REGULAR TOWN COUNCIL MEETING
AGENDA
AUGUST 10, 2015
7:00 PM

1. **Call to Order**

2. **Approval of Minutes** for July 13, 2015 and July 20, 2015, if no objections Council Chair shall approve the same as written.

3. **Approval of Warrants** (0104)

   Suggested Motion: To approve Warrants #____ through #____ in the amount of $_____.

   MOTION: _____ SECOND: _____ VOTE: _____

4. **Chairman's/Town Manager's Comments**

5. **Monthly Reports**

6. **Open Forum:** *This is the portion of the agenda where the public can speak to any items on the agenda that do not have a public hearing. Please stand and state your name before stating the nature of your business. The Council Chair may set a time limit per agenda topic depending on the number of residents in attendance who wish to speak.*

7. **Acceptance of Gifts/Donations and Grants** (0104)

   Suggested Motion: Move to approve and accept the following Gifts, Donations and Grants in the amount of $412.68 as detailed below.

Organization	Type of Gift	Amount / Value	Department
Library	Can Donations	$312.68	Library Book Fund
Nancy and David Bean	Donation	$100.00	Heating Fuel Fund

   MOTION: _____ SECOND: _____ VOTE: _____

8. **Approve Renewal Liquor License** (0101)

   Suggested Motion: Move to approve the renewal of a liquor license for Wing Wah Restaurant at 60 Main Street owned by Michael Chan.

   MOTION: _____ SECOND: _____ VOTE: _____

9. **Lincoln Airport Advisory Committee** (0706)

Note: The Airport Director is in favor of Roger Ryder's appointment.

Suggested Motion: Move to appoint Roger Ryder to the Lincoln Airport Advisory Committee for a three-year term.

MOTION: _____ SECOND:_____ VOTE:_____

10. **Award Loader/Backhoe Bid – Public Works (0406)**

Suggested Motion: Move to award Public Works Backhoe bid to Nortrax in the amount of $87,000.00.

11. **Award Dump Truck Chassis Bid – Public Work (0406)**

Suggested Motion: Move to award the Public Works Dump Truck Chassis bid to Daigle & Houghton, option #1 in the amount of $75,000.00

12. **Award Plow Equipment Bid – Public Work (0406)**

Suggested Motion: Move to award the Public Works Department Plow Equipment bid to H. P. Fairfield in the amount of $73,238.00 with deviations.

MOTION: _____ SECOND: _____ VOTE: _____

13. **Summer Maintenance – Millett Mallett Road (0406)**

Suggested Motion: Move to approve the summer maintenance of the Millett Mallett Road *(a public easement)* until October 31, 2015 with the level of maintenance to be at the Public Works Director's discretion.

MOTION: _____ SECOND: _____ VOTE: _____

14. **Authorize Transfer** (0700)

Suggested Motion: Move to authorize a transfer of funds from Unassigned Fund Balance in the amount of $2,300.00 for the purchase of an security alarm system at the Library.

MOTION: _____ SECOND:_____ VOTE:_____

15. **Authorize Transfer** (0510)

Suggested Motion: Move to authorize a transfer of funds from Unassigned Fund Balance in the amount of $8,459.00 for the purchase of rain water cistern system at the Transfer Station.

MOTION: _____ SECOND:_____ VOTE:_____

16. **Authorize to Donate** (0304)

Suggested Motion: Move to allow the Fire Department to donate 4 SCBA air cylinders to another agency or Fire Department.

MOTION: _____ SECOND: _____ VOTE: _____

17. **Change of Control** (0100)

Suggested Motion: Move to authorize the change of control from Time Warner Cable LLC to Charter.

MOTION: _____ SECOND: _____ VOTE: _____

18. **Adoption of Order No. 2015-01 – Authorization to Borrow Funds (0100)**

Suggested Motion: Move to adopt Order No. 2015-01 authorizing the appropriation of funds in the amount of $1,200,000.00 including issuance of General Obligation Bond(s) or Note(s) to the Town of Lincoln in the principal amount not to exceed $1,200,000.00 for the purpose of financing of road widening of West Broadway and related improvements.

MOTION:_____ SECOND:_____ VOTE:_____

19. **Approve the Transfer of the Ballard Hill Building to the Golden Key Senior Center** (0100/0601)

Suggested Motion: Move to allow the transfer of the Ballard Hill building to the Golden Key Senior Center.

MOTION: _____ SECOND: _____ VOTE: _____

20. **Discussion:** Recreation Center

21. **Discussion:** Volunteer Youth Councilor

22. **Future Agenda Items**

23. **Adjourn**

Suggested Motion: Move to adjourn meeting _____:_____pm

MOTION: _____ SECOND: _____ VOTE: _____

REGULAR TOWN COUNCIL MEETING
AGENDA
JULY 13, 2015
7:00 PM

Present: Steven Clay, Curt Ring, Samuel Clay, Chris Stevens, Dede Trask and Jeff Gifford
Absent: David Whalen

1. **Call to Order 7:00pm**

2. **Approval of Minutes** for 6/1/2015, 6/8/2015(3sets) Council Chair shall approve the same as written. **Approved**

3. **Approval of Warrants** (0104)

Suggested Motion: To approve warrants for FY15 #64-67 in the amount of $734,123.18 and FY16 # 1-3 in the amount of $165,639.85.

Motion made by Curt Ring seconded by Samuel Clay.

Vote 6-0

4. **Chairman's/Town Manager's Comments**:

Ronald Weatherbee: Talked of having the pledge and payer at the Town Council meetings, who would set them up, would it be regular meeting, special meetings and what would happen if someone cancels last minute. Jeff Gifford: I would say regular Council meetings and if someone cancels last minute we wouldn't have it. Steven Clay: Do we want to alternate Councilors each month to find clergy. Jeff Gifford: Break it up, each Councilor takes a month. Curt Ring: Requested we put a flag visible to everyone not back to the Council, hang one on the wall. Starting in August, Steve Clay will take August and Jeff Gifford will take September.
Ronald Weatherbee: Widening of West Broadway, we had a meeting this past week, we had utilities and Bangor natural gas was here. They discussed what will need to be done before construction starts. EMERA was here to talk about poles that will need to be moved during the widening. Water District talked of hydrants that may need to be moved. Sewell talked about driveway right of ways and having a meeting with people on West Broadway at the High School. Economic Development committee is still meeting on a regular basis, good things are happening there. If you have noticed Possibilities is a new color and store front has changed a little bit. They also discussed different activities to bring people to Town and the Recreation lot. I would like to discuss that in August with the committee members and Jeremy. Town Office Ad Hoc committee you will hear form a little later. I have two letters here I would like to read. * See Attached.

5. **Monthly Reports**: No Comments.

6. **Executive Session – Airport/Economic Development** (0706/0105)

Suggested Motion: Move to retire into Executive Session pursuant to Title 1 MRSA Section 405(6)(d) for the purpose of airport/economic development.

Motion made by Curt Ring seconded by Samuel Clay.

Vote 6-0
Time Started 7:10pm
Time Closed 7:39pm

7. **Open Forum:** *This is the portion of the agenda where the public can speak to any items on the agenda that do not have a public hearing. Please stand and state your name before stating the nature of your business. The Council Chair may set a time limit per agenda topic depending on the number of residents in attendance who wish to speak.*

Jim and Jon Whitney: On behave of the discussion of Ballard Hill.
Joyce Bradway: Speed check on outer West Broadway.
Curt Ring: Would like Ronald Weatherbee to check with Eaton Peabody on commercial hauling vs. commercial waste, I think there is confusion on that. Many Municipalities in the State do not allow commercial hauling to their Transfer Stations. I would like to know the Town Attorneys opinion on the Town shutting off commercial hauling.

8. **Acceptance of Gifts/Donations and Grants** (0104)

Suggested Motion: Move to approve and accept the following Gifts, Donations and Grants in the amount of $72.12 as detailed below.

Organization	Type of Gift	Amount / Value	Department
Library	Can Donations	$17.50	Library Book Fund
Knights of Columbus	Donation	$54.62	Community Events Bike Rodeo

Motion made by Curt Ring seconded by Samuel Clay

Vote 6-0

9. **Acceptance of Forfeiture Assets** (0304)

Suggested Motion: Move to approve and accept according to 15 M.R.S.A. 5824(3) and 5826(6) transfer of forfeiture assets in the amount of $652.00 and one Taurus Revolver, serial # 977967.

Motion made by Curt Ring seconded by Samuel Clay.

Dede Trask: These funds go into the Police Department. Melissa Quintela: It goes into a reserve account. Dede Trask: What becomes of the revolver. Dan Summers: We have a number of guns in the evidence room, we would like to do a bid process. Curt Ring: Is there a list of what you have and what would be coming out to bid. Dan Summers: Yes and I believe we will need to come to the Council to authorize the bid.

Vote 6-0

10. **Authorize Payment of Interest on Overpayment of Taxes** (0104)

NOTE: This interest rate cannot be more than 4% lower than the interest charged on delinquent taxes. The Town receives a rate of .15% on checking and savings accounts.

Suggested Motion: Move to authorize the Treasurer to pay .15% interest per annum on overpayment of 2016 taxes as required by Title 36 M.R.S.A., Section 506A.

Motion made by Jeff Gifford seconded by Dede Trask.

Dede Trask: The last meeting we went from 7% down to 3% on delinquent taxes and at the time we discussed this being the same. Is thereb something that should be on a future agenda to change the 3% to .15%. Melissa Quintela: The reason we went with .15% on this is because if we were to deposit Town funds into a bank that is the rate we would earn interest at. If we were only to charge .15% on delinquent taxes there would be no incentive for people to pay their taxes on time. Dede Trask: That is a good point.

Vote 6-0

11. **Authorize Parade – Wounded Warrior** (0101)

Suggested Motion: To authorize a parade with one lane closure of Main Street and West Broadway August 7th, 2015 starting at 4:30pm. Parade will start at Town Office and end at Machias Savings Bank on West Broadway.

Motion made by Dede Trask seconded by Curt Ring.

Chris Stevens: Asked what day that was. Amanda Woodard: Friday. Dede Trask: This is a worthwhile project, I hope there is a great turn out. Curt Ring: Who is spear heading this project. Amanda Woodard: Justin Cloukey. Curt Ring: How many participants are needed. Melissa Quintela: 25 to 26 stones and they want people to line both sides of the streets to support.

Vote 6-0

12. **Approve Renewal Liquor License** (0101)

Suggested Motion: To approve the renewal of a liquor license for Pat's Pizza at 237 Main Street owned by Lynette and John Krapf.

Motion made by Jeff Gifford seconded by Chris Stevens

Vote 6-0

13. ***Lincoln Water District Board of Trustees Appointment*** (0101)

Suggested Motion: Move to appoint Lee Haskell to the Lincoln Water District Board of Trustees for a three-year term.

Motion made by Dede Trask seconded by Jeff Gifford.

Vote 6-0

14. **Executive Session – Personnel** (0100)

Suggested Motion: Move to retire into Executive Session pursuant to Title 1 MRSA Section 405(6)(d) for the purpose of personnel.

Motion made by Curt Ring seconded by Jeff Gifford

Vote 6-0
Time Started 7:49pm
Time Closed 8:03pm

15. **Discussion:** Ballard Hill
*Please see attached plan submitted to the Council.

Ronald Weatherbee: Talked of something will need to be done due to there this is only a budget until the 1st of the year. Also there are some issues that will need to be addressed and will cost money if the Town is going to continue with ownership. Curt Ring: We are talking a lot of work right and money. Ronald Weatherbee: Yes. Dede Trask: Jon 501c3. Would you explain that to me. Jon Whitney: We are classified a chartable organization. Dede Trask: Does this mean you do not pay property tax. Jon Whitney: Yes. Dede Trask: At this time you are looking at doing renovations to the property and other housing later. Jon Whitney: Those are ideas for the future. The immediate use for Ballard Hill will be office space, also a place to store busses. Jim and Jon Whitney discussed a plan for getting 3, 24 passenger busses with a wheel chair lift, smaller busses and having a charter service for Lincoln. A way for people to get to the doctor, grocery store, Wal-Mart etc, this would be available to everyone. Chris Stevens: Asked if centers activities would stay on Main Street. Whitney's: Yes. The other things in the proposal are ideas that have been tossed around. They are also looking at grants to renovate the building but that would be years down the road. Dede Trask: Big concern would be the playground. Kids walking to and from, riding their bikes and skateboards, the traffic, and kids not paying attention. Both Jim and Jon: This would be a concerned with them as well but would like to work with the Town to find a way to make it work. The land and building were discussed and how much land the Whitney's were looking at. The best solution moving forward would be to make a sketch of the building and land and look at it in August. Ronald Weatherbee: Would like the Town to retain the field and playground area. If the land was not available to the Whitney's just the building and parking they would look at other locations for senior housing. Jeff Gifford: Like all the ideas and have the same concerns as Dede, he would like the Town to stay a part of Ballard Hill not just give up all rights, to stay involved. Whitney's agree and want to work with the Town. Curt Ring: Money has been spent and nothing in return and if the maintenance of the building was taken care of and save the tax payer money he supports it. Dede Trask: The building has some serious issues and want to make sure they are aware of that. Whitney's will meet with Bruce Arnold to go over the building and do know of some issues already. Ronald

Weatherbee, Steven Clay and Jim, Jon Whitney will sit down before next Council meeting to discuss, sketch and plan moving forward and for an agenda item.

16. **Future Agenda Items**

A special meeting will be next Monday night at 7:00pm to discuss the Town Office Ad Hoc. Dede Trask: would like to see something in writing on Tax Acquired Bid process and the bid amounts being at least what is owed in taxes. Also the Municipal Code needs to be updated, there are still areas that have Police Chief and Fire Chief listed and needs to be changed to Public Safety Director.

17. **Adjourn**

Suggested Motion: Move to adjourn meeting 8:35 pm

Motion made by Curt Ring seconded by Samuel Clay.

Vote 6-0

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SPECIAL TOWN COUNCIL MEETING
MINUTES
JULY 20, 2015
7:00 PM

Present: Steven Clay, Curt Ring, Samuel Clay, Chris Stevens and Jeff Gifford
Absent: Dede Trask and David Whalen

1. **Call to Order at 7:00pm by Chairman Steven Clay.**

2. **Open Forum:** *This is the portion of the agenda where the public can speak to any items on the agenda that do not have a public hearing. Please stand and state your name before stating the nature of your business. The Council Chair may set a time limit per agenda topic depending on the number of residents in attendance who wish to speak.*

Byron Sanderson: Spoke of the Town Office location now, and the possibility of the Mason's being reimbursed for load study.
Dorance Clay: Spoke about item number three and concerns about this process and what the Town went through with the Public Works garage.
Pat Ferris: Concerns with new Town Office.
Roger Ryder: Concerns with both items on the agenda. Item number three, in favor of CES but worried about add-ons that were not discussed at the Town Office Ad-Hoc meetings. Things were added after the fact and didn't know about it until the RFQ's came back. Also concerns with the building being twice the fair market price. Item number four, Roger expressed concerns about the purchase of wetlands and this area not being buildable or useable. Also a concern of not being reimbursed by the FAA.
Jeff Gifford: Not sure why we're even here, current Town Office is fine and not voting to spend taxer money, Mason's pay taxes. Doesn't think we need to own our own building.
Chris Stevens: We need to be very transparent. Thinks Roger has brought up some very good points this evening, this whole process needs to be watched very closely. Feels very strongly about a Town Office, something different and modern but just what is needed nothing more. Samuel Clay: I agree with Roger, just to have what we need nothing more. If I were a Mason I wouldn't want us to move either but it's time. Curt Ring: Trusting the Ad-Hoc Committee in finding the best option for the Town. I think they have worked really hard, I'm in favor of us moving forward, but we need to know exactly how much we are paying for that building. Not in favor of paying twice the fair market value. I knew nothing of anything being added to the proposal. In favor of CES doing the study. Unless 100% sure that the FAA is going to reimbursed 95% not in favor of putting anything out to referendum. Jeff Gifford: I am a Mason but that has nothing to do with my vote tonight, my interest in is the tax payer's money. This building is the best square footage for the money; I don't understand why we think we need a new building. Richard Larkin: I have more employees than this Town does, all you need is one employee to be disgruntled and make one call to the Department of Labor, and you will think buying that building is a hell of a deal. It's ADA compliant for one, bathrooms, it has areas for meals and break times separate from work space. Jeff Gifford: Whatever. Richard Larkin: It's not a matter of whatever; it's a matter of meeting fire protection and codes. Jeff Gifford: Well maybe we need to look at doing that with this building. Richard Larkin: We did, we looked at this building, that's the reason I joined this committee, that was my

first goal. I wanted to see if we could save this building. Bryon Sanderson: Asked about TIF paying for upgrades this building. Chris Stevens: Concerns of this building lay out and the cost to retro fit this building. Richard Larkin: It's not just renovating this building; you would have to move everyone out to do that. They are still going to need to all function and to run and that is going to be costly as well. Ruth Birtz: Clarified on Bryon's Statement of TIF paying for renovations to the current building, that couldn't of happened until 2012 when legislation changed and when the wind mills were finished in 2012. Steve Clay: Just a reminder, open form is for items on the agenda and the Mason building is not. Roger Ryder: Town employees did a good job assessing their needs. Enough room at the Court House to rent space in future. Meet the needs and just a little more, you always need a little more, and agrees with Mr. Larkin. Bryon Sanderson: Concerns with any asbestos at Court House. Richard Larkin: There is none.

3. **Award Engineering Bid** (0105)

Suggested Motion: Move to award bid to CES in the amount of $37,000.00 for engineering services determine the cost to renovate the Court House for Municipal Offices per State and local code. Funds to come from Un-appropriated fund.

Motion amended by Samuel Clay to award bid to CES per the recommendations of the Town Office Ad-Hoc committee seconded by Curt Ring.

Vote 4-1
(Jeff Gifford Opposed)

4. **Authorize Town Manager** (0706 & 0105)

Note: Funds for acquisition to come from Un-appropriated fund upon referendum in November and reimbursed by FAA grants. Appraisal and Title costs to come from LP&T TIF estimated $20,000. Purchase shall follow FAA requirements and purchase price supported by approved FAA appraiser and review appraiser.

Suggested Motion: Move to allow the Town Manager to enter into a purchase and sales agreement for the acquisition of a right of way and 51 acres of land at the Airport.

Motion to table by Curt Ring until notice that the FAA will reimburse the 95% back to the Town.

5. **Adjourn**

Suggested Motion: Move to adjourn meeting 8:06 pm

Motion made by Samuel Clay seconded by Curt Ring.

Vote 5-0

MONTHLY REPORT

DATE: August 3, 2015
TO: Ronald Weatherbee, Town Manager
FROM: Amanda R. Woodard, Town Clerk
RE: July Monthly Report

Discipline is the bridge between goals and accomplishment.

ACTIVITIES:

I have spent a good amount of time updating the Municipal Code and setting up time to sit down with a few other Departments Managers to make sure all updates are included. I have also started the yearly report and looking into binding the agendas and minutes from FY15. I have been doing price research on cost for both, and will be looking to go out to bid soon.

Diana Hill was been continuing to train me in vital records, voter registration and basic licensing.

Tracie York sent out 30 day notices this month for unpaid 2015 taxes, and 437 notices were sent. The amount in uncollected real estate taxes is $391,498.72 and personal property is $1,850.24 totaling $393,348.96 still outstanding.

TRAINING:

Tracie York instructed at Basic Excise Tax class for the Maine Municipal Tax Collectors and Treasures Association.

FY2015 Paid Customer Transactions

Document Type	15FYTD	July 16
Paid Trash Passes	1542	51
Complementary Trash Passes	895	78
Fridge Disposal	47	7
Tire Disposal	34	1
Notary / Dedimus / Copy / Fax	366	30
Library Fees Reconciliation	48	3
Police Fines & Fees Reconciliation	39	3
Concealed Weapons Reconciliation	80	7
Demo / Shingle Permits	184	10
ATV / Snow sled Registrations	1134	187
Boats	689	96
Hunting/Fishing	808	44
Certified Birth	489	28
Marriage Intentions	62	6
Certified Marriage	80	15
Death Certificate	286	30
Burial Transit / Disposition	171	14
Cemetery Lot Sales	26	1
Grave Openings	33	3
Real Estate Taxes	8132	226
Lien Payment	510	28
Personal Property Taxes	393	6
Motor Vehicles	6244	686
Dogs	915	10
Total	23994	1420

M O N T H L Y R E P O R T

DATE: August 3, 2015

TO: Ronald Weatherbee, Interim Town Manager

FROM: Melissa Quintela, Treasurer

RE: July 2015

PROJECTS:

The office has been busy this month, I have filled in several days at the counter and answering phones due to vacations, appointments out of the office and sick days. July is always a busy month and there have been several projects I have been working on with the Town Manager dealing with personnel issues. I have also been working on finishing up on Fiscal year end work in preparation for auditor, Mindy Cyr's visit in August. Ann filed away all of FY2015 vendor files and created new files for the current fiscal year. We also reviewed employee accrual reports and verified sick, vacation and personal time accrued for all full time employees. This is part of the preparation for the audit as she will include the town's liability for the employees accrued time in the report.

SAFETY COMMITTEE:

The schedule for Safety Committee meetings has changed as of this month. Meetings are now being held the last Monday of every month as the Wednesday schedule would conflict with the new Transfer Station schedule. CEO Bruce Arnold conducted the meeting this month as I had appointments that conflicted with the meeting. Discussion was had about the change in Fire/Security alarms in town buildings, recent Department of Labor Inspections, Ballard Hill and improvements at the Transfer Station.

GENERAL ASSISTANCE:

This month was busier than normal with appointments. I had 6 General assistance appointments and 5 Salvation Army appointments. While these numbers seem low they are high for a summer month. Most requests this month were for electrical disconnections.

TRAINING:

None this month.

MONTHLY REPORT

DATE: August 3, 2015

TO: Ronald Weatherbee, Town Manager

FROM: Ruth E. Birtz, Tax Assessor

RE: Monthly Report for July

Assessing Activities:

Work continued toward commitment. Commitment is targeted for the second week in September. Work completed includes updating property records for changes in addresses, exemptions, and valuations. It also includes valuing business equipment, business equipment exemptions and filing for business equipment reimbursements. Several property reviews were completed in the month of July as well. Most were requested for severe issues in deferred maintenance. This has become more frequent with the number of vacant older homes in the downtown area.

Events: ***by Melanie Rhodes***

I am reporting on my first Homecoming. These are my observations on what went well and what I will do differently next year. I believe that everything on the whole went quite smooth. These are the things I did notice.

There was some trouble with cones at the field after the parade. They were too far apart and the wind was blowing them over. We put down more cones and all was well. (The wind died after that.....of course.)

Next year I plan on Friday a live band for the adult street dance and the entertainment for the fireworks will be 2 bands and actually more music all around-all different types.

Staff was great...there was a little goofing and stuff, but it's a long three days and everyone needs to blow off steam. I will meet with staff prior to homecoming next year to let them know what I expect, organize breaks and suppers, and to tell them what their responsibilities are. That was a little confusing. Now that I know what to do the kids will too.

I think we broke down a little too early after the fireworks. A few peeps were coming to get munchies after and we had to get them some chairs.

I am going to recommend closing Lake Street a little before 5pm on Thursday and Friday. Parking was a bit of a problem for customers of Rehab and Machias Savings Bank. I've changed the vendor form to say not to block that parking and I would like to put something in each space that says not to park there at all when the square is full of vendors.

The parade went smoothly in spite of the rain. The only recommendation is for volunteers to be at the High School earlier. Parade entrants were at the school by 8:30 am.

So in light of the foul weather on Saturday and the manhunt that closed down all the towns north and east of Lincoln, I would say Homecoming was a success.

Economic Development Activities:

The Town Office Ad Hoc Committee has completed the task assigned by the council. CES has been given the contract to complete an analysis on cost to renovate the Courthouse to bring it up to current code for a potential Town Office. The report should be completed by September. The next step is to see if the Town Council wants to put this out for referendum vote in November.

I am told the wetlands study at the airport will be completed the first of August. The Edwards Brothers have offered 51 acres of land with the limited Right of Way included for $300,000. Mr. Lloyd is checking into whether this land purchased can be completed with a federal grant. If it can 95% of the purchase cost would be covered.

The first press release was posted on the Town of Lincoln's facebook page announcing the sale of PK Floats. The Town and State officials have been working for months to help facilitate the sale of this company. Plans are to call back all workers that were laid off when Alton Bouchard passed. PK Floats will make the official announcement at the fly in in Greenville on September 12, 2015. The Town is continuing to work with the company on future expansion plans of the company for next year. In order for this to happen, the company would like to have three phase power and public water and sewer.

The grant I submitted for three phase power was denied. The reason given was for the grant to fund any utility, it must be municipally owned. The power line ownership would be retained by EMERA. Federal monies cannot be used to develop a power line that will benefit a for profit company. The good news is this project was supported by Senator Snow and King with letters of endorsement. I have been promised assistance when I apply for a Community Development Infrastructure grant for water and sewer in December. The NRBC grant can be used as a match.

J.W. Sewall Company has finished surveying the portion of West Broadway that is target for the widening project. Several properties have encroachment with either signs, paving and even buildings in the right of way. A meeting is planned in August to meet with all businesses on West Broadway to address these concerns and others.

The Economic Development Committee is still moving forward. Advertising for local events has been deemed a great success. Attendance at all events has increased. The Committee will finalize the new Town Logo in August as well as launch the new web page in August.

We have a new subcommittee that has joined the Economic Development Committee. It is the Downtown Committee. They are taking over the decision making on banners, new head lamps, and other issues to brighten and revitalize the Downtown. This subcommittee has great energy and enthusiasm. I look forward to see the results of this committee's work.

Passports:

Passport activity is listed below.

Passport Applications Processed							
MONTH	FY10	FY11	FY12	FY13	FY14	FY15	FY16
July	82	57	30	13	26	20	16
August	38	31	35	22	19	17	
September	27	10	14	10	10	12	
October	22	18	15	7	15	18	
November	26	24	12	16	16	8	
December	32	20	15	8	14	15	
January	70	28	22	25	22	27	
February	61	35	21	22	22	13	
March	73	33	22	29	12	36	
April	42	42	15	25	20	16	
May	50	32	27	28	42	21	
June	49	23	38	13	35	12	
Totals	**572**	**353**	**266**	**266**	**253**	**215**	

Code Enforcement Activity:
By Bruce Arnold

Requests for inspection of dead and dying trees within shoreland protection zones have not slowed down. Hemlocks still top the list as the most affected softwood. In addition, I have been out of the office daily on numerous septic, electrical and construction inspections.

Safety Inspections were performed at the Tomb, Ballard Hill, Prince Thomas Park, and at the Playgrounds. These areas were last inspected in May 2015. Housekeeping is an ongoing issue; but, gains are being made. Other safety related items include: Guay Martel inspected and serviced fire extinguishers for the Town of Lincoln on July 1st.; Our response to MMA's Loss Control Visit of 05/13/2015 was submitted July 02, 2015.; Results of the Bureau of Labor Standards workplace inspections were distributed to department heads on July 7th. Responses to the BLS inspections are due by 09/30/15.

The following applicants appeared before the Planning Board on July 21, 2015:

1. Furever Friends Doggy Daycare; Map 129; Lot 021; zone C4 – application tabled pending receipt of additional information from applicant.

2. White Point Estates Subdivision; Map 057; Lot 002; zones SD2, SD5, & RR2 – preliminary subdivision plan approved.
3. Varney Agency; Map 130; Lot 021; zone C3 – conditional approval granted [need to demonstrate that all local, State & Federal Permits have been received; need copy of lease agreement between property Owner (WB Properties, LLC) and Lessee (Varney Agency)].

MUBEC rules and regulations continue to bewilder contractors and homeowners. Guidelines and checklists are being generated by this office with the goal of better informing applicants of what is expected of them during the permitting process. The Town's first [new] home occupation business under MUBEC is setting the bar for others to follow; and has been a real learning experience for everyone involved.

I anticipate being in a position to photographically survey Lincoln's shorelines in late August or early September 2015. I will provide advance notice to the public via an ad in the Lincoln News, as well as by placing a notice on the Town's website.

Looking forward to what August has to offer ...

ACTIVITIES: Code Enforcement Activity:

Permits

Description	#	July Revenue	#YTD	Revenue YTD	2016	Revenue 2015
Total Building	19	$1,170.00	19	$1,170.00	85	$5,107.00
Total Electrical	3	$140.00	3	$140.00	26	$1,140.00
Plumbing	7	$780.00	7	$7,80.00	50	$7,500.00
Home Occupation	0	$0.00	0	$0.00	2	$80.00
Sign	2	$40.00	2	$40.00	2	$20.00
Site Plan review / formally business	2	$40.00	2	$40.00	6	$440.00
Street Opening	0	$0.00	0	$0.00	4	$200.00
Wood Boiler	0	$0.00	0	$0.00	0	$0.00
Subdivision	1	$250.00	1	$250.00	0	$20.00
Totals	34	$2,420.00	34	$2,420.00	175	$30,211.00

**Revenues are based on fiscal year*

Budget Overview & Training:

No other training to report. I have no issues with the Assessing, Code, and TIF budgets.

MONTHLY REPORT

DATE: July 31, 2015

TO: Ronald Weatherbee, Town Manager

FROM: Daniel A. Summers, Public Safety Director

RE: Public Safety *(Fire/Police/EMS)* Report for July, 2015

ACTIVITIES / TRAINING:

The month of July was busy with a host of activities taking place all across town. Homecoming went smooth with little or no hiccups. I want to thank the men and women of Lincoln Public Safety for the hard work they did in providing a safe and secure environment for the citizens of Lincoln, visitors, and vendors. I heard many positive comments.

The Fire Department conducted water rescue training on July 11th in preparation for the Redneck Ragatta that took place during homecoming. The training took place at Lake Mattanawcook. The Lowell and Burlington Fire Departments also participated. On July 21st firefighters participated in portable pump training. Engineers also participated in the Summer Reading Program in July and hosted by the Library.

EMS/Ambulance Calls		
Month	FY16	Billed Revenue
Jul	83	$6,225
Aug		
Sept		
Oct		
Nov		
Dec		
Jan		
Feb		
Mar		
Apr		
May		
Jun		
Totals		

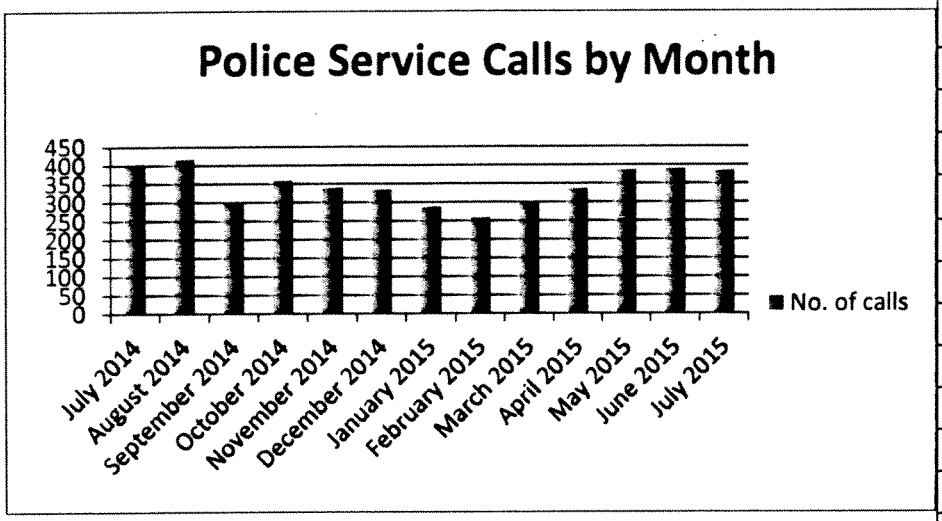
I want to commend the police officers, Captain Cory Stratton and EMS personnel who were involved in the manhunt for Anthony Lord and responding to the care of victims on July 17th. It was a long day for public safety personnel as they participated from roughly 5:00 AM until 10:00 PM. Once Lord was apprehended, around 2:00 PM, officers came back in later to perform their duties for Homecoming events.

On July 24th, Officer Josh McKechnie passed his physical assessment test for the Maine Criminal Justice Academy. He is scheduled to begin his adventure on August 17th. He is slated to graduate on December 18th.

BUDGET/OVERTIME:

9% of the overall police department budget and 9% of the police department's overtime line was expended for the month of July. $6,055 in OT was expended for the month for shift coverage that included PTO, vacations, open shifts, transports, workovers, meetings/trainings, call-ins, and court time.

10% of the overall fire department budget and 11% of the fire department's overtime line was expended for the month of July. $8,622 in OT was expended for the month for PTO, vacations, fire calls, details, training, and contracted OT.



Police Dept. Summary		
Month	# of Calls	
	FY2015	FY2016
Jul	403	384
Aug	416	
Sept	300	
Oct	359	
Nov	339	
Dec	334	
Jan	287	
Feb	258	
Mar	296	
Apr	336	
May	386	
Jun	389	
Total	4,103	

VEHICLES & EQUIPMENT:

In June's monthly report I wrote; On June 1, 2015 a water leak was discovered coming out of the pressure relief pump housing on Engine #2. The leak was caused by normal deterioration of the housing itself (rusted through). This was discovered during routine checks of the fire apparatus. It was recommended that the truck be taken out of service until the issue could be evaluated by K&T Enterprises. On June 4, 2015, K&T Enterprises visited the public safety building and evaluated the problem and recommended the truck be taken out of service until repaired. On June 10, 2015 I received an estimate on how much it would cost to get Engine #2 back in service. It is estimated that the rebuilt relief housing will cost $900. It is estimated that the labor will be eight (8) hours and this cost would be $680. The total estimated cost is $1,580. The work will have to be performed at K&T Enterprises in Island Falls as this type of maintenance cannot be done at the station. This maintenance will be scheduled in July as there is currently no money for repairs under the current fiscal budget.

On July 7th, 2015 the work was performed. The good news is that the bill was less than expected. The total bill including labor was $995.30 or under the original estimate.

PUBLIC SAFETY BUILDING:

There is nothing to report at this time.

The Department handled 384 incidents for the month of July 2015.

Admin Delivery Complaints	3	Noise Problem Complaints	1
Agency Assist Complaints	23	Nonsufficient Funds Checks Complaints	1
Alarm Complaints	28	Overtime Detail Complaints	3
Ambulance/ Medical Assist Complaints	14	Person Wanted Out Complaints	2
Animal Problem Complaints	29	Police Information Complaints	36
Assault Complaints	5	Probation/Parole Violation Complaints	1
Attempt to Locate Complaints	1	Property Check Complaints	17
Bail Search Complaints	2	Property Damage, Non-vandalism Complaints	1
Burglary Complaints	4	Property Watch Complaints	1
Citizen Assist Complaints	21	Public Service Complaints	2
Civil Matter Complaints	5	Recovered Stolen Vehicle Complaints	1
Communications Offense Complaints	1	Suicide Threat Complaints	5
Court Service Complaints	7	Suspicious Person/Circumstance Complaints	19
Criminal Mischief Complaints	4	Theft Complaints	5
Dead Body Complaints	2	Threatening Complaints	2
Designated Patrol Complaints	11	Traffic Accident, Pers Injury Complaints	1
Disorderly Conduct Complaints	6	Traffic Accident, Prop Damage Complaints	14
DUI Alcohol or Drugs Complaints	1	Traffic Hazzard Complaints	5
Erratic Vehicle Operation Complaints	18	Traffic Offense Complaints	1
Family Fight Complaints	2	Trespassing Complaints	2
Fireworks Complaints	4	Unsecure Premises Complaints	3
Fraud Complaints	3	Utility Problem Complaints	1
Harassment Complaints	4	Vehicle Lockout Complaints	2
Intoxicated Person Complaints	1	Vehicle Serial # Inspection Complaints	1
Juvenile Problem Complaints	2	Violation of P.O. Complaints	1
Litter/Health Problem Complaints	2	Warrant Arrest Complaints	4
Lost or Found Property Complaints	8	Weapon Problem Complaints	1
Message Delivered Complaints	1	Welfare Check Complaints	36
Motor Assist Complaints	3		

Cases cleared by Adult Arrest	8	Traffic Stops	66
Cases Cleared by Juvenile Summonses	0	Traffic Citations Issued	6
Criminal Summonses	11	Traffic Written Warnings Issued	13
Court Papers Served	3	Traffic Verbal Warnings Issued	51

Fire Department Emergency Responses / Service Calls						
Type of Calls	**07/ 15**	**08/ 15**	**09/ 15**	**10/ 15**	**11/ 15**	**12/ 15**
Fire Alarm	3					
Lift Assist	1					
Vehicle Fire	1					
Utility Problem	1					
Illegal Burning	3					
Elevator Rescue	1					
M/V Crash	2					
Agency Assist	1					
Fire Service	5					
Public Education	2					
Smoke Invest.	2					
Mutual Aid	2					
Building Fires	1					
EMS Assist	1					
Hazmat	1					
Gas Leak	1					
Road Hazard	1					
Total	**29**					

MONTHLY REPORT

DATE: August 3, 2015

TO: Ronald Weatherbee, Interim Town Manager

FROM: David A. Lloyd, Public Works Director

RE: August- 2014

ACTIVITIES:

This month the public works crew has had to replace several sections of our underground storm drain system due to deterioration of the metal pipes. Once the crew removed these sections of pipe it was evident that the entire system is fast approaching the end of it useful life and I anticipate more problems in the very near future due to its current condition. Several years ago we utilized a remote controlled video camera to inspect several sections of our system and found that it will need to be replaced in the near future. One area of great concern is the JR Drive drainage system. This system was installed by a private developer before the road was accepted as a public way. That entire system will need to be replaced including all new basins and pipe. My plan is to budget for that upgrade in FY16 and a full pavement reclaim in FY17.

This month we have also been preparing the roads that will be paved. When paving any street that has public utilities such as: water, sewer and storm water drainage; this infrastructure must be examined and adjusted prior to placing asphalt. We also ask that the water and sewer districts complete any necessary repairs prior to the scheduled paving.

We are currently soliciting bids for the trucking of our winter sand from the pit in south Lincoln to the public works facility on Park Ave. I have delayed this bid due to the current road construction on West Broadway to try and reduce the congestion in this area as long as possible. To date we have screened almost 4,000 yards of sand and will be finishing up that prior to awarding the trucking bid.

I was approached by a local contractor to see if the Town would be interested in trading some of the blasted ledge rock from the landfill pit for some gravel in a yard for yard trade. I brought the issue to the Town Manager and explained to the contractor that it will require Town Council approval before going forward. I would recommend that we accept the offer as we do have a need for gravel and sand but no use for the blasted rock currently in the landfill pit due to its large size.

Lincoln Regional Airport:

This month I have been researching current fuel sales from airports in this area and the markup per gallon. The reason for this is it has been brought to my attention that a 10,000 gallon fuel farm has come up for sale and fuel sales are one of the key components in our business plan for LRG. I will provide more on information on this issue at a later date.

MONTHLY REPORT

DATE: July, 31st 2015

TO: Ronald Weatherbee, Town Manager

FROM: Thomas Vachon, Transfer Station Director

RE: July, 2015

ACTIVITIES:

This Month we started our new hours, for the public it will take some getting used to as we still are receiving phone calls about them. For myself I am glad we made the change, it is a big help having all hands on deck especially with how busy it is. We also have our first month of mandatory recycling under our belt. We have answered many questions about the program and we have assisted customers with sorting.

PERSONNEL:

Roger and Eugene are keeping busy handling about double the amount of recycling. We are making slight changes to how we process products to save time. We also noticed that we still have a lot of recycling going into the hopper. We are reminding customers about the program and are passing out brochures daily. Once we get better organized I plan on spending more time reminding customers to recycle.

PROJECTS:

We are in the process of installing 2 guardrails in front of the hopper windows to protect the siding. Region 3 did an awesome job fabricating the rails and at a minimal cost. I am painting them safety yellow so they stand out for the customers. We are also in the process of building a 12'x20' room in the recycling building. We hope to have a 1500 gallon rainwater cistern installed to establish a water supply for the stations maintenance needs.

May Collection Recycle Materials	
Product	Volume
Cardboard	19,000 lbs.
Newsprint	8,800 lbs.
#2 Plastic Mixed plastic	4,200 lbs. 4,900 lbs.
Glass	100 lbs.
Waste Oil	200 Gals

Equipment Maintenance Report

This report summarizes the equipment maintenance activity

1997 John Deer Backhoe	20 Hours this month
Ryder Truck	Starting: 29,866 Ending: 31353 Miles: 1,487 Fuel: 322.371 Gal DEF: 6.670
Trips to PERC	Roger G: 12
2003 John Deere Skid Steer	18 Hours this month
2015 Steco TS-01	Tail lights cleaned, doors greased weekly
2004 Steco TS-02	Tail lights cleaned, doors greased weekly
Recycling Baler (Cardboard)	Regular Maintenance (Logged at TS)
Recycling Baler (Newsprint & Plastics)	Regular Maintenance (Logged at TS)
Trash Compactor	Regular Maintenance (Logged at TS

Materials Shipped

Materials	MTD	FYTD	Comments
Cardboard	Bales	Bales	1000lbs. per bale
Newsprint	29 Bales	29 Bales	1700lbs. per bale
Plastic	Bales	Bales	300lbs. per bale
Light Iron & Tin	1 Load	1 Loads	Tons vary per load
Glass			20 tons per load
Ash	Loads	Loads	12-15 tons load
Shingles	Load	Loads	20 tons per load
Sheetrock	Load	Loads	20 tons per load
Waste Oil			Gallons shipped
E-Waste	220	220	#of items shipped
Equipment Tires			Lbs of items shipped
Freon Removal			# of units
Fluorescent Bulbs Mixed			# Veolia for recycling
4ft Bulbs		114	# Veolia for recycling
8ft Bulbs			# Veolia for recycling

Penobscot Energy Recovery Company (PERC) Trash Tonnages

Fiscal Year 2015

Month	Tons	Tipping	Cost
July	286.65	$77.00	$22,072.05
Aug	312.51	$77.00	$24,063.27
Sept	304.73	$77.00	$23,464.21
Oct	301.73	$77.00	$23,194.71
Nov	263.60	$77.00	$20,297.20
Dec	325.10	$77.00	$25,032.70
Jan	214.30	$78.25	$16,768.97
Feb	204.16	$78.205	$15,975.52
Mar	256.07	$78.25	$20,037.47
Apr	311.46	$78.25	$24,371.74
May	292.63	$78.25	$22,898.29
June	311.93	$78.25	$24,408.52
Total	3,384.37		$262,584.65

Fiscal Year 2016

Month	Tons	Tipping	Cost
July	279.13	$ 79.00	$22,051.27
Aug			
Sept			
Oct			
Nov			
Dec			
Jan			
Feb			
Mar			
Apr			
May			
June			
	279.13		$22,051.27

MONTHLY REPORT

DATE: August 4, 2015

TO: Lincoln Town Council

FROM: Jeremy Weatherbee, Cemetery, Parks and Recreation Director

RE: July 2015

ACTIVITIES:

- Summer programs are winding down as July comes to a close. All in all, we had 281 children and adults participate in kayaking, track and field, T-ball, farm league, swimming lessons, tennis, co-ed basketball, co-ed soccer, baseball camp, basketball camp, and soccer camp! Last summer's season saw 255 participants. The more community members that are active, the happier we are!
- The cemetery crew has devoted much of their July to the Community Walking and Fitness Trail. Six of the eight fitness stations and a new bench have been installed, the rock wall completed, more brush has cleared, and some minor trail maintenance has been done. Below you can see two of the newest addition to the trail. The crew has done a great job balancing this project, along with a week of Homecoming work, with still keeping the cemeteries well groomed.

- Recreation Center Fundraising is on the brain again. During the month of August I will be meeting with a group that is very interested in making a push to get some momentum back behind this project. The group sees a Recreation Center as something that will have a very positive impact on economic development and community health. If you have any thoughts or ideas, contact the Recreation Department.
- The Waterfront saw lots of use this month. As the temperatures rose, so did attendance at the beach. Beach day during Homecoming was a great success and well attended despite the somewhat cloudy weather. The basketball court at the beach, a trouble area in years past, has been low key this year. It has occupied by a younger generation of basketball players, and their positive behavior has changed the entire dynamic of the basketball court.

BUDGET:

The department's budget sees the majority of its expenditures during the month of July because all of our programs are in full swing, summer projects are underway, and equipment maintenance is needed, and the grass is growing fast and furious.

PERSONNEL:

Below are Ted's hours during July 2015 compared to July 2014:

	Cemetery (2015/14)	Town Office (2015/14)	Library (2015/14)	Total (2015/14)
Scheduled	*25*	*6*	*9*	*40*
07/05	28/33	4.5/5.5	7.5/7	40/47.5
7/12	27.5/36.5	4/4.5	8.5/7	40/48
7/19	29/53	2.5/0.5	7/2.5	38.5/56
7/26	29/28.5	5/5	8.5/7.5	42.5/41.5

MONTHLY REPORT

DATE: AUGUST 2, 2015

TO: Ron Weatherbee, Town Manager

FROM: Linda Morrill, Library Director

RE: JULY 2015

Librarian Notes: Our latest Artist of the Month is Connie Rand. This program has been very successful. People have stopped by the library to view all of the art we have displayed during FY 2015. This program will continue throughout FY 2016. The children and adults in our community have been busy reading this summer and visiting the library for the wide variety of programs we offer each year. People love having the library open on two Saturday's per month.

LIBRARY STATISTICS:

Circulation	July 2015	2016 YTD
Days Open	24	24
Daily Average		
Wi-Fi Use	815	815
Adult Computer Use PAC's	1106	1106
E-books borrowed	912	912
Items Borrowed	7148	7148
Interlibrary Loan		
Borrowed	257	257
Loaned	3	3
Total	**10241**	**10241**

New Patrons	July 2015	2016 YTD
Resident	21	21
Non-Resident	13	13
Total	**34**	**34**

Adult Programs July 2015	Attendance/Participants
Computer Assistance/Instruction	38
Genealogy Class	2
Outreach (various organizations)	6
Summer Reading Program	105
Total	**151**

Library hours on Saturday's (2nd & 4th) 8 a.m. to noon	Patron Use 2nd Saturday	Patron Use 4th Saturday	Computer Use 2nd Sat.	Computer Use 4th Sat.	FY 2016 Total
July 2015	23	34	30	25	112

***Computer use includes Wi-Fi users inside the library as well as public access computers. Patron use is based on people who came in to check out material not computers.**

Children's Programs July 2015	Attendance/Participants
Baby Heroes	94
Little Super Heroes	55
Heroes Summer Reading	86
Crafts in the Afternoon Program	1
Friday Afternoon Movie	8
Total	**244**

Building: The following projects have been completed this month:

- The front door handle inside and out have been replaced
- The vault light has been replaced with a safety cover
- Drainage hole has been redone and is no longer a safety issue
- A special thank you to David Lloyd's crew for fixing this drainage area
- All the air conditioners are screwed securely into the windows

Library Revenues FY 2016	Fees	Donations to 1126 Reserve Account	Memorial Donations Reserve Account 3131
JULY 2015	$597.00	$312.68	
FY 2016 totals	**$597.00**	**$312.68**	

Acquisitions	July 2015	FY 2016 Totals
Books Purchased	161	161
Books Donated	266	266
Donated books used	125	125
DVD's Donated	12	12
Magazines Donated	68	68
Books on CD Donated	0	0
Total	**632**	**632**

TOWN COUNCIL

AGENDA REQUEST

*** Please note Public Notices need a 7-14 day advance notice in the paper depending on subject.**

Council Meeting Date: 08/10/2015	Today's Date: 07/27/2015
Department: Clerk	
Department #: 0101	

Request:

Renew liquor license for Wing Wah restaurant. Public Safety Director has no concerns.

Action Needed From Council: Approve renewal license

Is This Item Budgeted:	
Was This A Bid Process:	Lowest Bid:
Is Public Hearing Required:	
If So What Dates:	

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Town of Lincoln

Citizen Interest / Committee Participation Form

All appointments are subject to review by the Appointments Committee and final confirmation of the Lincoln Town Council.
Once appointed, an oath must be administered within the first seventeen days of appointment.
If an oath is not administered, the appointment will be void.

Name: ROGER Ryder Date: 7/27/15

Mailing Address: 1056 Lee Road Lincoln, me 04457

Physical Address: same as above

Telephone #: 403-1703 Home/Cell _____ Work

Employer/Profession: Retired

E-Mail Address: Allagashcm@gmail.com

Skills, Education and/or experience that you may offer the committee: aircraft mechanic in USAF, civil construction, management, planning

Please check which committee you are applying to be a member of:

- [X] Airport Advisory Committee *(3 YR.)*
- [ ] Appeals Board *(3 YR.)*
- [ ] Budget Committee *(Annual)*
- [ ] Cemetery Committee *(Lifetime)*
- [ ] Conservation Committee *(3 YR.)*
- [ ] Economic Development Committee
- [ ] Comprehensive Plan Committee
- [ ] Ballard Hill Community Center Ad Hoc Committee *(3 YR.)*
- [ ] Homecoming Committee *(Annual)*
- [ ] Library Advisory Committee *(3 YR.)*
- [ ] Planning Board *(3 YR.)*
- [ ] Recreation CTR. Fundraising/Building
- [ ] Recreation Committee *(3 YR.)*
- [ ] Solid Waste/Recycle Committee *(3 YR.)*
- [ ] Skateboard Park Ad Hoc Committee
- [ ] Other _____

Have you previously served on the committee checked above: YES or (NO)

If so, When: _____ **How many terms?** _____

NOTE: This application will remain on file at the Town Clerk's office for one year from the above date.

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TOWN COUNCIL

AGENDA REQUEST

*** Please note Public Notices need a 7-14 day advance notice in the paper depending on subject.**

Council Meeting Date: Aug 10. 2015	Today's Date: Aug 5 2015
Department: Public Works	
Department #:	

Request: Award loader backhoe bid.

I would recommend the bid be awarded to Nortrax for $87,000 for a new John Deere 310 SL with auto shift function. Delivery date is early September but they have a loaner available that would allow us to prepare the Case backhoe to be prepared for the transfer station (estimated 2 weeks). This will require new tires to be foam filled and thumb to be installed on the current unit before being placed in operation at the transfer station. This bid was the lowest bid until Beaurgard called after the bid opening explaining that the auto shift option on the Case580SN is now standard equipment.

Action Needed From Council:

Is This Item Budgeted: YES	
Was This A Bid Process: Yes	Lowest Bid: No Yes/No
Is Public Hearing Required: NO	
If So What Dates:	

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TOWN COUNCIL

AGENDA REQUEST

*** Please note Public Notices need a 7-14 day advance notice in the paper depending on subject.**

Council Meeting Date: Aug 10. 2015	Today's Date: Aug 5 2015
Department: Public Works	
Department #:	

Request: Award truck chassis bid.

I would recommend the truck chassis bid be awarded to Daigle & Houghton for option 1 ($75,000). This is a 2014 truck that is currently available. This truck is a 2014 but all warranties start the day of purchase. This truck is currently being built with H. P Fairfield plow gear. This unit would be available in 30 days verses 90-120 days for a truck to arrive from the manufacture. All other dealers estimated 90+ days before a truck would be available to have plow gear installed. Acceptance of this bid would require the Town to accept the plow gear bid from H. P Fairfield for $73,238 because it is currently being built with that equipment.

Action Needed From Council:

Is This Item Budgeted: YES	
Was This A Bid Process: Yes	Lowest Bid: Yes
Is Public Hearing Required: NO	
If So What Dates:	

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TOWN COUNCIL

AGENDA REQUEST

*** Please note Public Notices need a 7-14 day advance notice in the paper depending on subject.**

Council Meeting Date: Aug 10. 2015	Today's Date: Aug 5 2015
Department: Public Works	
Department #:	

Request: Award plow equipment bid.

I would recommend the plow gear be awarded to H. P Fairfield in the amount of $73,238 (with deviations). This equipment is currently being installed on a 2014 International 7500 series and would be available in 30 days. I have inspected this unit last week and this equipment will meet our needs. We currently have five trucks with H P Fairfield equipment and this allows us to keep our parts inventory low because many of the parts are interchangeable. H P Fairfield is located in Skowhegan and keeps a vast supply of parts hand.

Action Needed From Council:

Is This Item Budgeted: YES	
Was This A Bid Process: Yes	Lowest Bid: No
Is Public Hearing Required: NO	
If So What Dates:	

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TOWN COUNCIL

AGENDA REQUEST

*** Please note Public Notices need a 7-14 day advance notice in the paper depending on subject.**

Council Meeting Date: 08/10/2015	Today's Date: 07/27/2015
Department: Town Manager/Public Works	
Department #: 0100/406	

Request:

Approve summer maintenance for the Millett Mallett road summer of 2015

1603.2.26 Public Easement – Seasonal Maintenance
The requirements of Sections 1603.2.6, 1603.2.7, 1603.2.9 and 1603.2.10 may be waived by the Lincoln Town Council for seasonal maintenance i.e., April 1 through October 31.

Action Needed From Council: Approve Maintenance

Is This Item Budgeted:	
Was This A Bid Process:	Lowest Bid:
Is Public Hearing Required:	
If So What Dates:	

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TOWN COUNCIL

AGENDA REQUEST

*** Please note Public Notices need a 7-14 day advance notice in the paper depending on subject.**

Council Meeting Date: August 10, 2015	Today's Date: 8/5/15
Department: Library	
Department #: 700	

Request: I am requesting the sum of $2,300 in order to have Joe Brown install a building security system including 3 door alarms, 3 panic buttons and motion detectors in the library building. As we have had 3 break-in's at the library over the last few months this will prevent any more break-in's and provide more security at the library during open and closed hours.

Action Needed From Council: Approve transfer of $2,300 fron undesignated fund balance to have Joe Brown alarm the library building.

Is This Item Budgeted: no	
Was This A Bid Process:	Lowest Bid:
Is Public Hearing Required:	
If So What Dates:	

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TOWN COUNCIL

AGENDA REQUEST

*** Please note Public Notices need a 7-14 day advance notice in the paper depending on subject.**

Council Meeting Date: 8-10-15	Today's Date: 7-27-15
Department: Transfer Station	
Department #: 0510	

Request:
To have a rain water cistern system installed in the recycling building. To include a hot water heater and a heating system for a 12'x20' room. This is the most cost effective way to establish a much needed water supply for the transfer station. We are in the process of constructing the room for the system ourselves to save on the cost. This project started after the budget process and was not included in the Fiscal Year 2016 budget.

Action Needed From Council: To appropriate $ 8,459.00 from unassigned fund balance for project.

Is This Item Budgeted: No	
Was This A Bid Process: Yes	Lowest Bid: $ 8,459.00
Is Public Hearing Required: No	
If So What Dates:	

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TOWN COUNCIL

AGENDA REQUEST

*** Please note Public Notices need a 7-14 day advance notice in the paper depending on subject.**

Council Meeting Date: August 10, 2015	Today's Date: July 22, 2015
Department: Fire Department	
Department #: 0304	

Request: For permission to donate 4 SCBA compressed 3600 breathing air cylinders to a fire department or other agency that can use them. These four cylinders are old and cannot be used at the fire department as we do not have this particular cascade system anymore. The bottles in use for compressed breathing air are 4500 psi. These bottles are taking up space in the fire bay.

Action Needed From Council: Permission to donate said bottles to a fire department or agency that use this particular cascade system.

Is This Item Budgeted: NO	
Was This A Bid Process: NO	Lowest Bid: N/A
Is Public Hearing Required: NO	
If So What Dates: N/A	

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TOWN COUNCIL

AGENDA REQUEST

*** Please note Public Notices need a 7-14 day advance notice in the paper depending on subject.**

Council Meeting Date: August 8, 2015	Today's Date: July 28,2015
Department: Town Manager	
Department #: 0100	

Request: Give consent to allow Time Warner Cable to merge into a subsidiary of New Charter. New Charter will assume the name Charter Communications Inc.

Action Needed From Council:

Is This Item Budgeted:	
Was This A Bid Process:	Lowest Bid:
Is Public Hearing Required:	
If So What Dates:	

RESOLUTION NO._____

CONSENT TO CHANGE OF CONTROL

WHEREAS, Time Warner Cable Northeast LLC ("Franchisee") is the duly authorized holder of a franchise, as amended to date (the "Franchise"), authorizing Franchisee to operate and maintain a cable system to serve Town of Lincoln (the "Franchise Authority"); and

WHEREAS, on May 23, 2015, Charter Communications, Inc. ("Charter Communications") along with its subsidiary CCH I, LLC ("New Charter") entered into agreements with Time Warner Cable Inc. ("TWC") (the ultimate parent company of Franchisee), Advance/Newhouse Partnership ("A/N"), and Liberty Broadband Corporation ("Liberty") in order to merge with TWC, the ultimate parent of the Franchisee (the "Transaction"); and

WHEREAS, TWC will merge into a subsidiary of New Charter; and

WHEREAS, Charter Communications will merge with a subsidiary of New Charter, and New Charter will assume the name Charter Communications, Inc. ("Charter"); and

WHEREAS, the ultimate control of Franchisee will transfer to Charter; and

WHEREAS, Charter has filed an FCC Form 394 with the Franchise Authority (the "Application"); and

WHEREAS, the Franchise Authority has considered the Application and approves of the Transaction.

NOW, THEREFORE, BE IT RESOLVED BY THE FRANCHISE AUTHORITY AS FOLLOWS:

The foregoing recitals are approved and incorporated herein by reference.

1. The Franchise Authority consents to the Transaction.

2. The Franchise Authority confirms that the Franchise is valid and outstanding and in full force and effect. Subject to compliance with the terms of this Resolution, all action necessary to approve the change of control of the Franchisee to Charter has been duly and validly taken.

3. Charter or Franchisee may (a) assign, transfer, or transfer control of its assets, including the Franchise, provided that such assignment, transfer, or transfer of control is to an entity directly or indirectly controlling, controlled by or under common control with Charter; (b) restructure debt or change the ownership interests among existing equity participants in Charter; (c) pledge or grant a security interest to any lender(s) of Charter's assets, including, but not limited to, the Franchise, or of interest in Charter, for purposes of securing any indebtedness; and (d) sell equity interests in Charter or any of Charter's affiliates.

4. Upon closing of the Transaction, Franchisee shall remain bound by the lawful terms and conditions of the Franchise.

5. This Resolution shall be deemed effective upon adoption.

6. This Resolution shall have the force of a continuing agreement with Franchisee, and the Franchise Authority shall not amend or otherwise alter this Resolution without the consent of Franchisee and Charter.

PASSED, ADOPTED AND APPROVED this ___ day of ____, 2015.

By:_____

Name:_____

Title:_____

ATTEST:

_____
Clerk

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TOWN OF LINCOLN, MAINE

NOTICE OF A TOWN COUNCIL MEETING TO AUTHORIZE BORROWING AN AMOUNT NOT TO EXCEED $1,200,000 TO FINANCE ROAD WIDENING AT WEST BROADWAY AND RELATED IMPROVEMENTS

The Town Council of the Town of Lincoln will hold a Meeting on August 10, 2015, at 7:00 p.m. at the Municipal Office, located at 63 Main Street in Lincoln to, among other matters, authorize the issuance of bonds of the Town in a principal amount not to exceed $1,200,000 for the purpose of road widening at West Broadway and related improvements as approved by the voters in a referendum election held on November 4, 2014. The public is invited to attend. Written comments received before the meeting will be considered.

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TOWN COUNCIL

AGENDA REQUEST

*** Please note Public Notices need a 7-14 day advance notice in the paper depending on subject.**

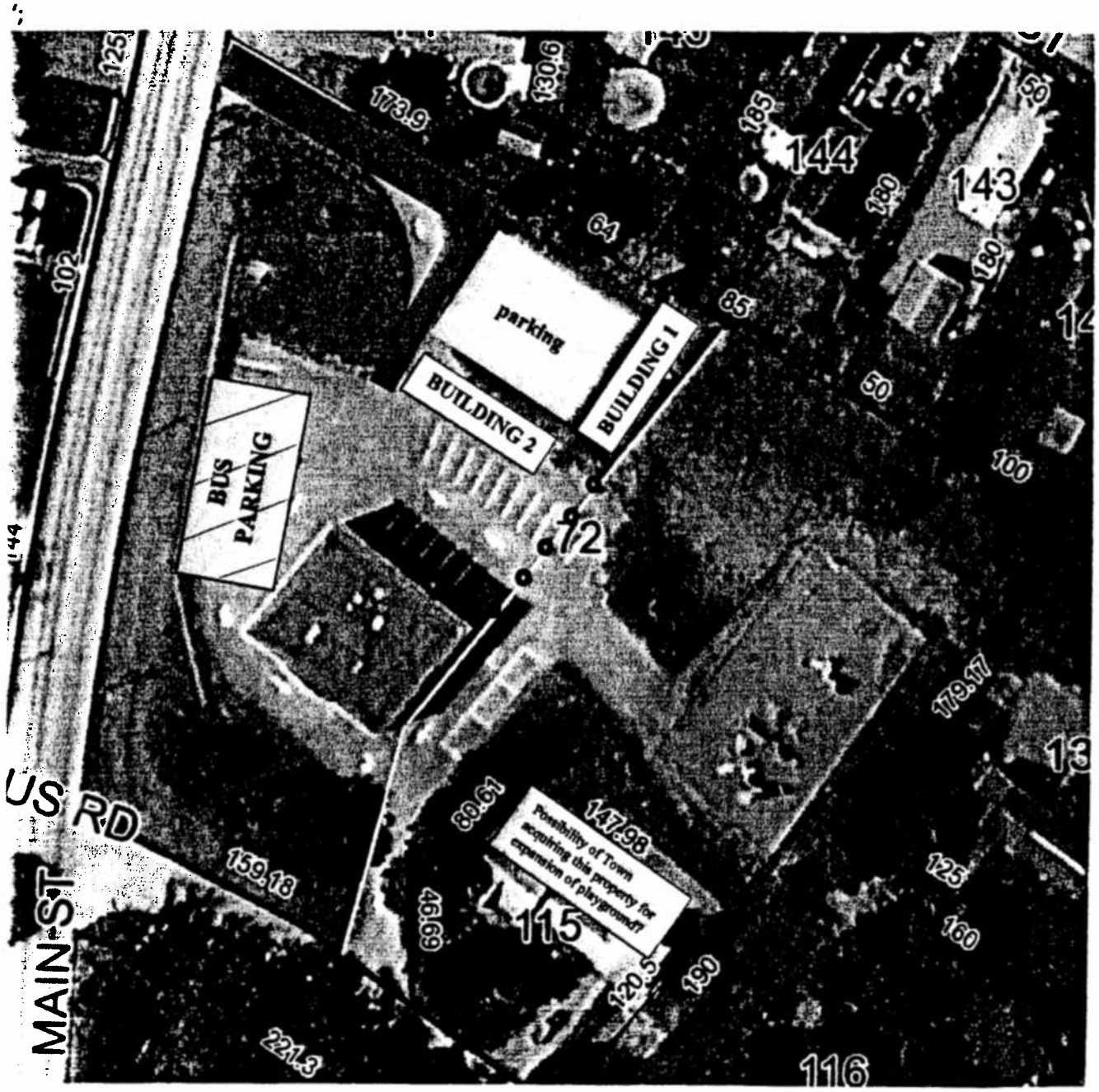
Council Meeting Date: 08/10/2015	Today's Date: 07/27/2015
Department: Town Manager	
Department #: 0100	

Request:

To transfer deed of just the Ballard Hill building to Golden Key Senior Center. Please see attached site map. Additional land and or parking could be determined at a later date.

Action Needed From Council: Approve Transfer

Is This Item Budgeted:	
Was This A Bid Process:	Lowest Bid:
Is Public Hearing Required:	
If So What Dates:	



Ballard Hill Proposal

Boundary line proposal submitted by Golden Key Senior Center

August 3, 2015