Dede Trask and Jeff Gifford Opposed)

SUGGESTED MOTION: Move to approve the **Public Safety Building** budget in the amount of **$7,110.**

Motion made by Dede Trask seconded by Curt Ring.

Vote 5-2
(Samuel Clay and Jeff Gifford Opposed)

SUGGESTED MOTION: Move to approve the **Utilities** budget in the amount of **$362,286.**

Motion made by Curt Ring seconded by Dede Trask.

Vote 5-2
(Samuel Clay and Jeff Gifford Opposed)

SUGGESTED MOTION: Move to approve the **Public Works** budget in the amount of **$568,873.**

Motion made by Dede Trask seconded by Curt Ring.

Vote 6-1
(Jeff Gifford Opposed)

SUGGESTED MOTION: Move to approve the **Transfer Station** budget in the amount of **$458,999.**

Motion made by Dede Trask seconded by Curt Ring.

Vote 5-2
(Samuel Clay and Jeff Gifford Opposed)

SUGGESTED MOTION: Move to approve the **Landfill** budget in the amount of **$0.**

Motion made by Dede Trask seconded Curt Ring.

Vote 7-0

SUGGESTED MOTION: Move to approve the **General Assistance** budget in the amount of **$12,480.**

Motion made by Curt Ring seconded by Dede Trask.

Vote 5-2
(Samuel Clay and Jeff Gifford Opposed)

SUGGESTED MOTION: Move to approve the **Cemetery, Parks and Recreation** budget in the amount of **$166,211.**

Motion made by Dede Trask seconded by Curt Ring.

Vote 6-1
(Jeff Gifford Opposed)

SUGGESTED MOTION: Move to approve the **Library** budget in the amount of $**111,940**.

Motion made by Dede Trask seconded by Curt Ring.

Vote 6-1
(Jeff Gifford Opposed)

SUGGESTED MOTION: Move to approve the **Personnel** budget in the amount of **$611,419**.

Motion made by Curt Ring seconded Dede Trask.

Vote 5-2
(Samuel Clay and Jeff Gifford Opposed)

SUGGESTED MOTION: Move to approve the **Airport** budget in the amount of **$0**.

Motion made by Dede Trask seconded by Curt Ring.

Vote 7-0

SUGGESTED MOTION: Move to approve the **Debt Service** budget in the amount of **$119,655**.

Motion made by Dede Trask seconded by Curt Ring.

Vote 5-2
(Samuel Clay and Jeff Gifford Opposed)

SUGGESTED MOTION: Move to approve the **Capital Improvements** budget in the amount of **$289,150.**

Motion made by Curt Ring seconded by Dede Trask

Vote 5-2
(Samuel Clay and Jeff Gifford Opposed)

SUGGESTED MOTION: Move to approve the **Five-Year Capital Improvement Plan** as provided.

Motion made by Curt Ring seconded by Samuel Clay.

Vote 6-1
(Jeff Gifford Opposed)

SUGGESTED MOTION: Move to approve the Fiscal Year 2016 **Revenue** budget in the amount of **$1,666,174**.

Motion made by Dede Trask seconded by Curt Ring.

Vote 6-1
(Jeff Gifford Opposed)

~~**SUGGESTED MOTION:** In accordance with state law, move to authorize an increase to the property tax growth limit from _____ _____ due to the continued postponement of essential capital improvements, personnel and costs of goods and services.~~

~~Removed.~~

~~**SUGGESTED MOTION:** Move to approve the total estimated TIF Budget in the amount of $1,872,689.58 as recommended by the Tax Increment Finance Committee.~~

~~MOTION:_____ SECOND:_____ VOTE:_____~~

Steven Clay: The TIF budget is that affected since we didn't approve the Fire Department budget. Ruth Birtz: It's is affected, if you move that salary back in the TIF budget it will be, Steven Clay: Right now as of July 1st we don't have a Fire Department. Ruth Birtz: I don't see how you can go about this until that is resolved.

5. **Approval of Fiscal Year 2016 Municipal Budget.**

SUGGESTED MOTION: Move to approve the 2016 Fiscal Year municipal budget in the amount of **$3,943,760**.

MOTION:_____ SECOND:_____ VOTE:_____

6. **Authorize Charge of Interest on Delinquent Tax Payments.**

NOTE: 7% is the maximum allowable by state law for tax commitment set in calendar year 2016.

SUGGESTED MOTION: Move to authorize the Treasurer to charge 7% interest per annum on delinquent Fiscal Year 2016 taxes and to set the delinquency dates as November 15, 2015 and May 15, 2016.

MOTION:_____ SECOND:_____ VOTE:_____

7. **Transfer of Funds.**

SUGGESTED MOTION: Move to authorize the transfer of fund from the FY15 budget/capital to reserve accounts listed below. These reserve accounts will be used to offset the FY 16 Municipal Budget as needed.

Account Name	Account #	Amount	Destination Acct
Transfer Station Tipping Fees	0510-0106	$10,000.00	1188-Transfer Station Tipping Fees
G.A. Heating Fuel	0502-0067	$1,000.00	1180 -General Assistance
G.A. Rent	0502-0091	$1,000.00	1180 -General Assistance
G.A. Utilities	0502-0186	$500.00	1180 -General Assistance
Capital Finance Computers	0900-0110	$2,855.00	1183 -Finance Computers/Software
Capital -Police Cruiser	0900-0303	$14,000.00	1107-Police Department
Capital Fire truck Reserve	0900-0360	$20,000.00	1108-Fire Department
Capital PWD Equipment	0900-0435	$10,000.00	1109- PW Department
Capital T.S. Skidsteer	0900-0514	$10,000.00	NEW-Transfer Station Equipment
Capital Recreation Truck	0900-0610	$5,000.00	1110-Cemetery Department
Capital Recreation Equipment	0900-0612	$4,500.00	1110-Cemetery Department
Capital Library Bldg & Grounds	0900-0711	$10,000.00	1187-Library Building & Grounds
Capital Library Equipment	0900-0712	$1,000.00	1158-Library Equipment
	Total	***$89,855.00***	

Motion made by Curt Ring seconded by Dede Trask.

Vote 6-1
(Jeff Gifford Opposed)

8. Authorize Payment of Interest on Overpayment of Taxes.

NOTE: This interest rate cannot be more than 4% lower than the interest charged on delinquent taxes.

SUGGESTED MOTION: Move to authorize the Treasurer to pay 4% interest per annum on overpayment of 2016 taxes as required by Title 36 M.R.S.A., Section 506A.

Motion made by Curt Ring seconded by David Whalen.
Dede Trask: Did Gilberte Mayo's question get answered on this. Ronald Weatherbee: No. Steven Clay: Gilberte what was your question. Gilberte Mayo: Why are we paying more than what the law requires on interest. Melissa Quintela: Looked up Section 506A, cannot more than 4%. Gilberte Mayo: Think maybe you should wait until the other is voted on. Dede Trask: So we don't know what that will be yet. Jeff Gifford: I don't think we should be voting on it until we have firm numbers. Jeff Gifford: Can I go back to 6, it says 7% in the maximum do we charge that. Melissa Quintela yes we do. Jeff Gifford: Why do we do that, people can't pay their taxes. If they can't afford to pay their taxes how can they afford to pay 7% on top of that. We don't have to charge 7%. Curt Ring: We can charge whatever the Council decides. I don't like the idea that we charge them 7% and pay back 4% when someone over pays.

Tabled

9. Acceptance of Prepayment of Fiscal Year 2017 Taxes.

SUGGESTED MOTION: Move to authorize the Tax Collector to accept prepayment of Fiscal Year 2017 taxes.

Motion made by Dede Trask seconded by Chris Stevens.

Vote 7-0

10. Authorization to Join Tax Club.

SUGGESTED MOTION: Move to authorize the Tax Collector to allow taxpayers to join the tax club program according to the terms and conditions outlined in the Tax Club Program Ordinance.

Motion made by Curt Ring seconded by Samuel Clay.

Vote 7-0

Before we adjourn this meeting we need to work out the Fire Department. Curt Ring: I have to say I say Councilor Trask's view point on the Fire budget. I think it increases to quickly too often, I also understand there are contractual things that are there and Council approved the contract. At least I think we should put the

salary back in the TIF budget. A serious effort needs to be done in September when we start negotiations for contract to improve this budget. I will vote for it if we put the salary back in the TIF budget. Mr. Ryder I agree that find ways to save money the right way and not fall back on TIF every time. Dede Trask: What was that one salary. Melissa Quintela: $46,185, which would take that salary line to $275,480 and the overall budget to $404035, then the Town budget to $3,912,575.
Curt Ring: Motion to suspend the rules seconded by Samuel Clay. Vote 6-1 Jeff Gifford opposed.
Curt Ring: Motion to approve the Fire/EMA budget in the amount of $404,035 Samuel Clay seconded. Jeff Gifford: So what are we doing taken the salary in TIF. Steven Clay: One salary that was in the TIF budget last year and taken out by the TIF committee this year we are putting that back in this year then hopefully get things straighten out. Vote 5-2 Dede Trask and Jeff Gifford opposed.
Curt Ring: TIF budget. Ruth Birtz: The TIF budge stays the same it's the reserves that will change, you only raise what you raise.
Curt Ring: Motion to suspend the rules seconded by Samuel Clay. Vote 4-3 Dede Trask, Jeff Gifford and Chris Stevens opposed.
Curt Ring: Motion that we approve the total estimated TIF budget in the amount of $1,872,689.58 as recommended by the Tax Increment Finance Committee seconded by Samuel Clay. Vote 4-3 Dede Trask, Jeff Gifford and Samuel Clay opposed.
Curt Ring: Motion to suspend the rules seconded by Samuel Clay. Vote 4-3 Jeff Gifford, Dede Trask and Chris Stevens opposed.
Curt Ring: Motion to 2016 Fiscal Year municipal budget in the amount of $3,912,575 seconded by Samuel Clay. Vote 4-3
Curt Ring: Motion to suspend the rules seconded by Samuel Clay. Vote 4-3 Jeff Gifford, Dede Trask and Jeff Gifford.
Curt Ring: Motion to authorize the Treasure to charge 7% interest per annum on delinquent Fiscal Year 2016 taxes and to set the delinquency dates as November 15, 2015 and May 15, 2016 seconded by Samuel Clay. Samuel Clay: I agree with Jeff on the 7%, Jeff Gifford can I get your opinion on what you think it should be. Jeff Gifford: I don't think we should charge them at all if the people are poor and can't afford to pay their taxes and I don't think it should be more than what we are doing on over payments. Samuel Clay: I would like to see that go down to 3%. Curt Ring: I would like to amend my motion to 3% Samuel Clay seconded. Vote 7-0.

11. Adjourn the Meeting

SUGGESTED MOTION: Move to adjourn the meeting at 7:40pm.

Motion made by Curt Ring seconded by Samuel Clay.

Intentionally Left Blank

REGULAR TOWN COUNCIL MEETING
MINUTES
JUNE 8, 2015
7:00 PM

www.lincolnmaine.org

Councilors: Stephen Clay____, Chris Stevens, ____, Curt Ring, ____ Samuel Clay____, Dede Trask, ____, Jeff Gifford ____ and David Whalen ____.

1. **Call to Order at 7:46pm, moved to Golden Key Senior Center.**

2. **Approval of Minutes from May 11, 2015**

   If no objections are registered, Council Chair shall approve the same as written.

3. **Approval of Warrant (0104)**

   SUGGESTED MOTION: Move to approve and sign Warrants # 58 through #63 in the amount of $598,827.43.

   Motion made by Curt Ring seconded by Dede Trask.

   Vote 7-0

4. **Acceptance of Gifts/Donations and Grants (0104)**

   SUGGESTED MOTION: Move to approve and accept the following Gifts, Donations and Grants in the amount of $226.92, as detailed below.

Organization	Type of Gift	Amount / Value	Department
Library	Can Donations	$126.92	Library Book Fund
Bean, David & Nancy	Donation	$100.00	Heating Assistance

   Motion made by Dede Trask seconded by Chris Stevens.

   Vote 7-0

5. **Chairman's/Town Manager's Comments:**

6. **Monthly Reports**
   Dede Trask: Recognition to the Cemetery crew, the Cemetery looks magnificent, they have done a wonderful wonderful job over there. Doctor talked with me this week and they are recommending that patients that have small children to please access our playground at Ballard Hill, and take advantage of that wonderful equipment out there get their children out there to get some fresh air. They said that was a very good complement to the Town.

7. **Open Forum** Open Forum Etiquette*: This is the portion of the agenda where the public can speak to any items on the agenda that do not have a public hearing. Please stand and state your name before stating the nature of your business. The Council Chair may*

set a time limit per agenda topic depending on the number of residents in attendance who wish to speak.

Justin Cloukey: Spear headed Lynx Rush and made enough money to donate to the community trails and to add to the exercise stations. Presented a check to the Active Community Environment Team in the amount of $7,500.

8. Special Acknowledgement: Justin Cloukey

Recognition of Justin Cloukey for his outstanding service and dedication for the Lynx Rush.

Executive Session Please see attached.

9. Consent Agenda: All items marked with an asterisk (*) are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

*20 Approval of road name Knight Road
*21 Authorize closures for Homecoming 2015
*22 Town Manager's annual appointments
*23 Friend of the Lincoln Memorial Library Book Sale

SUGGESTED MOTION: Move to approve the suggested motions for items #20 through #23, as presented.

Motion made by Jeff Gifford seconded by David Whalen.

Vote 7-0

10a. Public Hearing - Mandatory Recycling (0501)

SUGGESTED MOTION: Move to open a public hearing for the purpose of hearing oral and written comments on the proposed Mandatory Recycling.

Motion made by Jeff Gifford seconded by David Whalen

Vote 7-0

Time Started 8:07pm
Gilberte Mayo: You have already approved the budget moving forward but will this increase personal, Tom already said no for this year but who will police or make sure that the items are going to be recycled. Tom Vachon: We are one customer at a time. When someone comes to the Transfer Station we will advise them of the policy, advise them on ways to improve recycling at home and try to make is easier on everybody. Gilberte Mayo: So there will be no penalty for someone that that throws something in the hopper that is on this list here. Tom Vachon: No plans at this point for penalties. Will Labrie: Tom has done a fantastic job at the Transfer Station at cleaning it up and organizing it. He had a excellent display at the EXPO of all the different items that can be recycled. I would like to work more with Tom on education on recycling. Looking at the options I

don't think pay per bag is the way to go. Dede Trask: I had some reservations about the mandatory recycling just starting it, education to the public, for warning but if you are going to do individually as they come in. If they come down there with everything in on garbage bag what are you going to do. Tom Vachon: We are going to help advise the customers the best that we can, I wanted to have a start date of July 1st. That way I can track Fiscal year. If we vote on this tonight as of July 1st you are going to start the education now. Tom Vachon: I have already started the education but for the brochures and such yes. David Whalen: Not as a Councilor but on a personal note the Lincoln News will work hand and hand with the Transfer Station to help at no cost to the Town. Curt Ring: Just want to say if I can do anyone can set a said a little room set up some containers every couple months take them to the Transfer Station dump them in the big green bins pretty easy and I create a lot less house hold waste.
Time Closed 8:13pm

10b. **SUGGESTED MOTION**: Move to amend the Municipal Code section 1704.4 Recycling to start July 1st 2015.

Motion made by Dede Trask seconded by Curt Ring.

Vote 7-0

11a. **Public Hearing - Transfer Station Hours (0501)**

SUGGESTED MOTION: Move to open a public hearing for the purpose of hearing oral and written comments on the proposed amendments to the Municipal Code, Appendix, Rules for the operation of the Transfer Station.

Motion made by Curt Ring seconded by Jeff Gifford.

Vote 7-0

Time Started 8:14pm
Roger Ryder: I think the hours will work well with the Mandatory Recycling. He looked ahead and planed, we with still have the same amount of service. Curt Ring: How is the maintenance on the hopper, I know you get there a little earlier. Tom Vachon: That will stay the same by closing the day it would mean that we all could work together and aid in this program. Ronald Weatherbee: It will also mean they are not shorthanded when someone goes to PERC. Tom Vachon: I have also been utilizing different volunteer programs and that has been really successful so far. In the next budget I have a gentleman that will be retiring and was hoping to move to two part-time people that would help save on benefits.
Time Closed 8:16pm

11b. **SUGGESTED MOTION**: Move to amend the Municipal Code Appendix, Rules for the operation of the Transfer Station as of July 1st 2015.

Motion made by David Whalen seconded by Jeff Gifford.

Vote 7-0

12a. Public Hearing - Library (0105)

SUGGESTED MOTION: Move to open a public hearing for the purpose of hearing oral and written comments on the proposed amendments to the Municipal Code, Appendix, Schedule of Hours.

Motion made by Curt Ring seconded by Jeff Gifford.

Vote 7-0

Time Started 8:17pm
Gilberte Mayo: We are decreasing the hours from 8 hours to 7 hours a day for 5 days and 4 hours two Saturday so we are going from 2080 hours to 1916 so we are losing 164 hours in availability for the public to have access to the Library. To me that is an increase in cost with less service. In the budget we added hours for coverage for lunches and vacations in my opinion the current budget is over staffed, we lost service and added cost. Ronald Weatherbee: From 5pm to 6pm the Library is not really being used, so we would save time to make Saturdays available. I have had a decent amount of people say I just can't get to the Library Monday thru Friday this would make it so people a least a few weekends could make it. Linda Morrill: Has herd from the community how much people miss Saturday hours, I thought were 5 to 6 is pretty slow it would save a little bit of money and we could do the hours on Saturday. Will Labrie: Commend Linda for this, it's great that people are looking for creative ways to service our community and save money at the same time. Jeff Gifford: I think you're on track with the Saturday hours, but I would suggest using volunteers.
Time Closed 8:25pm

12b. SUGGESTED MOTION: Move to amend the Municipal Code Appendix, Schedule of Hours as of July 1st 2015.

Motion made by Jeff Gifford seconded by Samuel Clay.

Vote 7-0

13a. Public Hearing - Municipal Code (0106)

SUGGESTED MOTION: Move to open a public hearing for the purpose of hearing oral and written comments on the proposed amendments to the Municipal Code Land Use Ordinance 1311-3 section III4b(2).

Motion made by David Whalen seconded by Jeff Gifford.

Vote 7-0

Time Started 8:26pm
Dorence Clay: Can you explain what the Ordinance says and the changes you want. Ruth Birtz: The Economic Committee was reviewing all the downtown zones and when we went through the Ordinance we noticed there is a section in the School Street, East Broadway, Lincoln and Cushman that are listed both in C1 zone and DR2 it is a conflict

in our Ordinance. What the Planning Board and Economic Committee recommended that it be consistent with the downtown areas and allow commercial use. It does not change lot size or boundary lines you can build more on your lot. It also will only more uses, small retail no big box would be allowed but if someone wanted to have a gift shop in their home. Resident: Will that make a tax increase going commercial. Ruth Birtz: No. Resident: If someone wanted to put a business right along the water how would they access it. Ruth Birtz: Someone would have to supply the Planning Board with a site plan review and if they could not show adequate access that would not be approved.
Time Closed 8:30pm

13b. **SUGGESTED MOTION**: Move amend Municipal Code Land Use Ordinance 1311-3 section III4b(2).

Motion made by Curt Ring seconded by Jeff Gifford

Vote 7-0

14a. **Public Hearing - Municipal Code (0106)**

SUGGESTED MOTION: Move to open a public hearing for the purpose of hearing oral and written comments on the proposed amendments to the Municipal Code Shoreland Zoning Ordinance Section 1313.12.A.1.

Motion made by Curt Ring seconded by David Whalen

Vote 7-0

Time Started 8:31pm
Steven Clay: Ruth could you give a explanation. Ruth Birtz: The Economic Committee has looked at the Town of Lincoln and look for where business is most likely to continue or grow that would attract people into Town. There have been no businesses for plans brought forward we are just looking at future planning for Lincoln. One of them is to make the waterfront a destination place for recreational activities for restaurants. Looking at public infrastructure in other areas sewer location would be an issue. The best location would be from the Waterfront to Cobb field. They proposed that went to the Planning Board, Planning Board that was logical approach in the future. What this does is open up opportunity if something should present itself. If you approve this tonight it doesn't mean it's approve it still needs to go to the DEP for approval as well. Chris Stevens: No plans right now. Ruth Birtz: Nothing right now. Dede Trask: So this will go to the DEP, what we do is not final. Ruth Birtz: Right tonight is not final. This will change the set back from 75 to 15 foot it opens up development maybe a screen house on the water there are benefits.
Time Closed 8:38pm

14b. **SUGGESTED MOTION**: Move to amend the Municipal Code Shoreland Zoning Ordinance Section 1313.12.A.1.

Motion made by David Whalen seconded by Curt Ring

Vote 7-0

15a. Public Hearing - Impact Fee Ordinance (0105)

SUGGESTED MOTION: Move to open a public hearing for the purpose of hearing oral and written comments on the proposed draft Impact Fee Ordinance.

Motion made by Curt Ring seconded by David Whalen

Vote 7-0

Time Started 8:39pm
Steve Clay: Ruth what to give us some information. Ruth Birtz: This is the impact fee due to the widening of West Broadway. This will establish the fee system for the Planning Board for new businesses. This is based off traffic counts saw a Dunkin Donuts with a drive thru is going to create more traffic than a dental office. Going through Dunkin Donuts just paid over $70,000 in fees to the DOT with system it would have been $50,000. The plan was to recapture the $600,000 the third of the project over a 20 year period. This is easy to apply and use. This is not retroactive it only applies to new businesses of expansion of business. Roger Ryder: If there was a business back off West Broadway entering in on is that business also assessed an impact fee for entering. Ruth Birtz: Yes.
Time Closed 8:43pm

15b. SUGGESTED MOTION: Move to adopt proposed draft Impact Fee Ordinance.

Motion made by Curt Ring seconded by David Whalen

Vote 7-0

16. Award Tax Acquired Property Bids (0104)

NOTE: The properties *listed below* were acquired by the Town through the FY13 foreclosure process and were placed for sale through a formal bid process. Treasurer, Melissa Quintela is recommending that the Council support awarding the properties to the highest bidders and release *any and all* interest in said locations.

SUGGESTED MOTION: Move to award and sign the Municipal Quit Claim Deeds issuing the following properties to the highest bidders for the monetary amounts, *as listed below,* in the table.

Motion made by David Whalen seconded by Curt Ring
Original motion made by Chris Stevens.

Dede Trask: If a bid is less than what is owed in taxes do they have to pay the full amount of tax due. Melissa Quintela: No this is what they are paying for the property. Dede Trask: So the taxes aren't going to be paid. Ronald Weatherbee: No on some of them we will lose tax money and some of them we will gain. Dede Trask: If someone bids a $100 on a property and there is $1700 due on taxes we lose that amount of money, that not good business. Samuel Clay: On the flip side of this $15,000 bid on one that $1,300 in taxes we make that money that's kind of the risk. Curt Ring: Nothing is being paid on it now so the point is getting something in the future from new owners. Stacey Williams: I

don't understand why the back taxes wouldn't be paid typically when you go to a house auction it is on the understanding that you pay for taxes and your bid amount. It's too bad for whatever reason you people can't clam your tax money. Jeff Gifford: Do we have the right to accept or reject these bids. Ronald Weatherbee: Yes. Melissa Quintela: That is why we have them individually numbered for you so you can pull one. Chris Stevens: Are we going to can't these line by line now. Steven Clay: That is up to you guys. Joe Porter: I'm one of the people that bid on these properties. I have been coming here 20 years went from seeing all kinds of people here to you drive down these streets and these houses are almost falling down, empty homeless people on the streets. If you have people bidding on these properties why not give them and get people in them. Money will be coming into the community taxes will be paid. Went and looked at these 90% are falling in the foundations are destroyed, roofs are leaking windows are busted out. You are not looking at $500 to repair these houses you are looking at thousands of dollars. Do want someone to fix them and have young people in the community or the older community that won't be here do you want your community to grow. Chris Stevens: Withdrew his motion.

Vote 5-2
(Dede Trask and Chris Steven Opposed)

Any of these bids can be rejected and re-advertised in hopes for a higher bid.

Subject Item	Property Location	Map – Lot	High Bidder	Amount	Taxes Owed
15a.	17 Lee Road	139-293	Joseph & Tammy Porter	$100.00	$1,705.56
15b.	8 Katahdin Ave	136-027	David Lawlor	$1,600.00	$6,141.58
15c.	Half Township Rd	044-012	Lakeville Shores	$2,100.00	$813.03
15d.	Stanhope Mill Rd	006-012	ElginTurner	$1,301.00	$1,126.33
15e.	West Broadway	046-039	Adam & Donna Boyington	$1,688.88	$590.14
15f.	Half Township Rd	044-013	Lakeville Shores	$2,100.00	$1,177.58
15g.	830 West Broadway	122-004	Garland Hurd	$1,288.00	$731.69
15h.	29 Libby St	139-132	Tammy & Joseph Porter	$500.00	$2,945.87
15i.	86 Go Devil Road	103-013	Gerald Bickford	$15,000.00	$1,306.05
15j.	34 Perry St	131-015	Charles Gulesian	$2,600.00	$5,236.13
15k.	15 Lindsay St	136-117	Kevin Maxwell	$4,000.00	$4,733.84

17. Transfer of Funds (0706)

SUGGESTED MOTION: Move to authorize the transfer of unused non-primary entitlement funds issued by the FAA in the amount of $150,000 to the State of Maine Department of Transportation for statewide crack sealing project, and to authorize the Town Manager to sign the related transfer agreement.

Motion made by David Whalen seconded by Samuel Clay

Vote 7-0

18. Award Bid – Dam Project (0105)

Note: $50,000 has been previously approved by the Town Council out of Rollins Wind TIF for this project.

SUGGESTED MOTION: Move to award a bid to G.A. Porter & Sons in the amount of $ 43,100.00 for the repair of the Dam at the Big Narrows.

Motion made by Dede Trask seconded by Samuel Clay
Jeff Gifford: This is the final bid we won't be getting anymore request for this. Ruth Birtz: According to Jeff Fogg and Ted Ocana they met with contractors on set. Jeff is very confidante that this will be it. Jeff Gifford: This is more than enough and I don't want to see this come back.

Vote 7-0

19. Authorize Request for Bid (0105)

SUGGESTED MOTION: Move to allow the Town Office Ad Hoc Committee to go out to bid for engineering services to determine the total cost of options for a Town Office.

Motion made by David Whalen seconded by Curt Ring

Vote 7-0

***20. Approval of Road Name (0105)**

SUGGESTED MOTION: Move to approve an E911 road name of Knight Road.

Motion made by Jeff Gifford seconded by David Whalen

Vote 7-0

***21. Authorize Closures for Homecoming (0105)**

SUGGESTED MOTION: Move to authorize the following closures for Homecoming 2015.Veterans Memorial Square from July 15th -19th. **July 16th**: Lake Street 5:00 pm to 11:30 pm. **July 17th**: Lake Street 5:00 pm to 11:30 pm. **July 18th**: Libby Street, Main and part of West Broadway for the Parade 9:45 am to 2:00 pm, Lincoln Street, 1:00 pm to 11:00 pm and Prince Thomas park for the Red Neck Regatta from 1:00 pm to 4:00 pm.

Motion made by Jeff Gifford seconded by David Whalen

Vote 7-0

***22. Town Manager's Annual Appointments. (0100)**

SUGGESTED MOTION: Move to confirm the Town Manager's annual appointments pursuant to Title 30-A, Sections 2526, 2601-A and 4221 as follows:

Tax Assessor/Addressing Agent	Ruth Birtz
Alternate Addressing Agent/Tax Assessor	Bruce Arnold
Code Enforcement Officer/Health Officer	Bruce Arnold
Alternate Code Enforcement Officer/Health Officer	Ruth Birtz

Plumbing Inspector	Ruth Birtz
Alternate Plumbing Inspector	Jerry C. Davis

Motion made by Jeff Gifford seconded by David Whalen

Vote 7-0

***23. Authorize Library Book Sale (0700)**

SUGGESTED MOTION: Move to allow the Friends of the Lincoln Memorial Library to hold a book sale Thursday July 16th from 8:00 am to 2:00 pm, rain date would be Friday July 17th from 8:00 am to 2:00 pm.

Motion made by Jeff Gifford seconded by David Whalen

Vote 7-0

24. Authorize Applying for Grant (0601)

SUGGESTED MOTION: Move to allow the Recreation Department to apply for a grant to complete phase three of the walking trail system. Grant requires a 50% match with in-kind services and donations already excepted.

Motion made by David Whalen seconded by Samuel Clay

Vote 7-0

25. Authorize Bid Grub Control (0601)

SUGGESTED MOTION: Move to award bid to Nicastro Landscaping in the amount of $3,850.00 for grub control. Funds to be taken out of Cemetery Perpetual Care Fund.

Motion made by David Whalen seconded by Curt Ring

Vote 7-0

26. Discussion - Ballard Hill (0100)

Ronald Weatherbee: As you know in the budget we asked for Ballard Hill to be budgeted for, six months maximum. Bob Thomas from MMA was there two weeks ago and found number issues that need attention. What do we want to do with it, Golden Key is interested in the building. Do we want to keep it? If we do we have to put some money into it, we will be short because we only budgeted until January 1 and we have some projects that need to be done to keep MMA, or insurance, happy. The Whitney's boys have mentioned that if they were to get the building they would allow the Town to keep storage there. Dede Trask: What are your plans if you were to acquire that building. Jim Whitney: We have a few ideas that we have discussed. There is a big need for senior housing. We have members here that have been on a list for over a year. So that would be a big possibility. Also an event center has been talked about. Housing is the big concern and a big need. Jeff Gifford: If you were to turn it into housing would you use the existing building. Jim Whitney: We would like to put a newer building on the property and renovate. Dede Trask: Would you have the same sort of facility at Ballard Hill as you have here. Jim Whitney: No it would be all housing. Dede Trask: My concern with that would be the playground, I know that is separate from. If you have senior housing and children's playground in the same property I could see that being a problem. It is fenced

well and it's off to the side. What would be done with that. Jim Whitney: We have dealt with that here. Events here are open to all ages and we have found it beneficial to the seniors. Jeff Gifford: I have place in my heart for that building, I seen what was done to the primary school most people don't know that was the primary school. John Weatherbee fought to keep that building, keep it in good shape roof on it. It is part of our Towns history maybe I'm being too sentimental about it but it's just something I think about. Jim Whitney: My concern is that it won't be there 20 or 30 years from now, if someone doesn't do anything. Jeff Gifford: I agree. Curt Ring: The way it is right now nothing is being done and it continues to deteriorate, we through money at it every year. I would like to know a little more I too am concerned about the relationship with the playground. I think it is completely pointless to let the building sit there. Jim Whitney: Right as of now the siding is blowing off it. Roger Ryder: Are we talking building and land. Ronald Weatherbee: One opinion is what we did with the Historical Society which was minimal land around the building.

27. Discussion - Flag and Prayer Ceremony (0100)

Jeff Gifford: Seeing how our State House opens every day with a pray and flag ceremony it would be good thing if did it as a Council. Curt Ring: The pledge of allegiance. Jeff Gifford: Pledge of allegiance different pastor come in and says a blessing. Curt Ring: You are going to get us on national news but I have no problem with that. Dede Trask: I have no problem with that.

28. Executive Session - Poverty Tax Abatement (0104)

SUGGESTED MOTION: Move to retire into Executive Session pursuant to Title 1 MRSA Section 405(6)(d) for the purpose of Poverty Tax Abatement.

Motion made by Chris Stevens seconded by David Whalen

Vote 5-0

(Steven Clay and Samuel Clay recused themselves)

Time Started 8:59pm
Time Closed 9:13pm

29. Future Agenda Items

Ballard Hill and Flag/Prayer.
Dede Trask: Would like to see a Ordinance change on Tax Acquired Property. The bid amount should have to be a least what's owed for taxes. Melissa Qunitela: It was suggested that it not be in the Ordinance but be part of the bid. Eaton Peabody had a small issue with that being a part of the Ordinance but it can be part of the bid specs. Dede Trask: So we wouldn't have to change the Ordinance you would just change your language in the bid.

30. Adjourn the Meeting

SUGGESTED MOTION: Move to adjourn the meeting at 9:20pm.

Intentionally Left Blank

TOWN COUNCIL MEETING ADDITION
Minutes
JUNE 8, 2015
7:00 PM

www.lincolnmaine.org

Councilors: Stephen Clay____, Chris Stevens, ____, Curt Ring, ____, Samuel Clay, ____, Dede Trask, ____, Jeff Gifford, ____ and David Whalen ____.

1. Executive Session – Deposition of Real Estate (0100)

SUGGESTED MOTION: Move to retire into Executive Session pursuant to Title 1 MRSA Section 405(6)(d) for the purpose of Deposition of Real Estate.

Motion made by Curt Ring seconded by Samuel Clay

Vote 7-0

Time Started 7:53pm
Time Closed 8:05pm

Ronald Weatherbee: We have been evaluating the Trail Park and there will be no evictions. Jeff Day and the Water District have been great working with us. We are confident that we can come up with a solution soon hope within the next week to come up with a solution you have not worry.

Intentionally Left Blank

MONTHLY REPORT

DATE: July 2, 2015
TO: Ronald Weatherbee, Town Manager
FROM: Amanda R. Woodard, Town Clerk
RE: June Monthly Report

If the plan doesn't work,
change the plan
but never the goal.

ACTIVITIES:

All front office staff have been preparing for the new Fiscal Year. Each one of us has other duties that are assigned to us along with counter duties. Ann Morrison spent time changing vendor files, balancing out accounts and swapping things over with Melissa Quintela. Tracie York has been working on motor vehicle reports, tax club booklets and finalizing tax accounts for the year. Diana Hill has been wrapping up vital records, election and in-house counter reports. I have tried to be a part of, and learn each part of the duties handled by the Office. It's a challenge some days to work both the counter and get other work assignments accomplished.

TRAINING:

None to report this month.

FY2015 Paid Customer Transactions

Document Type	May	Jun	15FYTD
Paid Trash Passes	134	96	1542
Complementary Trash Passes	48	51	895
Fridge Disposal	5	5	47
Tire Disposal	3	2	34
Notary / Dedimus / Copy / Fax	25	28	366
Library Fees Reconciliation	4	5	48
Police Fines & Fees Reconciliation	2	5	39
Concealed Weapons Reconciliation	11	0	80
Demo / Shingle Permits	20	14	184
ATV / Snow sled Registrations	125	160	1134
Boats	281	178	689
Hunting/Fishing	104	44	808
Certified Birth	41	47	489
Marriage Intentions	5	8	62
Certified Marriage	1	16	80
Death Certificate	37	17	286
Burial Transit / Disposition	13	11	171
Cemetery Lot Sales	0	1	26
Grave Openings	8	6	33
Real Estate Taxes	1990	383	8132
Lien Payment	40	62	510
Personal Property Taxes	123	11	393
Motor Vehicles	816	734	6244
Dogs	9	1	915
Total	2042	1881	23994

M O N T H L Y R E P O R T

DATE: July 7, 2015

TO: Ronald Weatherbee, Town Manager

FROM: Melissa Quintela, Treasurer

RE: June 2015

PROJECTS:

With the **summer hires** in the Cemetery, Parks and Recreation Department, comes the work of entering information into the computer to be able to issue their first payroll checks. Ann completed this work during June. Even with part time or seasonal employees, there is the same amount of computer work to be done as for full time employees. If the employees hired have already worked for Lincoln, then there are fewer forms to complete than when someone is considered a new hire. Entering employees in the TRIO software for payroll is done once, and when an employee is laid-off or resigns, their employee number is terminated, but not deleted. So when that person is re-hired, as in the case of seasonal employees, then it is simply a matter of re-activating their employee number and updating exemptions or mailing addresses. Ann also tracks the **accrued benefits** (sick, vacation, and PTO). The accrual report is verified monthly against information received from the Department Managers, and used to provide the final report to the auditor for fiscal year end. I am working with Ann to ensure that these numbers are correct, since we carry forward the accrued benefits to this Fiscal Year.

Ann and I have completed some of the **year end tasks including**: assuring that all invoices are received and paid, and all outstanding purchase orders accounted for. There was a larger amount of spending occurring this month as department managers were completing spending from their budgets for the final warrant of the year. The Auditor has started her preliminary work and reviewed deposits, motor vehicle registrations, bank statements among other things. She will return in mid-August to complete the audit.

Municipal Revenue Sharing is the third largest revenue source for the Town of Lincoln. We have seen a decrease in these funds in recent years. The chart to the right reflects the history of what the Town has received. The amount anticipated for Fiscal Year 2016 is $301,706.

Fiscal Year	Amount Received
FY2015	$315,695.74
FY 2014	$330,906.40
FY 2013	$469,660.99
FY 2012	$567,491.77
FY 2011	$500,520.53
FY 2010	$548.608.53
FY 2009	$713,863.90
FY 2008	$824,957.42
FY 2007	$695,127.25

Last Fiscal Year the town started accepting Credit/Debit cards at the Town Office. Prior to this, the counter clerks were constantly asked about accepting cards. Since we started taking them, there has been a steady increase in the use of these cards. As you can see from the chart we can see a trend for the summer months as seasonal residents and tourists stop in to register their ATV's and boats. To use this service the customer pays $1.00 or 2.5% of their purchase. These funds are not kept by the town but by the credit card processor. By using this service the ladies at the counter handle less money and the customer is happy that they didn't have to leave the office to find an ATM machine.

Month	Number of Transactions	Total Amount
July 14	105	$14,052.08
Aug 14	99	$19,135.91
Sept 14	72	$13,816.43
Oct 14	61	$7,801.02
Nov 14	40	$6,239.26
Dec 14	101	$16,769.03
Jan 15	128	$13,246.12
Feb 15	97	$10,109.39
Mar 15	78	$9,513.85
Apr 15	91	$13,006.65
May 15	138	$19,211.68
Jun 15	123	$22,299.71

TRAINING:

Melissa attended Advanced General Assistance training in Augusta.

GENERAL ASSISTANCE:

The number of general assistance cases has decreased, as is typical during this time of year. The need for **housing or electricity** is not considered a life threatening situation, right now, so none of the cases are considered emergencies.

MONTHLY REPORT

DATE: July 8, 2015

TO: Ronald Weatherbee, Town Manager

FROM: Ruth E. Birtz, Tax Assessor

RE: Monthly Report for June

Assessing Activities:

Work has begun finalizing assessments for commitment. This month updates on addresses, property deeds, mortgages, and estate transfers were processed. Business Equipment assessments will be completed in July, new assessments and lot splits in August. Commitment is targeted for the end of August.

Events: ***by Melanie Rhodes***

It's crunch time! Vendor applications and parade applications are flying in left and right! The t-shirts are here and they look great. They can be sold in the Town Office for $12.00 each. All the signs are ready and waiting to be placed on the Welcome to Lincoln signs around town. The brochure is coming together nicely with only a few more people to verify their events and times. Design Lab has finished the summer events poster to help promote the Homecoming Festival. Main Street is looking parade ready with the flowers and the summer banners swaying in the breeze.

Economic Development Activities:

The Town Office Ad hoc Committee received the engineers report on the Masonic Building and have eliminated the building for consideration. The results of their analysis is posted on the web site along with a power point explaining the process the committee went through to get them to what they consider the final option being the Court House building. They requested to go out to bid for qualifications for an engineer to come up with a complete cost of the building including purchase price and cost of renovations needed. That was approved and a RFQ was sent out the next week. A site inspection was completed on June 24, 2015 with CES, AMES Corp, and Fraser Associates present. The bids are due in on June 8, 2015. The Town Council will be asked to approve the committee's recommendation at the July council meeting.

The Economic Development Committee has the needs survey results. The number one item residents want is a movie theater, second is a bowling alley. Design Labs has developed a Facebook, Twitter and Pintress page to promote Lincoln. They have also designed a poster promoting Lincoln's summer activities that was circulated in the Lincoln News. Will Labrie from the Chamber has also distributed the posters throughout other parts of the State. The Marketing committee has reviewed some initial logos for the Town. Several options were pushed forward. These will be reviewed at the 3:00pm meeting July 14, 2015 in the Council Chambers for those who wish to have input.

Short updates on the following projects. The Downtown plan for the Rollins Wind TIF amendments draft will be completed in July, an onsite preconstruction meeting for the dam repairs at the Narrows will be happening in July, the impact fee ordinance is approved and the first pre-engineering meeting will be held on July 9, 2015 at 10:00am at the Town Office.

I am still waiting for the wetlands study at the airport to be completed.

I submitted a NRBC Grant to install three phase power on the River Road this month. The grant will fund half the $58,000+ cost to install three phase power. If approved in August I will come to the Town Council to approve the TIF funds for the grant match.

Passports:

Passport activity is listed below.

Passport Applications Processed							
MONTH	FY09	FY10	FY11	FY12	FY13	FY14	FY15
July	9	82	57	30	13	26	20
August	27	38	31	35	22	19	17
September	13	27	10	14	10	10	12
October	11	22	18	15	7	15	18
November	27	26	24	12	16	16	8
December	22	32	20	15	8	14	15
January	47	70	28	22	25	22	27
February	47	61	35	21	22	22	13
March	60	73	33	22	29	12	36
April	77	42	42	15	25	20	16
May	94	50	32	27	28	42	21
June	74	49	23	38	13	35*	12
Totals	**508**	**572**	**353**	**266**	**218**	**253**	**215**

Code Enforcement Activity:
By Bruce Arnold

Requests for dead and dying tree inspections, mainly within shoreland protection zones, have been on the rise. Predominately, softwoods have been the affected species; with hemlocks at the top of the list.

Colin Clark (ME DEP) taught a very beneficial shoreland zoning training class at NPT Region III on June 25th. His presentation of shoreland zoning regulations answered questions I had going into the meeting, as well as explained [new] shoreland zone rules and regulations.

Another very beneficial code class I attended this month was Uniform Plumbing Code on June 17th at the Hampden Public Safety Building.

This office has fielded many questions concerning the interpretation of, and clarification to building codes; mainly with MUBEC rules and regulations. Most area contractors are very good at asking for clarification, etc. prior to their project getting underway; we continue to educate contractors who don't ask, as to the risk of reworking their project if it doesn't meet code.

During the month of June, I completed a safety inspection at the Public Safety Building. There were no serious problems noted during my inspection of the facility; most items noted on prior safety inspections have been taken care of. Results of my inspection were conveyed to the Safety Committee during the June 24th meeting.

The Planning Board met on June 15, 2015 at 6pm in Council Chambers. On the agenda was two (2) site plans for review (Karen Richard's Tailoring Gift Shop; & Whitney's Outfitters). Both plans were approved by the Board.

Below is a summary of permits and the total fees collected, for the month of June. Comparing revenues to last year, it appears we are down significantly. We had several large building permits the prior year with SW Collins and Bangor Gas.

ACTIVITIES: Code Enforcement Activity:

Permits

Description	#	June Revenue	#YTD	Revenue YTD	2014	Revenue 2014
Total Building	10	$390.00	85	$5,107.00	172	$11,288.00
Total Electrical	2	$200.00	26	$1,140.00	64	$2,260.00
Plumbing	12	$1,890.00	50	$7,500.00	98	$13,715.00
Home Occupation	1	$20.00	2	$80.00	14	$610.00
Sign	0	$0.00	2	$20.00	17	$230.00
Site Plan review / formally business	0	$0.00	6	$440.00	7	$180.00
Street Opening	0	$0.00	4	$200.00	9	$450.00
Wood Boiler	0	$0.00	0	$0.00	1	$20.00
Subdivision	0	$0.00	0	$0.00	1	$25.00
Totals	25	$2,500.00	185	$14,487.00	383	$30,211.00

Revenues are based on fiscal year

Budget Overview & Training:

No other training to report. I have no issues with the Assessing, Code, and TIF budgets.

MONTHLY REPORT

DATE: July 1, 2015

TO: Ronald Weatherbee, Town Manager

FROM: Daniel A. Summers, Public Safety Director

RE: Public Safety *(Fire/Police/EMS)* Report for June, 2015

ACTIVITIES / TRAINING:

On June 6, 2015 members of the fire and police departments were on hand at the 4th annual bike rodeo that took place at Veteran Square. Safety checks and adjustments were made to the children's bikes before being allowed to participate in the program. There were over thirty kids present for the event. The kids were exposed to the rules of the road which consisted of stopping at stop signs as well as yielding to traffic. Several parents and volunteers were present to assist.

On June 19, 2015 Officer John Walsh completed a Firearms Instructor course at the Maine Criminal Justice Academy. The Lincoln Police Department now has 2 (two) firearms instructors in Sergeant Glenn Graef and Officer Walsh. In September, the State of Maine will no longer require citizens to apply for a concealed weapons permit. Sergeant Graef and Officer Walsh are in the process of planning a handgun safety course for citizens who wish to know more about the proper handling and care of handguns.

EMS/Ambulance Calls		
Month	FY15	Billed Revenue
Jul	91	$6,825
Aug	76	$5,700
Sept	67	$5,025
Oct	74	$5,550
Nov	62	$4,650
Dec	75	$5,625
Jan	120	$9,000
Feb	87	$6,525
Mar	83	$6,225
Apr	102	$7,650
May	102	$7,650
Jun	88	$6,600
Totals	1,027	$77,025

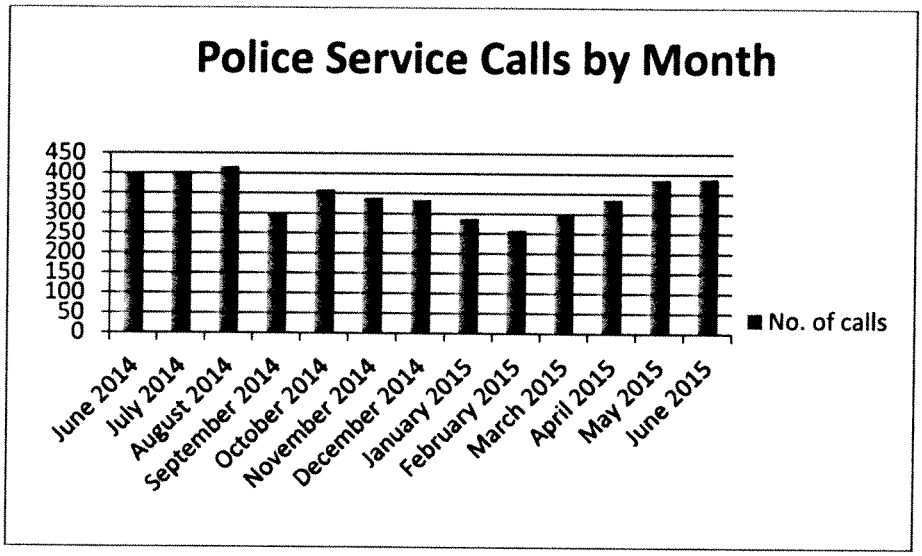
The Maine Department of Public Safety released the Uniform Crime Reporting clearance rates for all law enforcement agencies in the state for the year 2014. The average clearance rate for the state was 34.8%. The crime clearance rate for Lincoln Police Department was 41.4% for 2014. In 2013, the clearance rate was 30.5%. This shows a clearance improvement of nearly 11%. Good job to all the officers of the Lincoln Police Department.

The total number of EMS calls for the primary ambulance unit was 1,027 for fiscal year 2015. The town receives $75 for each of these runs for a total of $77,025. The fire department responded to 22 calls for service for the month of June. The total amount of calls for the fire department to include the EMS runs is 110.

BUDGET/OVERTIME:

98% of the overall police department budget and 99% of the police department's overtime line was expended for the end of fiscal year 2015. $2,177.76 in OT was expended for the month of June for shift coverage that included open shifts, details, transports, workovers, meetings/trainings, and court time.

102% of the overall fire department budget and 157% of the fire department's overtime line was expended for the end of the fiscal year 2015. $3,997.35 in OT was expended for the month of June for vacations, fire calls, training, open shifts, and contracted OT.



Police Dept. Summary		
Month	# of Calls	
	FY2014	FY2015
Jul	365	403
Aug	418	416
Sept	334	300
Oct	453	359
Nov	334	339
Dec	292	334
Jan	265	287
Feb	278	258
Mar	385	296
Apr	355	336
May	374	386
Jun	400	389
Total	4,253	4,103

VEHICLES & EQUIPMENT:

On June 1, 2015 a water leak was discovered coming out of the pressure relief pump housing on Engine #2. The leak was caused by normal deterioration of the housing itself (rusted through). This was discovered during routine checks of the fire apparatus. It was recommended that the truck be taken out of service until the issue could be evaluated by K&T Enterprises. On June 4, 2015, K&T Enterprises visited the public safety building and evaluated the problem and recommended the truck be taken out of service until repaired. On June 10, 2015 I received an estimate on how much it would cost to get Engine #2 back in service. It is estimated that the rebuilt relief housing will cost $900. It is estimated that the labor will be eight (8) hours and this cost would be $680. The total estimated cost is $1,580. The work will have to be performed at K&T Enterprises in Island Falls as this type of maintenance cannot be done at the station. This maintenance will be scheduled in July as there is currently no money for repairs under the current fiscal budget.

PUBLIC SAFETY BUILDING:

Work on the Public Safety Building for the month of June included the fixing of the entry door to the building as well as work on a sill in the back of the building. Steps and a railing were built for the oil

platform, and the replacement of windows to the fire bay facing Main Street have been installed. This work finishes up inspection discrepancies pointed out by Code Enforcement and Bob Thomas of MMA.

The Department handled 389 incidents for the month of June 2015.

Abandoned Vehicle Complaints	1	Loitering Complaints	1
Admin Delivery Complaints	3	Lost or Found Property Complaints	3
Agency Assist Complaints	19	Missing Person Complaints	1
Alarm Complaints	19	Motor Assist Complaints	1
Alcohol Offense Complaints	1	Noise Problem Complaints	1
Ambulance/ Medical Assist Complaints	12	Overtime Detail Complaints	1
Animal Problem Complaints	30	Parking Problem Complaints	1
Assault Complaints	1	Person Wanted Out Complaints	4
Bail Search Complaints	1	Police Information Complaints	31
Burglary Complaints	2	Pornography Problem Complaints	1
Child Abuse or Neglect Complaints	2	Property Check Complaints	17
Citizen Assist Complaints	24	Property Damage, Non-vandalism Complaints	2
Citizen Dispute Complaints	2	Property Watch Complaints	1
Civil Matter Complaints	12	Public Service Complaints	3
Communications Offense Complaints	2	Resisting/Interfering w/Police Complaints	1
Cont Subs/Possession Complaints	3	Suicide Attempt Complaints	2
Court Service Complaints	2	Suicide Threat Complaints	1
Criminal Mischief Complaints	4	Suspicious Person/Circumstance Complaints	12
Custodial Interference Complaints	1	Theft Complaints	14
Designated Patrol Complaints	25	Threatening Complaints	1
Disorderly Conduct Complaints	9	Traffic Accident, Prop Damage Complaints	14
DUI Alcohol or Drugs Complaints	2	Traffic Hazzard Complaints	4
Emotional/Behavioral Problem Cmplts	4	Traffic Offense Complaints	3
Erratic Vehicle Operation Complaints	15	Trespassing Complaints	6
Escort Complaints	1	Unsecure Premises Complaints	1
Family Fight Complaints	2	Utility Problem Complaints	2
Fireworks Complaints	8	Vehicle Serial # Inspection Complaints	1
Fraud Complaints	3	Warrant Arrest Complaints	6
Harassment Complaints	8	Weapon Problem Complaints	5
Intoxicated Person Complaints	2	Welfare Check Complaints	26
Juvenile Problem Complaints	2		

Cases cleared by Adult Arrest	8	Traffic Stops	85
Cases Cleared by Juvenile Summonses	0	Traffic Citations Issued	5
Criminal Summonses	12	Traffic Written Warnings Issued	8
Court Papers Served	7	Traffic Verbal Warnings Issued	71

Fire Department Emergency Responses / Service Calls						
Types of Calls	**01/ 15**	**02/ 15**	**03/ 15**	**04/ 15**	**05/ 15**	**06/ 15**
Structure Fire	1	2	1	1	0	0
Fuel Leak/Electrical Fire	0	1	1	1	2	0
Vehicle Fire	1	0	2	0	0	1
Wildland Fire	0	0	0	0	3	0
Carbon Monoxide / Odors	0	1	0	1	0	0
Confined Space	0	0	0	0	0	0
Public Assist / Fire Service	6	1	4	4	11	3
Motor Vehicle Accident	4	2	1	0	2	1
Ambulance Assist	5	3	7	6	5	2
Fire Alarm	1	0	3	3	3	2
Mut. Aid/Agency Asst.	0	7	1	1	1	1
Smoke Invest./chimney fires/Other	7	3	0	2	14	7
Tree Service / Wires Down	0	0	0	4	1	0
Inspections	0	**0**	**1**	**1**	**0**	**5**
Lockout	0	**0**	**0**	**0**	**0**	
Details	0	**0**	**0**		**1**	**0**
Agency Assist	**0**	**0**		**0**	**0**	**0**
Total	**25**	**20**	**21**	**24**	**43**	**22**

MONTHLY REPORT

DATE: July 8, 2015

TO: Ronald Weatherbee, Town Manager

FROM: David A. Lloyd, Public Works Director

RE: June 2015

ACTIVITIES:

This month the crew has been busy replacing culverts, and painting crosswalks and parking lines. These two projects have taken longer than expected due to the rainy weather this month. The weather and a mechanical breakdown on the grader have delayed the completion of our spring grading.

This month we have started screening our winter sand in the Lincoln Water District pit in south Lincoln. This year we will be screening 5500-6000 cubic yards of sand for use this winter. The screening of winter sand normally costs us about $2.49 per yard, including contracting the trucking.

We have received the new catch basins for JR Drive storm drainage, and that project will be started the second week in July. I anticipate the replacement of the catch basins to take two weeks. I also met with employees from Lane Construction regarding asphalt prices and was told to expect higher prices than last year.

We have been looking at ways to work with surrounding communities for some time. Earlier this year we swept the streets for the Town of Enfield, and just recently they requested to use our line painter. We agreed to loan our machine, but also requested to use their wood chipper later this summer. This saves us from having to rent one this fall.

Joey Stanley the driver of Truck #4 reported that on June 29th that the truck was losing antifreeze and overheating. After looking the truck over, we think the problem is an EGR cooler failure. This would be the second time this cooler failed and I have contacted the dealer and they did confirm that these coolers do fail very often but are not manufactured by International. The truck will be placed on our trailer and hauled to Daigle & Houghton for repairs.

Lincoln Regional Airport:

This month we hosted our second fly-in at the Lincoln Regional Airport. On Friday June 26th we had 25-30 people who camped out at the campground. Approximately 25 planes participated in the event, and on Saturday approximately 50 people attended the BBQ that was hosted by the Maine Aeronautical Association. The event was cut one day short due to rainy and windy weather forecasted for Sunday.

The DEP permit for the new fuel farm has been filed, and the public comment requirement from FAA has expired without any questions from the public. I have ordered the 10,000 gallon

dual wall tank and there is about a six week build time for the tank. We are looking at starting this project in late July.

MONTHLY REPORT

DATE: July, 1st 2015

TO: Ronald Weatherbee, Town Manager

FROM: Thomas Vachon, Transfer Station Director

RE: June, 2015

ACTIVITIES:

This month we have been busy getting ready for our mandatory recycling program. The positive response from our customers is overwhelming. I am so happy to hear comments like, it's about time and people thanking us for our efforts make us proud. I feel that it may take a little time for everyone to get on board but it will pay off.

PERSONNEL:

Roger and Eugene are looking forward to our new hours in the sense that we will be able to help each other more. We all plan on taking turns passing out brochures and assisting people to get accustomed to our system. I must thank Amanda Woodard for her help with the brochures as she consolidated a lot of information I needed to express and did it very professionally. Thank You

PROJECTS:

We have been insulating the office in hopes to save some heating costs. We are also in the process of rearranging our tool room in the recycling building. I have plans to make many new signs in and around the facility to help people learn where everything goes.

May Collection Recycle Materials	
Product	Volume
Cardboard	16,000 lbs.
Newsprint	6,800 lbs.
#2 Plastic Mixed plastic	1,250 lbs. 1,500lbs.
Glass	100 lbs.
Waste Oil	200 Gals

Equipment Maintenance Report

This report summarizes the equipment maintenance activity, daily inspection records are kept to monitor maintenance.

1997 John Deer Backhoe	20 Hours this month
Ryder Truck	Starting: 28,554 Ending: 29866 Miles: 1,312 Fuel: 322.371 Gal DEF: 7.157
Trips to PERC	Roger G: 12
2003 John Deere Skid Steer	20 Hours this month
2015 Steco TS-01	Tail lights cleaned, doors greased weekly
2004 Steco TS-02	Tail lights cleaned, doors greased weekly
Recycling Baler (Cardboard)	Regular Maintenance (Logged at TS)
Recycling Baler (Newsprint & Plastics)	Regular Maintenance (Logged at TS)
Trash Compactor	Regular Maintenance (Logged at TS

We had Region III make new feet for the trailer, one of them slipped off the blocking and bent. The new feet are much more heavy duty to prevent it from happening again.

Materials Shipped

Materials	MTD	FYTD	Comments
Cardboard	Bales	150 Bales	1000lbs. per bale
Newsprint	Bales	46 Bales	1700lbs. per bale
Plastic	Bales	16 Bales	300lbs. per bale
Light Iron & Tin	1 Load	7 Loads	Tons vary per load
Glass			20 tons per load
Ash	Loads	5 Bales	12-15 tons load
Shingles	1 Load	5 Loads	20 tons per load
Sheetrock	1 Load	2 Loads	20 tons per load
Waste Oil		1250	Gallons shipped
E-Waste	244	766	#of items shipped
Equipment Tires			lbs of items shipped
Freon Removal		34	# of units
Fluorescent Bulbs Mixed		87	# Veolia for recycling
4ft Bulbs	114	535	# Veolia for recycling
8ft Bulbs		46	# Veolia for recycling

Penobscot Energy Recovery Company (PERC) Trash Tonnages

Fiscal Year 2014

Month	Tons	Tipping	Cost
July	308.38	$74.75	$23,051.40
Aug	304.73	$74.75	$22,778.56
Sept	304.20	$74.75	$22,738.56
Oct	291.98	$74.75	$21,825.50
Nov	270.66	$74.75	$20,231.83
Dec	275.03	$74.75	$20,558.49
Jan	217.77	$76.00	$16,550.52
Feb	223.81	$76.00	$17,009.56
Mar	221.71	$76.00	$16,849.96
Apr	308.24	$77.00	$23,734.48
May	306.53	$77.00	$23,602.81
June	320.03	$77.00	$24,642.31
Total	3,318.63	N/A	$253,574.37

Fiscal Year 2015

Month	Tons	Tipping	Cost
July	286.65	$77.00	$22,072.05
Aug	312.51	$77.00	$24,063.27
Sept	304.73	$77.00	$23,464.21
Oct	301.73	$77.00	$23,194.71
Nov	263.60	$77.00	$20,297.20
Dec	325.10	$77.00	$25,032.70
Jan	214.30	$78.25	$16,768.97
Feb	204.16	$78.205	$15,975.52
Mar	256.07	$78.25	$20,037.47
Apr	311.46	$78.25	$24,371.74
May	292.63	$78.25	$22,898.29
June	311.93	$78.25	$24,408.52
	3,384.37		$262,584.65

MONTHLY REPORT

DATE: July 8, 2015

TO: Lincoln Town Council

FROM: Jeremy Weatherbee, Cemetery, Parks and Recreation Director

RE: June 2015

ACTIVITIES:

- Summer programs are in full swing for the Recreation Department. The number of participants in each of our programs is on the rise compared to last summer. The numbers of people participating in tennis, basketball, and cheering have all doubled. The kayaking program, which was new last year, is completely full. The basketball camp, a first year program, had 65 kids participating! If you take a walk on the Community Walking Trail or down by the waterfront you will see many community members utilizing all that Lincoln has to offer.

- The cemetery crew has been hard at work all June. They kept the grounds looking immaculate, removed a beaver dam from the children's pond, mulched, removed dead trees, repaired picnic tables and docks, and refurbished a rock wall on the Community Walking Trail.
- Beaver dams have been an issue at the Children's Pond over the past few years. The problem hasn't really been a beaver problem, but a water flow problem caused by a defective DOT culvert. With lots of collaboration from Lincoln Public Works, a local trapper, the Department of Inland Fisheries and Wildlife, and the DOT, the problem has

finally been remedied. Thank you to David Lloyd, Nels Kramer, Allen Starr, and Dennis Amaro, Andy McLellan, and Mark Caron!

- During the month of June, the Recreation Department made a push to increase its exposure to the community. One of the major tools that has been used is Facebook. Although I there are no firm numbers, I attribute some of the increased use of our programs and walking trail to this. In June alone, the number of people who "like" Lincoln Parks and Recreation Facebook page increased by 12.46%. Our posts for the month of June reached 7019 people.

BUDGET:

The Recreation Department's budget was in great shape during FY15. We received a couple of extra sponsorships that we did not anticipate, which greatly helped our bottom line.

PERSONNEL:

Below are Ted's hours during June 2015 compared to June 2014:

	Cemetery (2015/14)	Town Office (2015/14)	Library (2015/14)	Total (2015/14)
Scheduled	*25*	*6*	*9*	*40*
06/07	43.5/34.5	2.5/4	4/8.5	50/47
06/14	32/30	3/3.5	5/7.5	40/41.5
06/21	33/38.5	3.5/5.5	9/8	45.5/52

MONTHLY REPORT

DATE: JULY 5, 2015

TO: Ron Weatherbee, Town Manager

FROM: Linda Morrill, Library Director

RE: June 2015

Librarian Notes: This has been another great year for the library. Roger Stevens launched his latest book title "Maine Moose on the Loose in June at the library. Over the last year we have had several Maine authors do book talks at the library and I look forward to Cathie Pelletier returning during this upcoming year. I am working with several authors in order to bring more Maine authors to our community. In addition we started our "Artist of the Month" program this winter and have featured Martin Leavitt, Ty Oliver, Roger Ryder and Rebecca Radovic. We have added several new children's programs this year including the very popular "Imagination Station" offered by Sandy Michaud to bring science, history and stories to life. In addition she has added two new programs for babies (ages 4 and under) twice a week providing a place for parents of young children to meet and make new friends, introduce young children to books, songs, fingerplays and sensory play each week. In addition I worked with Kristie Libby, PVH, to have a celebration of the 41 years of delivering babies at PVH. Please note the library statistics for the last six year below.

FISCAL YEAR	LIBRARY CIRCULATION
FY 2009/2010	55,828
FY 2010/2011	68,568
FY 2011/2012	69,232
FY 2012/2013	90,132
FY 2013/2014	93,727
FY 2014/2015	95,043

LIBRARY STATISTICS:

Circulation	June 2015	2015 YTD
Days Open	22	N/A
Daily Average	324	N/A
Wi-Fi Use	909	5999
Adult Computer Use PAC's	1086	8882
E-books borrowed	876	8855
Items Borrowed	6759	69756
Interlibrary Loan		
Borrowed	223	1500
Loaned	1	52
Total Circulation	**9753**	**95044**

New Patrons	June 2015	2015 YTD
Resident	25	199
Non-Resident	4	80
Total	**29**	**279**

Adult Programs June 2015	Attendance/Participants
Computer Assistance/Instruction	41
Genealogy Class	3
Outreach (various organizations)	32
Summer Reading Program	46
Total	**122**

Children's Programs June 2015	Attendance/Participants
Baby Bookworms	30
Homeschooler's Friday at the Library	12
Homeschooler's Baby Program	12
Father's Day Cards Program	16
Summer Reading Program	140
Homeschool Friday Teddy Tales	33
Rock Across America	4
Total	**247**

Programs	FY 2015 totals
Alpha Kids	276
Baby Bookworms	212
Legos	211
Imagination Station	270
Crafternoons	160
Teddy Tales	140
Homeschool Friday Library Day	449
Friday Movies	180
Summer Reading Program last week of June	140
Rock Across America	4
Halloween Party	190
Polar Express	58
Dr. Seuss Birthday Party	27
Morgan's Birthday Party	12
Chinese New Year	20
Wizard of Oz	24
41 Years of Babies at PVH	70
TOTAL	2443

Building: The following projects have been completed this month:

- The library book drop has been repainted yellow.
- The park benches and picnic table have been repainted.
- Our CEO Bruce Arnold fixed our emergency door so it opens easily. Thank you!

Library Revenues FY 2015	Fees	Donations to 1126 Reserve Account	Memorial Donations Reserve Account 3131
July 2014	$341.50	$81.60	
August 2014	$368.50	$140.20	
September 2014	$217.50	$151.80	
October 2014	$210.00	$292.75	
November 2014	$86.75	$72.45	
December 2014	$349.43	$118.47	
January 2015	$169.75	$68.51	
February 2015	$284.75	$98.01	
March 2015	$239.00	$201.16	
April 2015	$199.49	$74.25	
May 2015	$218.50	$126.92	
June 2015	$291.00	$128.13	
Total YTD	**$2976.17**	**$1554.25**	

Acquisitions	June 2015
Books Purchased	20
Books Donated	55
DVD's Purchased	0
DVD's Donated	23
Magazines Donated	65
Books on CD Donated	2
Total	**165**

TOWN COUNCIL

AGENDA REQUEST

*** Please note Public Notices need a 7-14 day advance notice in the paper depending on subject.**

Council Meeting Date: July 13, 2015	Today's Date: June 29, 2015
Department: Public Works	
Department #: #400	

Request: Executive session with Town Council to discuss future airport development.

Action Needed From Council:

Is This Item Budgeted:	
Was This A Bid Process:	Lowest Bid:
Is Public Hearing Required:	
If So What Dates:	

Intentionally Left Blank

TOWN COUNCIL

AGENDA REQUEST

*** Please note Public Notices need a 7-14 day advance notice in the paper depending on subject.**

Council Meeting Date: 7/13/2015	Today's Date: 6/22/2015
Department: Community Events	
Department #: 105	

Request: Accept donations from the Knights of Columbus in the amount of $54.62. This is to help purchase items needed for the rodeo and to purchase helmets.

Action Needed From Council: Accept Donation

Is This Item Budgeted:	
Was This A Bid Process:	Lowest Bid:
Is Public Hearing Required:	
If So What Dates:	

Intentionally Left Blank

TOWN COUNCIL

AGENDA REQUEST

*** Please note Public Notices need a 7-14 day advance notice in the paper depending on subject.**

Council Meeting Date: 7/13/2015	Today's Date: 7/02/2015
Department: Police	
Department #:302	

Request: To authorize the transfer of funds in the amount of $652.00 and one Taurus revolver #977967 to a reserve account. This is awarded to LPD for the substantial contribution to an investigation.

Action Needed From Council: Authorize Transfer

Is This Item Budgeted:	
Was This A Bid Process:	Lowest Bid:
Is Public Hearing Required:	
If So What Dates:	

STATE OF MAINE
Penobscot, ss

PENOBSCOT COURT
Criminal Action
Docket No. CR-2015-970

STATE OF MAINE

v.

ANDREA CARLOW
Defendant

and

$652.00 in U.S. Currency and,
One Taurus Revolver with serial #977967
Defendant In Rem

Municipality of Lincoln
Approval of Transfer
15 M.R.S.A. §5824(3) &
§5822(4)(A)

NOW COMES the town of Lincoln, Maine, by and through its municipal officers, and does hereby grant approval pursuant to 15 M.R.S.A. § 5824(3) & §5826(6) to the transfer of the above captioned $652.00 in U.S. Currency and One Taurus Revolver with serial #977967 on the grounds that the Lincoln Police Department did make a substantial contribution to the investigation of this or a related criminal case.

WHEREFORE, the town of Lincoln, Maine does hereby approve of the transfer of the Defendant in Rem, pursuant to 15 M.R.S.A. § 5824(3) & §5826(6) by vote of the Lincoln municipal legislative body on or about

Dated: June 11, 2015

Municipal Officer
Lincoln, Maine
(Impress municipal legislative body seal here)

anticipation of the final order of forfeiture. However, final forfeiture is not guaranteed and both the municipal legislative body and the law enforcement agency involved are **cautioned** that they **should not encumber** funds or property until a Final Order granting them lawful title to the property is delivered to them;

D. Under the provisions of the Forfeiture Statute, if the municipal legislative body fails to approve a transfer in a timely manner, any forfeited items shall be transferred to the State of Maine General Fund.

Assuming your municipal legislative body does grant its approval, kindly see to it that the accompanying form is signed by the appropriate person and is "embossed" with the seal of the municipality. Then, please return the **original** to me for filing, and retain a copy for your records.

My sincere thanks for your attention to this matter. Should you have any questions, please do not hesitate to contact me.

Very truly yours,

Marianne Lynch
Assistant District Attorney

Enclosure

STATE OF MAINE

OFFICE OF THE DISTRICT ATTORNEY

PROSECUTORIAL DISTRICT V

R. CHRISTOPHER ALMY
District Attorney

MICHAEL P. ROBERTS
Deputy District Attorney

PISCATAQUIS COUNTY
(207) 564-2181
Fax (207) 564-6503

PENOBSCOT COUNTY
(207) 942-8552
Fax (207) 945-4748

PENOBSCOT COUNTY
97 Hammond Street - Bangor, Maine 04401-4990

June 9, 2015

Ron Weatherbee, Town Manager
Town of Lincoln
63 Main Street
Lincoln, Maine 04457

RE: State of Maine v. Andrea Carlow
Penobscot County Uniform Criminal Docket No. CR-2015-970 - **Criminal Forfeiture**
Required Vote of Municipal Officers/Approval of Transfer of Forfeiture Assets

Dear Mr. Weatherbee,

Enclosed please find a draft Approval form for submission to the municipal officers.

Please inform the municipal officers that:

A. 15 M.R.S.A. §5824(3) requires that, before any forfeitable item may be transferred to a State Agency, County or Municipality, the municipal legislative body must publicly vote to accept the item(s) **if subsequently ordered forfeited by the Court**;

B. As with all forfeitures, an approval of a transfer by the municipal legislative body does not guarantee either that the Defendant(s) *In Rem* will in fact be forfeited or, if forfeited, that the Court will order the item(s) transferred to the approving Department, Agency, County or Municipality. The municipal legislative body's approval only signifies that, if the Defendant(s) *In Rem* are in fact ordered forfeited and, if the State and the Court agree to a transfer of all or part of the Defendant(s) *In Rem* to a Department, Agency, County or Municipality based upon the "*substantial contribution*" of that Department, Agency, County or Municipality, then that entity is in fact, willing to accept the Defendant(s) *In Rem* or portions thereof. In order to streamline what is otherwise a cumbersome forfeiture process, it is our practice to seek State, county or municipal approval in

TOWN COUNCIL

AGENDA REQUEST

*** Please note Public Notices need a 7-14 day advance notice in the paper depending on subject.**

Council Meeting Date: 7/13/2015	Today's Date: 7/02/2015
Department: Finance/Tax Collector	
Department #: 104	

Request: Set interest rate on overpayments of taxes for 2017. This is part of the yearly commitment process. This interest rate cannot be less than 4% lower than the interest rate charged on delinquent taxes which was voted on 6/8/2015 at 3%.

Action Needed From Council: Approve Rate

Is This Item Budgeted:	
Was This A Bid Process:	Lowest Bid:
Is Public Hearing Required:	
If So What Dates:	

Intentionally Left Blank

TOWN COUNCIL

AGENDA REQUEST

*** Please note Public Notices need a 7-14 day advance notice in the paper depending on subject.**

Council Meeting Date: 7/13/2015	Today's Date: 7/02/2015
Department: Clerk	
Department #: 101	

Request: Approve parade/organized walk on August 7th starting at 4:30pm. This will start on Main Street around the Town Office and stop at Machias Saving's bank on West Broadway. This is in tribute to fallen Maine Soldiers. This will not close down streets but will slow traffic and they will only be using one lane. This is organized by Justin and Jessica Cloukey and has been discussed with Dan Summers.

Action Needed From Council: Approve Parade/Organized Walk

Is This Item Budgeted:	
Was This A Bid Process:	Lowest Bid:
Is Public Hearing Required:	
If So What Dates:	

For Immediate Release: June 16, 2015

Contact:
Justin and Jessica Cloukey
Lincoln Event Coordinators – The Summit Project
Justin.cloukey@umit.maine.edu
www.TheSummitProject.org
(207) 290-2768 or (207) 290-2769

The Summit Project Partners with Machias Savings Bank Lincoln Branch for Tribute March and Ribbon Cutting Ceremony for the Honor Display Case

Lincoln, Maine – The Summit Project (TSP) will conduct a tribute march on August 7th, 2015 immediately followed thereafter by a ribbon cutting ceremony at 5:00 at Machias Savings Bank Penobscot Valley Ave branch. This ceremony will commence a 6-week period over which staff will stand watch over this case, protecting both the stones and the memories of our fallen Maine servicemembers.

This display will remain in the custody of Machias Savings Bank as we bring many of the fallen *home* to the Northern Maine communities where they once resided. Stones within this display will help share the memories of our fallen, along with the mission of TSP, with members of our community. The majority of TSP stones will remain available at the Military Entrance Processing Station (MEPS) for customary tribute treks. Each stone will be carried by selected individuals as we continue to honor our fallen servicemembers by challenging the living.

Our mission is to carry forth the memories of our fallen servicemembers and elevate awareness of TSP to various communal regions throughout Maine. Prior to the ribbon cutting ceremony, servicemembers alongside military family members and civilians will march twenty-five stones 1.8 miles across the town of Lincoln to Machias Savings Bank as part of a *LIVING MEMORIAL* in honor of our fallen servicemembers from Maine. The march will begin at 4:30. Involved parties will meet by the town hall in Lincoln by 4:00. We encourage anyone interested in marching to contact Justin or Jessica to join. Spectators are welcome to line Main Street and West Broadway with your flags to show support. Tax deductible donations to TSP welcomed.

This event is open to Lincoln and surrounding Northern Maine communities and all of our surviving families. This will be a standing room event with limited seating arrangements at Machias Savings. Thank you in advance from all of us here at TSP for your unwavering support. It is in this faithful spirit that we can ensure that

MAINE HEROES ARE *NOT* FORGOTTEN!

Town of Lincoln

Parade/Organized Races/Fundraiser Walks

Date: 6-23-15 Organization: The Summit Project comes to Lincoln

Name of Organization: The Summit Project

Mailing Address: PO Box 815 Unity, ME 04988

Contact Person: Justin + Jessica Cloukey

Telephone: 290-2768

Public Safety Director:

Estimate of Police Detail:

Route to be taken/Roads to be closed: Tribute march for fallen Maine Soldiers including area Gold Star Family members from Main Street onto West Broadway to Machias Savings Bank (Penobscot Valley Ave) on August 7th at 4:30 pm.

Date: August 7th 2015 Time Start: 4:30 Time End: 5:00

Town Official/ Comments:	

FOR OFFICE USE ONLY

Date Paid:_____

Amount Paid:_____

_____

Authorized Applicant Signature

Intentionally Left Blank

TOWN COUNCIL

AGENDA REQUEST

*** Please note Public Notices need a 7-14 day advance notice in the paper depending on subject.**

Council Meeting Date: 7/13/2015	Today's Date: 7/02/2015
Department: Clerk	
Department #: 101	

Request: Renew liquor license for Pat's Pizza 237 Main Street, owned by Lynette and John Krapf.

Action Needed From Council: Approve License

Is This Item Budgeted:	
Was This A Bid Process:	Lowest Bid:
Is Public Hearing Required:	
If So What Dates:	

Intentionally Left Blank

Town of Lincoln

Citizen Interest / Committee Participation Form

All appointments are subject to review by the Appointments Committee and final confirmation of the Lincoln Town Council.
Once appointed, an oath must be administered within the first seventeen days of appointment.
If an oath is not administered, the appointment will be void.

Name: Lee Haskell Date: 7-6-15

Mailing Address: 445 main st

Physical Address: Same

Telephone #: 403-3377 ~~Home~~/Cell _____ Work

Employer/Profession: Business Owner

E-Mail Address: lee@haskelllumber.com

Skills, Education and/or experience that you may offer the committee:

Currently Serving on the Board for the Past 9 years

Please check which committee you are applying to be a member of:

_____ Airport Advisory Committee *(3 YR.)*
_____ Appeals Board *(3 YR.)*
_____ Budget Committee *(Annual)*
_____ Cemetery Committee *(Lifetime)*
_____ Conservation Committee *(3 YR.)*
_____ Economic Development Committee
_____ Comprehensive Plan Committee
_____ Ballard Hill Community Center Ad Hoc Committee *(3 YR.)*

_____ Homecoming Committee *(Annual)*
_____ Library Advisory Committee *(3 YR.)*
_____ Planning Board *(3 YR.)*
_____ Recreation CTR. Fundraising/Building
_____ Recreation Committee *(3 YR.)*
_____ Solid Waste/Recycle Committee *(3 YR.)*
_____ Skateboard Park Ad Hoc Committee
_____ Other Lincoln water District Trustee

Have you previously served on the committee checked above: YES or NO

If so, When: _____ **How many terms?** 9 years

NOTE: This application will remain on file at the Town Clerk's office for one year from the above date.

Intentionally Left Blank